

LOCKPORT, ILLINOIS

AUGUST 9, 2016

TOWN CLERK'S RECORD BOOK

TOWN FUND

The Lockport Township Board of Trustees met in the Central Square Board Room 318, 222 East Ninth Street, Lockport, Illinois on Tuesday August 9, 2016 at 7:20 PM with Supervisor Ron Alberico presided.

Present were Trustees John Batusich, Barb Boyce, Mike Lewandowski and Dean Morelli, Assessor Debbi Mason, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski, Deputy Clerk Jessica Strickland and Grant Spooner filming the meeting. Absent was Collector Lance McCalla. The meeting agenda was posted at the Crest Hill & Lockport Libraries, the Joliet Herald News, at the Central Square Building, on the Township's website (Clerk's section) and on the Board Room door.

Attorney Gary Mueller arrived at 7:08 PM.

On a Motion of Boyce, seconded by Batusich to approve the minutes from the previous regular monthly meeting held on July 12, 2016.

MOTION CARRIED

On a Motion of Boyce, seconded by Batusich to approve the total bills and payroll in the amount of \$101,214.99. Roll call vote resulted in Alberico Aye, Batusich Aye, Boyce Aye, Lewandowski Aye, and Morelli Aye.

MOTION CARRIED

Assessor's Report- Assessor Mason expressed that the month of June and July is the Assessor's Office busiest time of the year. Assessor Mason reported that assessment cards were mailed out on August 1, 2016. The assessment cards were only mailed out to residents that received an adjustment to their property. Assessor Mason has been examining one hundred reviews. Assessor Mason requested Lockport Township residents who would like to file a review, to please have the paperwork in by Wednesday August 17, 2016.

Assessor Mason handed out monthly reports for June 2016 and July 2016.

In the month of June, there were 194 Residential Permits, 4 New Constructions, 59 Certificate of Occupancy (residential), 6 Certificate of Occupancy (commercial), 180 Deeds, 122 Green Sheets, 17 Senior Citizen Homestead Exemptions, 104 Senior Citizen Freeze Exemptions and 17 Disabled Person's Homestead Exemptions.

In the month of July, there were 179 Residential Permits, 3 New Constructions, 18 Industrial/Commercial Permits, 92 Certificate of Occupancy (residential), 7 Certificate of Occupancy (commercial), 218 Deeds, 138 Green Sheets, 11 Senior Citizen Homestead Exemptions, 18 Senior Citizen Freeze Exemptions and 2 Disabled Person's Homestead Exemptions.

Clerk's Report- Clerk Rumchak announced the Baby/Youth Clinic was held on Tuesday July 26, 2016 at Advance Pediatric Care in Lockport. There were three Lockport Township residents that attended. Clerk Rumchak stated the next clinic will be held in October 2016. The date of the clinic will be posted in the community and also on the Township's website.

Clerk Rumchak stated the Will County Mobile Dental Van had to reschedule their event due to the driver being sick. The dental van was rescheduled to Thursday August 25, 2016 at Central Square. They specialize in dentistry for children six months through twenty-one years of age and adults on an emergency basis. Clerk Rumchak announced if residents have any questions or would like to set up an appointment, please call the Clerk's office.

Clerk Rumchak stated Grandparent's Day will be held on Friday August 12, 2016 from 10:00 AM-12:00 PM at the Crest Hill Library. This event last year had one hundred and fifty grandparents with grandchildren in attendance. Lockport Township will be represented by Supervisor Alberico, Assessor Mason and Clerk Rumchak at this event.

Clerk Rumchak expressed that her office would be delighted to attend an event to register new voters. The Clerk's Office will be attending Lockport Township High Schools in September 2016, to register seniors who will be eighteen years of age by the general election on November 8, 2016. Clerk Rumchak welcomed anyone interested in this service to call the Clerk's Office.

Clerk Rumchak announced the Will County Clerk is still looking for election judges for the November 8, 2016 election. If anyone is interested, please call the Will County Clerk's Office or apply on-line.

Central Square Report- Supervisor Alberico announced Central Square's fountain has been replaced and is now operational.

Supervisor Alberico reported the Central Square building had storm damage on the first, second, and third floor. The damage is related to the new roof that was placed and the insurance company should cover the replacement and repairs to the building.

Supervisor Alberico stated that Christmas in the Square will be held on Saturday November 26, 2016 from 1:30 PM-4:30PM. Supervisor Alberico welcomed all residents to come and celebrate the holiday at this event.

New Business- Supervisor Alberico announced the TOI (Township Officials of Illinois) Conference is coming up in November 2016 and the Board's approval is need to attend. Clerk Rumchak asked when the deadline to register is. Assessor Mason commented the deadline is on October 28, 2016. Clerk Rumchak expressed that it is very important for all the Officials to attend. Clerk Rumchak noted that legislation is always updating previous laws and passing new laws. Supervisor Alberico indicated the TOI Conference is always very informative.

On a Motion of Batusich, seconded by Boyce to approve up to 12 Registrations and Per Diems for the November 13-15, 2016 TOI Conference. Roll call vote resulted in Alberico Aye, Batusich Aye, Boyce Aye, Lewandowski Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico announced on Friday August 12, 2016, TOI has a Professional Development Course scheduled.

On the Motion of Batusich, seconded by Boyce to approve 1 Registration for TOI Professional Development Course. Roll call vote resulted in Alberico Aye, Batusich Aye, Boyce Aye, Lewandowski Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico received a letter announcing there will be a 9/11 Patriotic Program held at Lockport Township East High School's Auditorium on September 11, 2016 at 7:00 PM. Supervisor Alberico stated five years ago the Board donated \$500.00 monies to support the program.

On the Motion of Lewandowski, seconded by Boyce to donate \$500.00 to support the 9/11 Patriotic Program. Roll call vote resulted in Alberico Aye, Batusich Aye, Boyce Aye, Lewandowski Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico read a report from the president of the Lockport Food Pantry. The report showed the activity at the facility for the last six months.

Supervisor Alberico informed the Board that the TOI is asking for private donations (not Township funds) to assist in purchasing nonperishable food basket items for their Neighbors Serving Neighbors program. Supervisor Alberico indicated he will be sending a donation and hopes that other Board members will consider to donate as well.

Supervisor Alberico stated the fall newsletter will be coming out in October 2016. Supervisor Alberico would like all

department officials to have their information in by September 2, 2016.

Supervisor Alberico received a report from Clarke regarding the mosquito-borne disease update. As of August 2, 2016, the Illinois Department of Public Health reported the following West Nile Virus information: 3 WNV + human cases in downstate Illinois, 22 countries WNV + for mosquito, bird, horse or humans, 3 WNV + positive birds, 114 WNV + mosquito samples. As of July 27, 2016, the CDC reported 1,658 travel-associated human cases of ZIKV in the United States and 23 of those cases where in the state of Illinois.

Supervisor Alberico stated a bid notice for the elevator in the new building was published in The Labor Record newspaper on Thursday August 4, 2016. The bid opening will be held on Monday August 15, 2016 at 10:00 AM in the Clerk's office.

Supervisor Alberico announced on Thursday August 11, 2016, a bid notice for certain trades needed for the new building will be published in The Labor Record. The bid opening will be held on Tuesday August 23, 2016 at 10:00 AM in the Clerk's office.

Supervisor Alberico reported the City of Lockport has approved the blueprints for the new building. Supervisor Alberico stated the construction phrase should begin very soon.

Supervisor Alberico announced the Lockport Township monthly meetings will be held on the second Monday of the month starting in September 2016.

Trustee Lewandowski asked the Board to move the September 12, 2016 monthly meeting to September 13, 2016 because he will not be able to attend. Supervisor Alberico commented that the schedule has already been published. Attorney Mueller explained to the Board, Lockport Township would have to convene on Monday September 12, 2016, recess the meeting to a different date and then publish the new meeting date. The meeting will remain on Monday September 12, 2016.

On a Motion of Batusich, seconded by Boyce to adjourn the meeting at 7:38 PM.

MOTION CARRIED