

LOCKPORT, ILLINOIS

SEPTEMBER 11, 2017

TOWN CLERK'S RECORD BOOK

TOWN FUND

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Monday September 11, 2017 at 7:20 PM with Supervisor Ron Alberico presiding.

Present were Trustees Gregg Bickus, Barb Boyce and Barb Delaney, Assessor Debbi Mason, Clerk Denise Rumchak, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were Bob Loewe, Terry Broadhurst, Karen Johnson and Grant Spooner filming the meeting. Absent were Trustee Dean Morelli, Highway Commissioner John Cielelnski and Collector Lance McCalla. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the calendar and also on the Community Center door.

On a Motion of Delaney, seconded by Boyce to approve the minutes from the previous regular monthly meeting held on August 14, 2017.

MOTION CARRIED

On a Motion of Delaney, seconded by Boyce to approve the total bills and payroll in the amount of \$93,605.74. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye and Delaney Aye.

MOTION CARRIED

Citizens Wishing to Address the Board- Terry Broadhurst stated at the last meeting there was discussion in regards to the bid process for the construction manager for the new building. Terry mentioned there were three companies who applied for the construction manager position. He commented that the company with only 1 piece of paper was hired and that same person was hired as the water technician for the Water Board. Terry began to speak about the Water Board. Supervisor Alberico explained to Terry again that any questions regarding the Water Board needs to be presented at the Water Board meeting. The discussion became heated and Terry Broadhurst was found to be out of order.

Assessor's Report- Assessor Mason reported that September 5, 2017 was the deadline date for a resident to file a complaint with the Board of Review. Assessor Mason stated her office reviewed over 10,000 parcels and there are only 36 hearings scheduled.

Assessor Mason handed out information in regards to the Share a Book program. Assessor Mason explained to the Board that a structured box is built with a post and books are placed inside. The idea is for children to both borrow books from the collection and also bring back different books for the other children to read. Assessor Mason noted that she has found someone to build the structure. Assessor Mason would like approval from the Board to place the structure in front of the Lockport Township building. She also explained there is a \$40.00 registration fee which she will pay for personally. There was discussion with the Board on the process of the program, issues with vandalism or inappropriate books and liability concerns.

On a Motion of Alberico, seconded by Delaney to approve the Share a Book program. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye and Delaney Aye.

MOTION CARRIED

Clerk's Report- Clerk Rumchak announced she has been working with a representative from Martin Whalen for over a year to have the Clerk's office records digitized. A quote was received from Martin Whalen called Intact for \$9,200.00 which includes the software and support. There also was a quote received from Laserfiche for \$10,000.00 which the City of Lockport

and the Village of Romeoville currently use. Clerk Rumchak would like approval from the Board to digitize her office. There was discussion with the Board about cost and length of support, the benefits of having the software program and the number of users. Attorney Mueller commented the proposal will have to be revised to reflect the elected official's term due to the current Board authorizing the approval. The Township Board cannot authorize the commitment of a newly elected official to this contract.

On a Motion of Delaney, seconded by Bickus to approve the authorization to digitize the Clerk's records with a contract to be presented to the Board for approval. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye and Delaney Aye.

MOTION CARRIED

Clerk Rumchak revealed that she has received many requests to have the monthly meeting packet published online. The Township's website does not have a large enough capacity to be able to download the monthly meeting packet. Clerk Rumchak communicated that she and Supervisor Alberico have spoken regarding updating the website and making it more user friendly. Clerk Rumchak stated she is not sure if the Township will stay with the current IT Company or look for a new company. Trustee Bickus suggested publishing a public notice in the newspaper to receive bids for the modernization of the website. Clerk Rumchak asked Attorney Mueller to prepare the document.

Clerk Rumchak reported there will be a public hearing held on October 3, 2017 at 6:30 PM at the Will County Building to discuss the construction of an outdoor youth soccer facility on a vacant lot located on the southeast corner of Bruce and Briggs Street.

Clerk Rumchak suggested to the Board to add a disaster relief line item to the budget in the future. She expressed as a government, we should give back to the community and possibility set up a donation center at the Township building. Supervisor Alberico commented that the General Assistance fund does have an emergency service line item. Supervisor Alberico mentioned he received a phone call recommending the Township to set up a room in the building to accept donations for people in Florida and Texas.

Trustee Comments and Suggestions- Trustee Delaney commented that the Board has many wonderful ideas to help the community and suggested having a blood drive. Supervisor Alberico stated that a blood drive would be a great idea.

Building Report- Supervisor Alberico updated the Board about the building. The Supervisor's office has created a calendar of events for the use of the building.

Supervisor Alberico and Trustee Morelli had their first building committee meeting. There was discussion on the process of putting the committee together and creating by-laws.

Tom's Asphalt informed the Township of the days they will be at the building and the description of work that will be completed on those scheduled days.

A student teacher conference was held at the Township building today and there were approximately 30 students in attendance.

Supervisor Alberico announced that the Lockport Township Food Pantry will be moving out of their current location on September 22, 2017. The Food Pantry is currently renovating the space in the Township building in hopes of not having to shut down the pantry after September 22, 2017.

New Business- Supervisor Alberico would like to approve the Intergovernmental Agreement between Lockport Township and Taft School District 90 (Ukulele Program). This program was utilized for two years in a Fairmont school district.

Supervisor Alberico explained this is an after school music program and Taft school funding is very limited due to their location. Trustee Bickus asked Supervisor Alberico who runs the program. Supervisor Alberico commented there are two musicians that instructed the music program. Trustee Bickus inquired about the Township's cost for this program. Supervisor Alberico stated there is \$1,000.00 in the youth music program line item.

On a Motion of Boyce, seconded by Delaney to approve the Intergovernmental Agreement between Lockport Township and Taft School District 90. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye and Delaney Aye.

MOTION CARRIED

Supervisor Alberico informed the Board that Assessor Mason has suggested holding a trunk and treat event at the Township building. Trunk and treating is like classic trick or treating where kids still dress up in costumes and ask for candy, however the trick or treating is done from parked car to parked car in a local parking lot. Assessor Mason would like to hold this event on Thursday October 26, 2017 in the Lockport Township parking lot from either 5 pm to 7pm or 6pm to 8pm. The Assessor's office will hand out flyers to advertise the event. Supervisor Alberico disclosed to the Board in addition to the approval of the trunk and treat, there would also be an approval for \$100.00 in gift cards for the costume contest and \$100.00 for candy.

On a Motion of Delaney, seconded by Boyce to approve the trunk and treat event on October 26, 2017 in the Lockport Township parking lot, \$100.00 gift card purchase and \$100.00 candy purchase. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye and Delaney Aye.

MOTION CARRIED

Supervisor Alberico announced the fall newsletter information is due by September 15, 2017. Supervisor Alberico indicated that the Trustees can add information to the newsletter too.

Meeting and Correspondence- A letter was received from the City of Crest Hill. Pursuant to the Tax Increment Allocation Redevelopment Act, the City of Crest Hill will convene a meeting of the Joint Review Board on October 10, 2017 at 10:00 AM at City Hall, 1610 Plainfield Road, Crest Hill, IL 60403 to consider the creation of a Redevelopment Project Area as set forth in the plan and project. There will also be a public hearing held on October 16, 2017 at 7:15 PM at City Hall for interested parties to comment on the draft plan. Attorney Mueller commented that a Township official should be present at this meeting. Attorney Mueller expressed this is a wonderful thing for encouraging development, but the Township needs to be aware of what it happening in term of taxes/funding and time frame of distribution of funds to the Township.

Chervon Environmental Management Company gave notice of minor modifications to the Resource Conservation and Recovery Act (RCRA) Post Closure Permit issued to CEMC by the Illinois Environmental Protection Agency. The RCRA Permit is for post-closure care of a properly closed hazardous waste landfill and a properly closed corrective action management unit (CAMU) at the former Texaco refinery property in Lockport, Illinois and for facility-wide corrective action. The approved minor (Class 1) modifications to the Permit pertain to the following: Evaluation of Dissolved Arsenic in Groundwater & Proposed Protocol for Evaluation of Arsenic Detections in Groundwater management Zone Perimeter Wells.

Trustee Bickus asked Supervisor Alberico if the Water Board reports to the Town Fund or if it is a separate entity. Supervisor Alberico commented the Water Board is currently a separate entity. Supervisor Alberico also added that he and the lawyer are currently working on documents such as ordinances and resolutions to have the Water Board meeting the same night as the Town's monthly meetings. Trustee Bickus asked if the Water Board Meeting date has been posted on the website and

stated the last Water Board meeting was only announced two days in advance which was in violation of the open meeting act. Supervisor Alberico commented that the last meeting was announced at the Board meeting held on August 14, 2017 and posted one week prior to the meeting.

Supervisor Alberico reported that the next Water Board meeting will be held in his office on September 25, 2017 at 10:00 AM.

On a Motion of Boyce, seconded by Delaney to adjourn the meeting at 8:11 PM.

MOTION CARRIED

DENISE MUSHRO RUMCHAK, TOWN CLERK