

LOCKPORT, ILLINOIS

SEPTEMBER 22, 2016

WORKSHOP MEETING

TOWN CLERK'S RECORD BOOK

TOWN FUND

A workshop meeting was held on Thursday September 22, 2016, 6:30 PM at 222 E. Ninth Street, Lockport, Illinois, in the office of the Supervisor, Room 310. Supervisor Ron Alberico presided.

Present were Supervisor Ron Alberico, Trustees John Batusich, Barb Boyce, Michael Lewandowski and Dean Morelli, Assessor Debbi Mason, Clerk Denise Mushro Rumchak, Collector Lance McCalla, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Absent was Highway Commissioner John Cielenski. The meeting agenda was posted at the Lockport & Crest Hill Libraries, the Joliet Herald News, at Central Square Building, on the Township website (Clerk's section) and also on the Supervisor's door.

The purpose of the workshop meeting was to discuss:

- Compensation for Officials
- New Travel Law
- Personnel Manual

Supervisor Alberico announced Lockport Township needs to pass a Compensation Ordinance for officials by November 16, 2016. Supervisor Alberico asked Attorney Mueller to assemble a draft ordinance for the Board to review. There was further discussion with the Board and Attorney Mueller.

Supervisor Alberico reported there will be a new law to regulate travel expenses. The Board discussed the Local Government Travel Expenses Control Act that will go into effect on January 1, 2017. This act requires public agencies to regulate the reimbursement of travel, meal and lodging expenses of employees and officers of a local public agency. There was further discussion with the Board and Attorney Mueller.

The Board decided that the travel allowance given to officials be eliminated as part of the compensation ordinance for the next April 2017 Township election. The gross salary amounts will remain the same. The Board agreed to a three percent salary increase on the gross amounts for officials every year for the next four years. Trustee Morelli would like to see the salary survey that was completed by TOI for officials.

Supervisor Alberico communicated that a new personnel manual is needed for the Township. Supervisor Alberico credited Assessor Mason for putting together a new manual. Supervisor Alberico expressed the manual is a draft and needs to be reviewed by the Board and Attorney Mueller. Supervisor Alberico and Clerk Rumchak commented that more information needs to be added to vacation days, sick days and jury duty sections of the manual.

On a Motion of Batusich, seconded by Boyce to adjourn the workshop meeting at 7:45 PM.

MOTION CARRIED

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DENISE MUSHRO RUMCHAK, TOWN CLERK