

LOCKPORT, ILLINOIS

SEPTEMBER 11, 2018

TOWN CLERK'S RECORD BOOK

TOWN FUND

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Tuesday September 11, 2018 at 6:47 PM with Supervisor Ron Alberico presiding.

Present were Assessor Debbi Mason, Highway Commissioner John Cielenski, Trustees Gregg Bickus, Barb Boyce, Barb Delaney and Dean Morelli, Collector Karen Johnson, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were Dave Meyer from Wermer, Rogers, Doran & Ruzon, LLC, Delinda Herod, Bob Loewe, Terry Broadhurst and Grant Spooner filming the meeting. Absent was Denise Mushro Rumchak. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the calendar and also on the Community Center door.

On a Motion of Delaney, seconded by Boyce to approve the minutes from the previous regular monthly meeting held on August 14, 2018 and the special meeting held on August 23, 2018.

MOTION CARRIED

On a Motion of Boyce, seconded by Delaney to approve the total bills and payroll in the amount of \$95,242.85. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Citizens Wishing to Address the Board- Terry Broadhurst expressed his concerns about transparency in the Lockport Township Government. He would like the Board to implement policies to regulate business procedures.

Assessor's Report- Assessor Mason asked the Board for approval to use the Township building on Thursday October 25, 2018 for the Trunk and Treat event from 5:30-7:30 PM and up to \$1,500.00 for candy, decorations, games, prizes and etc.

On a Motion of Boyce, seconded by Delaney to approve the use of the Township building for the Trunk and Treat event on October 25, 2018 and funding not to exceed \$1,500.00. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Clerk's Report- Clerk Rumchak was absent. Supervisor Alberico read the Clerk's Report.

A legal notice to contract for refuse collection was published in the newspaper by the County Clerk. Nancy Schultz Voots. The ballot layout for the question was approved and sent to the County for the November ballot. Supervisor Alberico read the legal notice.

The website design is in the second phase and Revize will convert the original website over to new. The officials were asked to please submit any information that they would like added, deleted or updated.

The Clerk's office is excited to be a part of the Community Baby Shower that will be held on Sunday September 16, 2018. Volunteers will be putting together 400 bundles for areas in Will County. Lockport Township will receive approximately 100 bundles to distribute throughout the Township.

The last day to register to vote is October 9, 2018.

Early voting will begin on October 22nd and go through November 3rd in the Lockport Township Clerk's office.

Vote by mail requests are being accepted now and will be mailed out on September 22, 2018.

Building Report- Supervisor Alberico stated that a Building Committee meeting was held to discuss how to provide security to the Supervisor's side of the building. The Committee agreed to construct a wall with labor being provided by the Township employees. A lock company will be looking at the Township's door frames to see if a buzzer can be installed.

Supervisor Alberico announced that the kitchen will be inspected this week.

New Business- Dave Meyer, an accountant from Wermer, Rogers, Doran & Ruzon, LLC, summarized to the Board the details of the Annual Financial Audit of the Township for the year ending in February 2018. Dave explained the functions, procedures and tests his company performs to finalize an audit. Trustee Delaney stated that the report is on the agenda for approval, but she has not had a chance to review the report. Supervisor Alberico commented that he sent out an email last week inviting the Board members to come into the building to pick up the audit. Trustee Delaney requested more time to review the audit before she makes the decision to approve it. Trustee Morelli asked Dave Meyer if the Township was fiscally responsible in regards to the budget vs expenditures. Dave commented yes. Supervisor Alberico stated he believes that passing the audit is a formality. Dave Meyer commented that this audit has already been submitted to the state comptroller. Trustee Delaney asked Attorney Mueller if it is okay to approve an audit that has not been reviewed, do to it being a formality. Attorney Mueller commented that there can be a motion to approve or a motion to table the audit. Supervisor Alberico expressed that the audit will stay exactly the same regardless if it is tabled or not.

On a Motion of Delaney, seconded by Bickus to table the Township of Lockport Annual Financial Audit Report to the next meeting to allow more time to review the report. Roll call vote resulted in Alberico Nay, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico received an email request from Limestone Stage to rent the 3rd floor of the Township building for storage/ workshop space for \$100 per year. Supervisor Alberico stated that the organization is currently storing items in this area. Trustee Delaney would appreciate Limestone Stage being more efficient with clean up. Supervisor Alberico agreed and stated both Limestone Stage and the Lockport/Homer Youth Group need to do a better job.

On a Motion of Boyce, seconded by Delaney to allow Limestone Stage to rent the 3rd floor of the Township building for \$100 per year. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico announced that the Refuse Referendum Committee and a representative from Will County had a meeting to discuss the proposal paperwork. The representative from Will County created the proposal documents and the committee members agreed on the contents of the proposal. Supervisor Alberico stated that a legal notice was published in the Joliet Herald News. The bid opening was schedule for Wednesday September 12, 2018 at 10 AM, but was extended to Friday September 14, 2018 at 10 AM. Supervisor Alberico stated that the Board members agreed to change the bid opening date to accommodate the bidder's request for more time. Supervisor Alberico communicated that he would like to place the bid opening information in the fall newsletter.

Supervisor Alberico asked the Board members to notify him as soon as possible if they plan on attending the TOI conference so he may make reservations.

Supervisor Alberico announced that residents should be receiving their fall newsletters from the Township within the next three weeks.

On a Motion of Boyce, seconded by Delaney to adjourn the meeting at 7:25 PM.

MOTION CARRIED