



TOWNSHIP OF LOCKPORT

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DENISE MUSHRO RUMCHAK
Lockport Township Clerk

AGENDA

TOWN FUND

January 8, 2019
6:30 PM
Community Center

Approval of Minutes- Monthly Meeting December 11, 2018

Approval of Bills- \$89,715.34

Citizens Wishing to Address the Board

Assessor's Report

Clerk's Report

- **Approval of Youth Family Day- Spring 2019**

Trustees Comments and Suggestions

Building Report

New Business

Old Business

Meetings and Correspondence

Executive Session- Consideration of Litigation- Pending Litigation Against, Affecting, or on Behalf of the Public Body; Real Estate Purchase or Sale; and/or Personnel Appointment/Employment/ Compensation/Discipline/ Dismissal of An Employee/Review of Closed Session Minutes. If Called by the Board, Action May be Taken Afterwards. (5 ILCS12- Open Meeting Act)

Adjournment

LOCKPORT, ILLINOIS

DECEMBER 11, 2018

TOWN CLERK'S RECORD BOOK

TOWN FUND

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Tuesday December 11, 2018 at 6:56 PM with Supervisor Ron Alberico presiding.

Present were Trustees Barb Boyce, Barb Delaney and Dean Morelli, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were Sarah Oprzedek from United Way of Will County, Resident Bob Loewe and Grant Spooner filming the meeting. Absent were Trustee Gregg Bickus, Assessor Debbi Mason and Collector Karen Johnson. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the website calendar and also on the Community Center door.

On a Motion of Boyce, seconded by Delaney to approve the minutes from the previous regular monthly meeting held on November 5, 2018 and the workshop meeting held on November 19, 2018.

MOTION CARRIED

Trustee Delaney inquired about the invoice for Century Exterminating in the amount \$750.00. Supervisor Alberico comment that cockroaches were found in the building and the exterminator believes it was due to the cardboard boxes in the Food Pantry. Trustee Delaney believes that the Food Pantry should have to pay this invoice. Supervisor Alberico commented that he wanted to get rid of the cockroaches as soon as possible, so the situation did not get out of hand. He also stated that the Food Pantry will be having an exterminator at the building every month. Trustee Delaney asked if there will be documentation to show that the exterminator was here. Supervisor Alberico commented yes.

Trustee Delaney asked about four employees who received extra hours pay. Supervisor Alberico stated they received these extra hours due to comp time made throughout the year.

On a Motion of Boyce, seconded by Delaney to approve the total bills and payroll in the amount of \$115,679.96. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Assessor's Report- Assessor Mason was absent.

Clerk's Report- There was a three-hour training session with the Clerk's office, Highway Department and Supervisor's office for the new Revize website. This website provides the Lockport Township employees a more efficient way to update the material on the site.

Clerk Rumchak stated that the Youth Committee members met on November 28, 2018 and discussed hosting a Family Fun Day event in May 2019 with Board approval. This event would be similar to the Senior Fair event.

The Clerk's office has been supplying diapers to those in need with the help of United Way of Will County. If anyone is in need of diapers, please contact the Clerk's office or stop by the office. This program has been very popular, and since the Township is in a partnership with United Way of Will County, Attorney Mueller suggested creating an Intergovernmental Agreement with United Way of Will County.

Clerk Rumchak suggested to the Board to construct a Policy and Procedure Committee. This committee would allow policies and procedures to be implemented that are not enforced currently. Clerk Rumchak stated that she would like to be a member of this committee. Trustee Delaney commented that she will support having this item placed on the agenda for next month.

The Clerk's office has processed approximately 10,000 documents into the Laserfiche Document Management software. There are still roughly 5,000 more documents to process.

Clerk Rumchak announced that Public Act 100-0983 (a new law that will require the Township Clerk to "attest" to the signature of the

Supervisor on all checks written) will go into effect on January 1, 2019. A memorandum was placed in the Board member's packets for them to review. Clerk Rumchak mentioned there has been discussion with Supervisor Alberico, Attorney Mueller and herself in regards to the correct procedure for this new law. Clerk Rumchak indicated she was counseled by Attorney Mueller for the correct procedure. Clerk Rumchak would also like the procedure in writing once it has been established. Supervisor Alberico commented that this law has not been to the rules committee yet. Supervisor Alberico handed out the procedure that the Township uses now on all checks written. Supervisor Alberico stated that after speaking with the bank, the Clerk cannot sign her name as an authorized signature. He also mentioned that if the Clerk "attest" on the actual check, there will be no proof showing that the Clerk "attest" his signature because the check will be mailed out. Trustee Delaney disclosed that it states that the Clerk will sign their name along with the authorized signature on all checks. Supervisor Alberico commented that the Clerk already signs at the bottom of the vouchers. Clerk Rumchak explained that she signs the check voucher currently and believes that this new law is implying an additional signature is required on the actual check. Attorney Mueller stated that this law accentuates that the Clerk needs to "attest" to the authenticity of the authorized signature. Trustee Delaney commented that this law can be compared to the responsibilities of a notary. Supervisor Alberico said that it does not state that the Clerk's signature needs to be on the actual check. Clerk Rumchak has spoken with other Townships to see how they are going to implement this new law and many officials are waiting to hear advise from their attorneys. Clerk Rumchak mentioned she would like something in writing stating that the Township has complied to this new law and the procedure that was established. Supervisor Alberico commented that he would like the Clerk to still sign the check vouchers along with the bill list until the rules committee has a definite way on how they are going to implement this law. Trustee Morelli stated that this law wants the Clerk to "attest" the authorized signature only. Trustee Morelli mentioned that this law will not affect the Trustees procedure currently used to approve the bills of the Township. Attorney Mueller commented that it will not affect the currently procedure. Attorney Mueller disclosed that this law was created to stop unauthorized personnel from printing out checks. Supervisor Alberico feels comfortable with continuing with the same procedure the Township currently has.

Supervisor Alberico stated that the Board needs to approve the 2019 monthly meeting schedule.

On a Motion of Boyce, seconded by Delaney to approve the 2019 Monthly Meeting Schedule as presented. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Trustees Comments and Suggestions- Trustee Delaney asked if the Board would consider creating a new line item for veterans in the 2019-2020 budget. Trustee Delaney would like to have an event similar to the Senior Breakfast, but for veterans. Supervisor Alberico will have this line item added into the budget and asked Trustee Delaney to let him know how much money she would like to allocate to that line item.

Trustee Delaney asked if two workshop meetings could be scheduled for the 2019-2020 budget. She stated there is a lot of information to go over and review. Supervisor Alberico commented yes.

Building Report- Supervisor Alberico informed the Board that Limestone Stage Theater have been performing their play in the building.

Supervisor Alberico would like the Board to formally approve the estimate from Laforce to provide and install the handicap push button plates at the main entrance and the vestibule doors. Trustee Morelli asked if this estimate includes the vestibule doors also. Supervisor Alberico commented yes. Trustee Delaney asked if Laforce initially installed the previous handicap push plate buttons in the building. Supervisor Alberico commented that Laforce was hired for the doors during the building's remodel. Supervisor Alberico mentioned that he did received three estimates and Laforce was the lowest in cost.

On a Motion of Delaney, seconded by Boyce to approve the Laforce estimate in the amount of \$8,798.00. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico would like the Board to formally approve the estimate from Laforce to provide and install a new door frame, a new lite and install an existing door into the new door frame on the second floor. Supervisor Alberico stated he did receive additional estimates for this project and Laforce was the lowest in cost. Trustee Delaney indicated that for future projects, she would like to see all estimates received. Supervisor Alberico will comply with her request.

On a Motion of Delaney, seconded by Boyce to approve the Laforce estimate in the amount of \$5,256.00. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

New Business- Supervisor Alberico stated that the Township needs to approve the tax levy for next year. He announced that the Township will be asking for no more than 5%, but will only receive the CPI. There was discussion about last year's CPI rate.

On a Motion of Boyce, seconded by Delaney to approve Ordinance No. 2018-6 (Town Fund Tax Levy). Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

The National Wreaths-Across-America Day event will be held on December 15, 2018 at the Abraham Lincoln National Cemetery. The volunteers will be placing a wreath at the headstone of every veteran buried at the cemetery. Supervisor Alberico informed the Board that Trustee Bickus asked the Township to consider approving a donation to Wreaths-Across- America. Supervisor Alberico mentioned that this donation needed to be sent before today and as a result he contacted each Trustee and asked for their approval to donate monies. The Board agreed to send a donation. Supervisor Alberico would like the Board to formally approve this donation request.

On a Motion of Delaney, seconded by Boyce to approve a \$500.00 donation to Wreaths-Across-America. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico introduced Sarah Oprzedek from United Way of Will County. Sarah addressed the Board and summarized the positive impact that the Community Baby Shower program has provided to these struggling families in Will County. Sarah asked the Lockport Township Board to generously support the Community Baby Shower program through a donation in the amount of \$500.00.

On a Motion of Delaney, seconded by Boyce to approve a \$500.00 donation to United Way of Will County's Community Baby Shower program. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Old Business- Supervisor Alberico reported that the garbage referendum passed at the November election. He informed the Board that bid packets are being put together and a public notice will be published in the newspaper next week. The bid opening will be held on January 31, 2019 and the selected company will be placed on the February meeting agenda for approval.

Lockport Township received a thank you card from Attorney Mueller for the flower arrangement that was received for the loss of his mother.

A thank you card was received from Operation Care Package for the candy that the Township donated to the troops.

On a Motion of Delaney, seconded by Boyce to adjourn the meeting at 7:34 PM.

MOTION CARRIED

LOCKPORT TOWNSHIP

TOWN FUND MEETING

January 8, 2019

CHECKS WRITTEN TO BE APPROVED:

White Oak Library District	Library Replacement Tax - 2018	000-3422	5,915.69
Ready Refresh by Nestle	Miscellaneous - Assessor	001-6900	57.90
Ready Refresh by Nestle	Miscellaneous - Town Clerk	002-6900	14.71
Schwaab	Miscellaneous - Supervisor	003-6900	42.25
Health Insurance	Hospital - 11/19/18	004-4510	25.84
Health Care Service Corp	Hospital - January 2019	004-4510	12,914.02
Euclid Manager	Delta Dental & Vision - January 2019	004-4510	608.72
Reliance Standard Life Ins	Life Insurance - January 2019	004-4510	243.60
Gary S Mueller & Assoc. LTD	Legal Service - Town	004-5330	338.00
Comcast Cable	Data Communications - Town	004-5520	310.33
United Way of Will County	Projects; Appropriation	004-6000	500.00
Carrot-Top Industries, Inc.	Flags for building	004-8935	234.44
TKB Associates, Inc.	Projects; Annual LSAO;2 named Full Users	004-8935	540.00
Citi Cards	Projects; Paper Goods for Building	004-8935	66.56
U S Postal Service	Postage; Passport	004-8935	6.70
Revize LLC	Projects; Website Post Training	004-8935	2,000.00
Lockport FISH Pantry	FISH Pantry	004-6007	1,600.00
Payroll Account	FICA 12/12/18	004-4610	3.66
Payroll Account	FICA 12/21/18	004-4610	846.66
Payroll Account	FICA Officials 1/2/19	004-4610	1,622.61
Payroll Account	FICA 1/4/19	004-4610	834.50
Payroll Account	Medicare 12/12/18	004-4615	0.86
Payroll Account	Medicare 12/21/18	004-4615	197.99
Payroll Account	Medicare Officials 1/2/19	004-4615	379.50
Payroll Account	Medicare 1/4/19	004-4615	195.19
Payroll Account	IMRF - December 2018	004-4620	2,990.67
			<hr/>
			32,490.40

Salaries - Payroll Account

Ron Alberico	Salary 1/1/2019 through 1/31/2019	004-4311	6,137.92
Denise Rumchak	Salary 1/1/2019 through 1/31/2019	004-4312	4,738.17
Debbi Mason	Salary 1/1/2019 through 1/31/2019	004-4313	5,667.67
John Cielenski	Salary 1/1/2019 through 1/31/2019	004-4314	5,649.17
Ron Alberico	R & B Treas. 1/1/2019 through 1/31/2019	004-4315	83.33
Barb Boyce	Salary 1/1/2019 through 1/31/2019	004-4316	750.00
Dean Morelli	Salary 1/1/2019 through 1/31/2019	004-4316	750.00
Barb Delaney	Salary 1/1/2019 through 1/31/2019	004-4316	750.00
Gregg Bickus	Salary 1/1/2019 through 1/31/2019	004-4316	750.00
Karen Johnson	Salary 1/1/2019 through 1/31/2019	004-4317	50.00
Barb Delaney	Reimb for January 2019 Hospitalization	004-4510	659.83
Dean Morelli	Reimb for January 2019 Hospitalization	004-4510	990.48

Salaries - Payroll Account

Gloria Penaherrera	Salary 12/10/2018 through 12/21/2018	001-4203	814.27
Mary Ann Williamson	Salary 12/10/2018 through 12/21/2018	001-4205	1,340.38
Stephanie Flores	Salary 12/10/2018 through 12/21/2018	001-4207	1,379.81
Assessor - Part Time - M. Flores	Salary 12/10/2018 through 12/21/2018	001-4210	318.00
Assessor - Part Time - M. Ivey	Salary 12/10/2018 through 12/21/2018	001-4210	0.00
Assessor - Part Time - N. Garrea	Salary 12/10/2018 through 12/21/2018	001-4210	0.00
Cheryl Vance	Salary 12/10/2018 through 12/21/2018	001-4220	948.27
Madie Holndoner	Salary 12/10/2018 through 12/21/2018	001-4221	0.00
Debra Scialabba	Salary 12/10/2018 through 12/21/2018	001-4222	216.48
Dennis Cooper	Salary 12/10/2018 through 12/21/2018	001-4223	814.27
Anthony Pacilli	Salary 12/10/2018 through 12/21/2018	001-4224	950.00
Jessica Strickland	Salary 12/10/2018 through 12/21/2018	002-4201	1,299.38
Extra Hours - Jess Strickland	Salary 12/10/2018 through 12/21/2018	002-4211	72.18
Clerk - Part Time - Ann Brunzie	Salary 12/10/2018 through 12/21/2018	002-4210	216.00
Clerk - Part Time - C. Thuringer	Salary 12/10/2018 through 12/21/2018	002-4210	0.00
Sharon Hartley	Salary 12/10/2018 through 12/21/2018	003-4201	2,148.96
Bev Alberico	Salary 12/10/2018 through 12/21/2018	003-4210	180.00
Extra Hours - S. Hartley	Salary 12/10/2018 through 12/21/2018	003-4211	0.00
Extra Hours - C. Vershey - Hall	Salary 12/10/2018 through 12/21/2018	003-4211	83.04
Extra Hours - M. Carlascio	Salary 12/10/2018 through 12/21/2018	003-4211	0.00
Extra Hours - J. Hritz	Salary 12/10/2018 through 12/21/2018	003-4211	82.38
Michelle Carlascio	Salary 12/10/2018 through 12/21/2018	004-4320	2,030.31
Robert Hoffmeyer	Salary 12/10/2018 through 12/21/2018	004-8900	786.47
William Bremmer	Salary 12/10/2018 through 12/21/2018	004-8910	432.00

Salaries - Payroll Account

Gloria Penaherrera	Salary 12/24/2018 through 01/04/2019	001-4203	814.27
Mary Ann Williamson	Salary 12/24/2018 through 01/04/2019	001-4205	1,340.38
Stephanie Flores	Salary 12/24/2018 through 01/04/2019	001-4207	1,379.81
Assessor - Part Time - M. Flores	Salary 12/24/2018 through 01/04/2019	001-4210	318.00
Assessor - Part Time - M. Ivey	Salary 12/24/2018 through 01/04/2019	001-4210	0.00
Assessor - Part Time - N. Garrea	Salary 12/24/2018 through 01/04/2019	001-4210	0.00
Cheryl Vance	Salary 12/24/2018 through 01/04/2019	001-4220	948.27
Debra Scialabba	Salary 12/24/2018 through 01/04/2019	001-4222	216.48
Dennis Cooper	Salary 12/24/2018 through 01/04/2019	001-4223	814.27
Anthony Pacilli	Salary 12/24/2018 through 01/04/2019	001-4224	950.00
Jessica Strickland	Salary 12/24/2018 through 01/04/2019	002-4201	1,299.38
Jessica Strickland-OT hrs	Salary 12/24/2018 through 01/04/2019	002-4211	0.00
Clerk - Part Time - Ann Brunzie	Salary 12/24/2018 through 01/04/2019	002-4211	108.00
Clerk - Part Time - Candi Thurin	Salary 12/24/2018 through 01/04/2019	002-4210	0.00
Sharon Hartley	Salary 12/24/2018 through 01/04/2019	003-4201	2,148.96
Bev Alberico	Salary 12/24/2018 through 01/04/2019	003-4210	66.00
Extra Hours - S. Hartley	Salary 12/24/2018 through 01/04/2019	003-4211	0.00
Extra Hours - C. Vershey - Hall	Salary 12/24/2018 through 01/04/2019	003-4211	0.00
Extra Hours - M. Carlascio	Salary 12/24/2018 through 01/04/2019	003-4211	0.00
Extra Hours - J. Hritz	Salary 12/24/2018 through 01/04/2019	003-4211	0.00
Michelle Carlascio	Salary 12/24/2018 through 01/04/2019	004-4320	2,030.31
Robert Hoffmeyer	Salary 12/24/2018 through 01/04/2019	004-8900	719.82
William Bremmer	Salary 12/24/2018 through 01/04/2019	004-8910	288.00
Thomas Riffle	Salary 12/24/2018 through 01/04/2019	004-8910	474.00

BILLS TO BE APPROVED

Velocita	Equipment Maintenance - Assessor	001-5120	89.55
MaryAnn Williamson	Training - Mileage	001-5630	184.68
Quill	Equip.Purchase - Assessor	001-8300	191.41
Martin Whalen Office Solutions	Equip. Maint - Town Clerk	002-5120	67.94
Gary S Mueller & Assoc. LTD	Legal Service - Town Clerk	002-5330	182.00
Will-Grundy Municipal Clerks	Dues - Town Clerk	002-5610	20.00
Quill	Office Supplies - Town Clerk	002-6510	57.99
Quill	Office Supplies - Town Supervisor	003-6510	45.99
Schwaab, Inc.	Miscellaneous - Town Supervisor	003-6510	29.75
AT & T	Data Communications - Town	004-5520	65.77
Warehouse Direct	Custodial Supplies	004-8925	296.50
Uline	Projects; Miscellaneous	004-8935	798.64
Labor Record	Projects; Christmas Advertising	004-8935	190.00

BILLS TO BE APPROVED 2,220.22

CHECKS WRITTEN TO BE APPROVED **87,495.12**

BILLS TO BE APPROVED 2,220.22

TOTAL TO BE APPROVED **89,715.34**

January 8, 2019

Supervisor Alberico

Trustee Bickus

Trustee Boyce

Trustee Delaney

Trustee Morelli

Attest

LOCKPORT TOWNSHIP TOWN BUDGET SHEET 2018 - 2019

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MONTH **January 8, 2019**

ACC'T #	CATEGORY	APPROP.	EXPENDED	BALANCE	TO BE	
					APPROVED	BALANCE
1-4203	Dep. Assessor-G.Penaherrera	21,171.00	(17,099.65)	4,071.35	(1,628.54)	2,442.81
1-4205	Dep. Assessor-M. Williamson	34,850.00	(28,148.10)	6,701.90	(2,680.76)	4,021.14
1-4207	Comm. Appraiser - S. Flores	45,672.00	(28,975.95)	16,696.05	(2,759.62)	13,936.43
1-4210	Part Time Employees	30,000.00	(25,215.00)	4,785.00	(636.00)	4,149.00
1-4211	Extra Hours Worked-O.T.	4,000.00	(1,132.05)	2,867.95	0.00	2,867.95
1-4220	Clerical Full Time-C Vance	24,665.00	(19,913.65)	4,751.35	(1,896.54)	2,854.81
1-4221	Full Time - Clerical M. Holndoner	19,000.00	(11,324.61)	7,675.39	0.00	7,675.39
1-4222	Full Time - Clerical D. Scialabba	19,000.00	(15,085.95)	3,914.05	(432.96)	3,481.09
1-4223	Full Time - Clerical D. Cooper	21,171.00	(17,099.65)	4,071.35	(1,628.54)	2,442.81
1-4224	Dep. Comm Appraiser -J. Pacilli	30,750.00	(19,950.00)	10,800.00	(1,900.00)	8,900.00
1-5120	Equipment Maintenance	12,000.00	(4,759.30)	7,240.70	(89.55)	7,151.15
1-5330	Legal Service	1,000.00	0.00	1,000.00	0.00	1,000.00
1-5490	Appraisals	1,000.00	0.00	1,000.00	0.00	1,000.00
1-5495	Consultant	1,000.00	0.00	1,000.00	0.00	1,000.00
1-5520	Telephone - Assessor	100.00	0.00	100.00	0.00	100.00
1-5530	Publishing	300.00	0.00	300.00	0.00	300.00
1-5540	Printing	500.00	0.00	500.00	0.00	500.00
1-5610	Dues	500.00	(90.00)	410.00	0.00	410.00
1-5630	Training	8,000.00	(2,359.62)	5,640.38	(184.68)	5,455.70
1-5650	Publications	300.00	0.00	300.00	0.00	300.00
1-6510	Office Supplies	3,500.00	(3,227.37)	272.63	0.00	272.63
1-6511	Postage	300.00	(300.00)	0.00	0.00	0.00
1-6900	Miscellaneous	1,500.00	(868.88)	631.12	(57.90)	573.22
1-6990	Contingency	2,500.00	0.00	2,500.00	0.00	2,500.00
1-8300	Equipment Purchase	20,000.00	(15,398.79)	4,601.21	(191.41)	4,409.80
		302,779.00	(210,948.57)	91,830.43	(14,086.50)	77,743.93

Add back:

LOCKPORT TOWNSHIP TOWN FUND BUDGET SHEET 2018 - 2019

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MONTH January 8, 2019

ACC'T #	CATEGORY	APPROP.	EXPENDED	BALANCE	TO BE	
					APPROVED	BALANCE
2-4201	Town Clerk Secretary	33,784.00	(27,287.10)	6,496.90	(2,598.76)	3,898.14
2-4210	Town Clerk Part Time	9,000.00	(7,572.00)	1,428.00	(732.00)	696.00
2-4211	Extra Hours Worked-O.T.	1,000.00	(1,956.97)	(956.97)	0.00	(956.97)
2-5120	Town Clerk Equip. Maint.	10,500.00	(6,329.50)	4,170.50	(67.94)	4,102.56
2-5330	Legal Service	2,000.00	(833.00)	1,167.00	(182.00)	985.00
2-5530	Town Clerk Publishing	1,000.00	(492.64)	507.36	0.00	507.36
2-5540	Town Clerk Printing	1,500.00	(950.63)	549.37	0.00	549.37
2-5610	Town Clerk Dues	500.00	(350.00)	150.00	(20.00)	130.00
2-5630	Town Clerk In Training	1,000.00	0.00	1,000.00	0.00	1,000.00
2-5920	Town Clerk Gen. Ins.	100.00	0.00	100.00	0.00	100.00
2-6510	Town Clerk Office Sup.	2,500.00	(1,106.02)	1,393.98	(57.99)	1,335.99
2-6511	Town Clerk Postage	500.00	0.00	500.00	0.00	500.00
2-6900	Town Clerk Misc.	1,000.00	(153.33)	846.67	(14.71)	831.96
2-6990	Town Clerk Contingency	1,000.00	0.00	1,000.00	0.00	1,000.00
2-8300	Town Clerk Equip. Purc.	3,500.00	(1,409.50)	2,090.50	0.00	2,090.50
		68,884.00	(48,440.69)	20,443.31	(3,673.40)	16,769.91

Add Back:

3-4201	Supervisor Bookkeeper	55,873.00	(45,128.20)	10,744.80	(4,297.92)	6,446.88
3-4202	Media/Bookkeeper	7,500.00	(5,331.50)	2,168.50	0.00	2,168.50
3-4210	Supervisor Part Time	3,500.00	(3,352.00)	148.00	(246.00)	(98.00)
3-4211	Extra Hours Worked-O.T.	2,000.00	(1,161.71)	838.29	(165.42)	672.87
3-5110	Building Maintenance	300.00	0.00	300.00	0.00	300.00
3-5120	Equipment Maintenance	2,500.00	(1,916.55)	583.45	0.00	583.45
3-5530	Publishing	600.00	0.00	600.00	0.00	600.00
3-5540	Printing	600.00	(113.50)	486.50	0.00	486.50
3-5610	Dues	300.00	(55.00)	245.00	0.00	245.00
3-5630	Training	500.00	(317.27)	182.73	0.00	182.73
3-5920	General Insurance	100.00	0.00	100.00	0.00	100.00
3-6510	Office Supplies	1,500.00	(837.78)	662.22	(75.74)	586.48
3-6900	Miscellaneous	500.00	(50.00)	450.00	(42.25)	407.75
3-6990	Contingency	1,500.00	0.00	1,500.00	0.00	1,500.00
3-8300	Equipment Purchase	6,000.00	(3,085.46)	2,914.54	0.00	2,914.54
		83,273.00	(61,348.97)	21,924.03	(4,827.33)	17,096.70

TOTAL PAGE TWO	152,157.00	(110,125.48)	42,031.52	(8,500.73)	33,530.79
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Add Back:

LOCKPORT TOWNSHIP TOWN FUND BUDGET SHEET 2018 - 2019

PAGE 3

MONTH January 8, 2019

ACC'T #	CATEGORY	APPROP.	EXPENDED	BALANCE	TO BE	
					APPROVED	BALANCE
4-4311	Supervisor	73,217.00	(60,941.00)	12,276.00	(6,137.92)	6,138.08
4-4312	Town Clerk	56,520.00	(47,043.27)	9,476.73	(4,738.17)	4,738.56
4-4313	Assessor	66,362.00	(55,025.80)	11,336.20	(5,667.67)	5,668.53
4-4314	Highway Commissioner	67,387.00	(56,088.32)	11,298.68	(5,649.17)	5,649.51
4-4315	R & B Treasurer	1,000.00	(833.34)	166.66	(83.33)	83.33
4-4316	Board of Trustees	36,000.00	(30,000.00)	6,000.00	(3,000.00)	3,000.00
4-4317	Collector	600.00	(500.00)	100.00	(50.00)	50.00
4-4320	M. Carlascio - Payroll Clerk	26,394.00	(16,242.48)	10,151.52	(4,060.62)	6,090.90
4-4510	Hospitalization	200,000.00	(136,954.12)	63,045.88	(15,442.49)	47,603.39
4-5310	Accounting Service	27,000.00	(25,500.00)	1,500.00	0.00	1,500.00
4-5320	Engineering	5,000.00	0.00	5,000.00	0.00	5,000.00
4-5330	Legal Service	15,000.00	(11,458.00)	3,542.00	(338.00)	3,204.00
4-5490	Consulting-Quickbooks/Payroll	10,000.00	(2,125.00)	7,875.00	0.00	7,875.00
4-5520	Data Communications	10,000.00	(6,224.73)	3,775.27	(376.10)	3,399.17
4-5660	Seminars / Workshops	4,000.00	(1,873.44)	2,126.56	0.00	2,126.56
4-5710	Utilities	10,000.00	(10,166.05)	(166.05)	0.00	(166.05)
4-5740	Pace Bus	6,000.00	(4,728.43)	1,271.57	0.00	1,271.57
4-5745	Cable TV - Lockport	500.00	0.00	500.00	0.00	500.00
4-5746	Cable TV - Crest Hill	500.00	(500.00)	0.00	0.00	0.00
4-5750	State of the City	1,000.00	(380.00)	620.00	0.00	620.00
4-5950	Mosquito Control	40,000.00	(39,348.00)	652.00	0.00	652.00
4-5960	Township Cleanup	5,000.00	0.00	5,000.00	0.00	5,000.00
4-5980	E.M.A. Formerly ESDA	2,500.00	(2,220.00)	280.00	0.00	280.00
4-6900	Miscellaneous	3,000.00	(2,062.39)	937.61	0.00	937.61
4-6990	Contingency	20,000.00	0.00	20,000.00	0.00	20,000.00
4-8900	Building Maint.-F.T.	14,000.00	(6,191.80)	7,808.20	(1,506.29)	6,301.91
4-8910	Building Maint.-P.T.	12,000.00	(3,384.00)	8,616.00	(1,194.00)	7,422.00
4-8920	Elevator Maint.	1,500.00	(1,181.38)	318.62	0.00	318.62
4-8921	Alarm Maint.	3,000.00	(2,617.95)	382.05	0.00	382.05
4-8922	Yard Maint.	3,000.00	(2,463.96)	536.04	0.00	536.04
4-8925	Custodial Supplies	5,000.00	(2,105.23)	2,894.77	(296.50)	2,598.27
4-8930	Capital Improvements	100,000.00	(26,922.28)	73,077.72	0.00	73,077.72
4-8935	Projects	150,000.00	(57,944.12)	92,055.88	(3,836.34)	88,219.54
		975,480.00	(613,025.09)	362,454.91	(52,376.60)	310,078.31

Add back:

LOCKPORT TOWNSHIP TOWN FUND BUDGET SHEET 2018 - 2019

PAGE 4

MONTH January 8, 2019

ACC'T #	CATEGORY	APPROP.	EXPENDED	BALANCE	TO BE	
					APPROVED	BALANCE
04-5982	Guardian Angel Home	500.00	0.00	500.00	0.00	500.00
04-5984	Community Service Council	500.00	0.00	500.00	0.00	500.00
04-5986	Historical Society	500.00	0.00	500.00	0.00	500.00
04-5992	Child Advocacy	1,000.00	0.00	1,000.00	0.00	1,000.00
04-5993	Habitat For Humanity	6,400.00	0.00	6,400.00	0.00	6,400.00
04-5995	Joyful Again	250.00	0.00	250.00	0.00	250.00
04-5996	Circle of Love	500.00	0.00	500.00	0.00	500.00
04-5997	Hospice	2,000.00	(2,000.00)	0.00	0.00	0.00
04-5998	Misc. Community Programs	1,500.00	(850.00)	650.00	0.00	650.00
04-5999	Scholarship Program	4,000.00	(4,000.00)	0.00	0.00	0.00
04-6000	United Way	500.00	0.00	500.00	(500.00)	0.00
04-6001	Crisis Line	500.00	0.00	500.00	0.00	500.00
04-6002	WILCO	250.00	0.00	250.00	0.00	250.00
04-6004	Care Trak	1,000.00	0.00	1,000.00	0.00	1,000.00
04-6005	Bridges to a New Day	100.00	(100.00)	0.00	0.00	0.00
04-6006	Fairmont Food Pantry	3,500.00	(3,000.00)	500.00	0.00	500.00
04-6007	Lockport FISH Pantry	19,200.00	(16,000.00)	3,200.00	(1,600.00)	1,600.00
04-6008	Youth Music Program	3,000.00	(860.79)	2,139.21	0.00	2,139.21
04-6010	CASA	2,000.00	(2,000.00)	0.00	0.00	0.00
		<u>47,200.00</u>	<u>(28,810.79)</u>	<u>18,389.21</u>	<u>(2,100.00)</u>	<u>16,289.21</u>
	add back:					
04-4530	Unemployment Ins.	3,000.00	(1,039.18)	1,960.82	0.00	1,960.82
04-4610	FICA	44,600.00	(33,583.38)	11,016.62	(3,307.43)	7,709.19
04-4615	MEDICARE	10,600.00	(7,861.89)	2,738.11	(773.54)	1,964.57
04-4620	IMRF	45,000.00	(26,747.26)	18,252.74	(2,990.67)	15,262.07
04-5910	Liability Insurance	42,000.00	(26,597.24)	15,402.76	0.00	15,402.76
		<u>145,200.00</u>	<u>(95,828.95)</u>	<u>49,371.05</u>	<u>(7,071.64)</u>	<u>42,299.41</u>
	add back:					
	TOTAL PAGE FOUR	<u>192,400.00</u>	<u>(124,639.74)</u>	<u>67,760.26</u>	<u>(9,171.64)</u>	<u>58,588.62</u>
	TOTAL PAGE 1	302,779.00	(210,948.57)	91,830.43	(14,086.50)	77,743.93
	TOTAL PAGE 2	152,157.00	(110,125.48)	42,031.52	(8,500.73)	33,530.79
	TOTAL PAGE 3	975,480.00	(613,025.09)	362,454.91	(52,376.60)	310,078.31
	TOTAL PAGE 4	192,400.00	(124,639.74)	67,760.26	(9,171.64)	58,588.62
		<u>1,622,816.00</u>	<u>(1,058,738.88)</u>	<u>564,077.12</u>	<u>(84,135.47)</u>	<u>479,941.65</u>

RECAPITULATION

Beginning of month balance as of: 11/1/18

Certificates of Deposit	\$	500,000.00
Savings Account		2,083,340.95
Checking Account		10,741.07

Revenue	\$	2,594,082.02
Expenditures		12,605.10
		(98,718.37)
	\$	2,507,968.75

Non-Revenue

Sale of Warrant		0.00
Payment of Warrant		0.00

End of month balance as of: 11/30/18

*\$ 2,507,968.75

Certificate of Deposit/Money Market		500,000.00
Saving Account		2,000,946.05
Checking Account		7,022.70

*\$ 2,507,968.75

Non-Revenue;Outstanding

Bond		0.00
Tax Warrant		0.00

REVENUE:

11/2/18	Miscellaneous;Passport Fees-A.Daggit	35.00
11/8/18	Will Cty Treasurer;2017 R.E.Tax	12,466.72
11/19/18	Miscellaneous;Passport Fees-Viorol	35.00
11/19/18	Miscellaneous;Passport Fees-McNeely	35.00
11/30/18	First Midwest Bank:Interest on Savings	33.38
		<u>12,605.10</u>

Checking Book Balance	11/30/18	7,022.70
Outstanding Checks		4,995.81
Checking Bank Balance	11/30/18	<u>12,018.51</u>

OUTSTANDING CHECKS

<u>Number</u>	<u>Amount</u>
19832	70.00
19833	2,000.00
19847	1,970.54
19848	422.75
19849	525.82
19850	6.70
	<u>4,995.81</u>



December 18, 2018

CASA of Will County, Inc.
3200 McDonough St.
Joliet, IL 60431

Township of Lockport
1463 S. Farrell Road
Lockport, IL 60441

Dear Mr. Alberico,

On behalf of CASA of Will County, Inc., I would like to thank you for your recent donation of \$2,000.00. Your donation will make a lasting impact on the lives of CASA children. Thanks to donors like you, the new year holds an exciting promise for Tim, Luke, Aiden, and Marvin, who are projected to be adopted together in 2019. Your donation makes a lasting impact on their lives and the hundreds of children like them that we serve.

Since CASA of Will County was founded, our mission has been to recruit, train, and supervise volunteer advocates to speak on behalf of children that are victims of abuse or neglect in Will County. When children are betrayed by those they trust, they find themselves navigating the maze of social service agencies and courtroom hearings - an overwhelming process! It is our goal to make sure these children never have to do this alone. Instead, they have a caring, committed CASA advocate by their side. Our staff and volunteer teams work diligently to help minimize the effects of the pain and distress that are placed on these children, providing them with a voice in the legal system and helping them to heal emotionally as well. For 25 years we have helped over 3,000 children to find safe, permanent, loving homes!

We would not be able to make such a tremendous difference in the lives of Will County's most vulnerable victims without you. With your support, CASA will continue to grow until we reach our goal of providing a CASA advocate to every single child in need!

On behalf of the children, we thank you for your generosity.

Sincerely,

Rita Facchina
Rita Facchina
Executive Director
CASA of Will County, Inc.
rfacchina@casaofwillcounty.org

*Ron,
Thank you so much
for lending your generous
support to CASA! In addition,
the Lockport Township Shuttle
was greatly appreciated for
our train ride! Your
partnership with
CASA truly makes
an impact!
Rita*

*CASA of Will County is a registered 501(c)(3) with tax exempt status under the Internal Revenue Code. As such, your contribution may be deductible under section 170 of the Code. Please confer with your tax advisor regarding your specific circumstances.