

LOCKPORT, ILLINOIS

DECEMBER 8, 2016

WORKSHOP MEETING

TOWN CLERK'S RECORD BOOK

TOWN FUND

A workshop meeting was held on Thursday December 8, 2016, 6:30 PM at 222 E. Ninth Street, Lockport, Illinois, in the office of the Supervisor, Room 310. Supervisor Ron Alberico presided.

Present were Supervisor Ron Alberico, Trustees John Batusich (arrived at 6:34 PM), Michael Lewandowski and Dean Morelli, Highway Commissioner John Cielenski, Collector Lance McCalla, Deputy Clerk Jessica Strickland, Dave Meyers from WRDR and Resident Grant Spooner filming the meeting. Absent was Assessor Debbi Mason, Clerk Denise Mushro Rumchak and Trustee Barb Boyce. The meeting agenda was posted at the Lockport & Crest Hill Libraries, the Joliet Herald News, at Central Square Building, on the Township website (Clerk's section) and also on the Supervisor's door.

The purpose of the workshop meeting was to discuss:

- Tax Levies
- Memorandum of Understanding between Township & Water
- Travel Ordinance
- Resolution- Central Square
- Meals on Wheels
- Late Night
- Student Teacher Seminars
- Pace Bus Contract
- Gallagher Asphalt Contract
- Tovar Service Commitment

Supervisor Alberico commenced the meeting with discussion of the proposed tax levies.

Commissioner Cielenski stated the Highway Department is asking for the same amount as last year and there are no changes made. Accountant Dave Meyers commented the projected numbers indicate that the amount the Highway Department is levying is the same amount that was extended last year. Dave Meyers also mentioned the Highway Department is levying less, but will still produce the same dollars. He explained that when the value of property goes up, the tax rate will decrease. There were no further questions from the Board.

Supervisor Alberico announced the Town's tax levy will not have a tax increase and the levy amount will be the same as last year. Collector McCalla asked Supervisor Alberico and Commissioner Cielenski if they are comfortable with their tax levy amounts in regards to price increases that would be unexpected. Supervisor Alberico and Commissioner Cielenski commented they are comfortable with the amount of the tax levies. Accountant Dave Meyers added he feels comfortable with the amounts the Highway and Town levied and explained in further details for each levy. Supervisor Alberico thanked Dave Meyers for attending the workshop.

Supervisor Alberico reported all information discussed at this Workshop will be on the agenda for approval for Monday, December 12, 2016 monthly meeting.

Supervisor Alberico announced to the Board that the Township Attorney created a Memorandum of Understanding between

Township & Water. Supervisor Alberico summarized the details of the Memorandum which included the Utility Board paying back \$525,000 monies from the lawsuit that was settled. The Utility Board will agree to a rate of \$5,000 monies per month until the amount is paid in full. In the event the Utility Board is not capable of paying the amount monthly, the Township may accept such monthly payment as it deems reasonable. The Township has also agreed to waive the outstanding interest due. This Memorandum of Understanding between Township & Water will also be approved at the next Water Board meeting. There was further discussion with the Board.

Supervisor Alberico reported an Ordinance for travel reimbursement needs to be passed by January 1, 2017. This ordinance includes reimbursement for all travel, meal and lodging expenses of officials and employees. Supervisor Alberico explained that all receipts will have to be turned into the Board for approval. There was further discussion with the Board for the maximum allowable reimbursement amounts.

Supervisor Alberico disclosed to the Board that a Resolution needs to be passed to authorize the conveyance of title to the Central Square Building as January 1, 2017. Trustee Lewandowski asked Supervisor Alberico if the Township originally paid for the building. Supervisor Alberico commented in 1980, the three entities (City of Lockport, Lockport Township and Lockport Park District) applied for HUD funds and grants to buy the building.

Supervisor Alberico stated the next item on the agenda is the Memorandum of Agreement (Non-Financial) between Kankakee County Community Services, Inc. of Will County and Senior Services Center of Will County. He communicated that he wanted to bring it to the Board's attention because Julie Carco will be attending the monthly meeting on Monday to discuss moving into the new building at some point. Supervisor Alberico explained to the Board that this Memorandum will not be on the agenda to be approved on Monday. There was discussion with the Board in regards to their location, everyday operations of Meals on Wheels and issues at their current facility. Trustee Lewandowski asked if Meals on Wheels currently pay any monthly bills. Trustee Morelli commented that the Food Pantry, that is located in the same building, pays utilities. Trustee Lewandowski suggested that Meals on Wheels should pay for utilities if they plan to occupy the new building.

Supervisor Alberico announced he has a meeting with the Food Pantry on Monday at 10:00 AM. Trustee Morelli reported he went to the Food Pantry facility to see their everyday operations and he is concerned with the amount of storage needed for their products if they considered moving into the new building. Supervisor Alberico commented we can only offer the space we can provide on the south side of the building. There was discussion with the Board where the Food Pantry and Meals on Wheels would run their everyday operations at the new building if they consider moving in with Board approval.

Supervisor Alberico announced he would like the Board to approve a donation to the Lockport Township High School District 205 Late Night Event on Monday. Supervisor Alberico commented Lockport Township donates \$250.00 monies every year.

Supervisor Alberico read a request letter he received from Al McCowan. Al McCowan would like to request the use of meeting space for approximately 70 student teachers in the new facility. He is requesting three dates; January 9, 2017 from 8 AM to 1 PM, January 23, 2017 from 8 AM to 1 PM and March 13, 2017 from 8 AM to 1 PM. Lockport Township will provide tables and chairs.

Supervisor Alberico reported the Board needs to renew the Pace contract. The contract is for the Dial-A-Ride Local Share Agreement between Pace and Lockport Township. There are additional Townships that are involved in this agreement. Trustee Morelli asked Supervisor Alberico how much it will cost the Township. Supervisor Alberico commented he will check

with the bookkeeper as soon as possible. Supervisor Alberico believes the Township receives a reimbursement of 90 percent of the contract fee. Trustee Morelli asked if Pace sends a month ride report. Supervisor Alberico stated Pace does not send a monthly ride report out. There was additional discussion with the Board.

Supervisor Alberico reported Gallagher Asphalt has completed the work on the parking lot at the new building. This bill will be presented at the meeting on Monday for approval.

Supervisor Alberico disclosed he called eight snow plowing companies for bids and Tovar Snow Professional was the only company that sent back a bid amount. The Board discussed the details of the bid which included plowing per push, shoveling, lot salt and sidewalk salt fees. Supervisor Alberico mentioned the maintenance crew at the new building can take care of shoveling and salting the sidewalks. Supervisor Alberico stated Lockport Township will do a one year contract. He asked the Board if they are in agreement with this contract. The Board of Trustees were in agreement. Trustee Lewandowski suggested looking into a maintenance truck with a plow next year to see if monies can be saved.

Supervisor Alberico reported the CASA of Will County Christmas Express was last weekend. Supervisor Alberico disclosed that the Board of Trustee were in agreement to have the Lockport Township buses at this event. The event was very successful.

On a Motion of Batusich, seconded by Lewandowski to adjourn the workshop meeting at 7:22 PM.

MOTION CARRIED

DENISE MUSHRO RUMCHAK, TOWN CLERK