

LOCKPORT, ILLINOIS

JULY 21, 2016

WORKSHOP MEETING

TOWN CLERK'S RECORD BOOK

TOWN FUND

A workshop meeting was held on Thursday July 21, 2016, 4:15 PM at 222 E. Ninth Street, Lockport, Illinois, in the office of the Supervisor, Room 310. Supervisor Ron Alberico presided.

Present were Supervisor Ron Alberico, Trustees John Batusich, Barb Boyce, Michael Lewandowski and Dean Morelli, Assessor Debbi Mason, Clerk Denise Mushro Rumchak, Collector Lance McCalla, and Deputy Clerk Jessica Strickland. Also present were Chris Piazza from 13 Construction Corporation and Beth Gonzalez from Pace. The meeting agenda was posted at the Lockport & Crest Hill Libraries, the Joliet Herald News, at Central Square Building, on the Township website (Clerk's section) and also on the Supervisor's door.

The purpose of the workshop meeting was to discuss:

- Viewing of Pace Vehicles
- Approval of Blueprints for the New Building

Collector McCalla arrived at the meeting at 4:48 PM.

Trustee Batusich dismissed himself at 4:48 PM.

Supervisor Alberico announced Beth Gonzalez from Pace was present to answer any questions or concerns the Board may have in regards to the Pace vans or Pace contract details. Trustee Morelli inquired about monthly paperwork, training, and drug testing for employees. Beth Gonzalez commented that all employees involved will have to take a training class, a drug test, and have a background check completed (drivers only). Beth Gonzalez disclosed Lockport Township needs to submit monthly driver information forms, ridership logs, and mileage reports. Beth Gonzalez also indicated for the ridership logs, Pace would like to see at least four hundred trips per month/per vehicle. Supervisor Alberico reported Lockport Township currently averages seven hundred trips monthly. Clerk Rumchak asked about insurance for the Pace vans and drivers. Beth Gonzalez commented Pace will cover the vehicles and Lockport Township will need to provide liability insurance for the drivers. There was additional discussion with the Board.

Supervisor Alberico stated Lockport Township needs to review the blueprints from Dewberry. The construction manager, Chris Piazza, has reviewed the blueprints and was satisfied with the layout. Chris Piazza mentioned he filed a hard copy of the blueprints to the City of Lockport for approval, but they have requested two additional sets of drawings. Chris Piazza stated he will drop off the additional drawings in the morning. The Trustees confirmed with the Board that they are pleased with the layout of their offices. Supervisor Alberico pointed out minor adjustments that need to be addressed. Trustee Batusich asked Chris Piazza the estimated time frame Lockport Township will be able to occupy the new building. Chris Piazza is anticipating December 2016.

Supervisor Alberico announced the meeting will need to go into recess to be able to view the Pace van outside.

On a Motion of Batusich, seconded by Lewandowski to recess the meeting at 4:36 PM.

MOTION CARRIED

There was discussion with Beth Gonzalez and the Board while viewing the van.

On a Motion of Lewandowski, seconded by Boyce to reconvene the meeting at 4:48 PM.

MOTION CARRIED

Supervisor Alberico updated Collector McCalla on the Pace van and blueprints.

The Board reviewed and discussed the different sections on the blueprints. The Board agreed the layout was to their criteria.

On a Motion of Lewandowski, seconded by Morelli to adjourn the workshop meeting at 4:58 PM.

MOTION CARRIED

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DENISE MUSHRO RUMCHAK, TOWN CLERK