

LOCKPORT, ILLINOIS

JUNE 12, 2017

TOWN CLERK'S RECORD BOOK

TOWN FUND

The Lockport Township Board of Trustees met at Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Monday June 12, 2017 at 7:00 PM with Supervisor Ron Alberico presiding.

Present were Trustees Gregg Bickus, Barb Boyce, Barb Delaney and Dean Morelli, Clerk Denise Rumchak. Highway Commissioner John Cielenski, Collector Lance McCalla, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were- See attendance sheet. Absent was Assessor Debbi Mason. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section) and also on the Community Center door.

Supervisor Alberico introduced Judge Dan Kennedy to the Board. An oath of office ceremony was held for all elected officials with Judge Dan Kennedy presiding. Clerk Rumchak noted all elected officials have already been sworn in before taking office on May 15, 2017. The Board thanked Judge Dan Kennedy for performing the ceremony.

On a Motion of Boyce, seconded by Bickus to approve the minutes from the previous regular monthly meeting held on May 8, 2017, the public hearing meeting held on May 8, 2017 and the workshop meeting held on May 22, 2017.

MOTION CARRIED

Trustee Bickus inquired about the payroll account-salaries for 5/1/2017 through 5/31/2017 for two trustees. Supervisor Alberico commented he will need to talk to the bookkeeper to see if a correction needs to be made.

Trustee Bickus asked Supervisor Alberico what the R&B Treasurer is. Supervisor Alberico stated he is the treasurer of the Road and Bridge fund.

On a Motion of Delaney, seconded by Boyce to approve the total bills and payroll in the amount of \$175,718.27. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye, and Morelli Aye.

MOTION CARRIED

Assessor's Report- Assessor Mason was absent.

Clerk's Report- Clerk Rumchak announced the Baby/Youth Wellness Clinic will be held on Thursday August 10, 2017 from 10:00 AM – 1:00 PM. This clinic offers free service for wellness checks and sport/school physicals. If any resident is interested, please call the Clerk's office to set up an appointment.

Clerk Rumchak stated she received a letter from Butler School asking if the Township would consider taking over their precinct/polling place, which is for Homer Township. She informed the Board that the Will County Clerk, Nancy Schultz Voots will be coming to the Township to see if the building can accommodate a precinct here for a future election. Nancy Schultz Voots will be visiting other precincts to see if they have been able to accommodate voters in their location.

Trustees Comments and Suggestions- Trustee Delaney asked Supervisor Alberico if a workshop meeting could be scheduled to discuss contracts for CPA, the attorney and training before the July 2017 monthly meeting. Supervisor Alberico commented he did want to talk to the Board about setting up a workshop meeting on June 22 at 6:30 PM or on June 27, 2017 after the Water Board meeting.

Trustee Bickus asked for a list of employees, contact information and job description for each department to affiliate himself with who he needs to speak to for any questions. Trustee Bickus also asked that updating the website and buses

with the current official names be placed on the workshop agenda. Supervisor Alberico commented yes and disclosed the names on the Township's buses are being changed currently.

New Business- Supervisor Alberico announced Lockport Township Government has had their 14th annual scholarship presentation. There were a total of four students awarded. Carmen Awin-Ongya from Romeoville High School will be attending Northwestern to study chemical engineering. Thomas Calderaro from Lockport Township High School will be attending the University of Kentucky to study neuroscience and environmental engineering. Zachary Martin from Lockport Township High School will be attending Eastern Illinois University to study communication disorders. Austin Lenzi from Lockport Township High School will be attending the University of Illinois to study chemical engineering. Supervisor Alberico thanked all the students for attending the meeting.

Supervisor Alberico stated the Township needs to pass the prevailing wage act every year. The Illinois Department of Labor determines the current rate required to pay every unit of local government.

On a Motion of Delaney, seconded by Boyce to approve Ordinance No. 2017-4 (Prevailing Wage Act). Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico stated when Lockport Township Government was annexed into the city, the Township was responsible to seal coat the parking lot of the property. Supervisor Alberico said there are four different estimates received. Pavement Systems Inc. - \$8,647.00, J. Lucas and Sons Paving- \$10,100.00, Toms Asphalt Service, Inc. - \$7,782.00 and Rhino Seal Coat- \$8,472.00. Trustee Delaney asked if the estimates include prevailing wage rates. Supervisor Alberico commented yes. Trustee Bickus suggested creating a scope of work document to present to these companies, so they will all be giving estimates on the same detailed work. Supervisor Alberico and Trustee Bickus will create a scope of work document to be presented to the companies. Trustee Morelli asked Supervisor Alberico what the time frame is with the City of Lockport to have this project completed. Supervisor Alberico stated there is not a time frame, but would prefer to have the project completed within this fiscal year budget.

On a Motion of Delaney, seconded by Bickus to table the approval of seal coating and stripping the parking lot until a scope of work is presented and new proposals are received.

MOTION CARRIED

Supervisor Alberico asked the Board if anyone is interested in advertising in the Lockport Chamber 2017 Community Guide Book. There was discussion with the Board in regards to who receives the book, pricing, and information to submit.

On a Motion of Delaney, seconded by Boyce to approve advertisement with size and dimensions being eighth page (3.625" x 2.375") in the Lockport Chamber 2017 Community Guide. Roll call vote resulted in Alberico Aye, Bickus Abstain, Boyce Aye, Delaney Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico announced a letter was received from the Will County Health Department stating an investigation revealed the existence of an improperly abandoned well on the Township's property. Supervisor Alberico stated the well is not in use because the building now has city water and sewer. The Will County Health Department gave three options to protect the ground water source and to become compliance with code: permanently sealing the well, temporarily sealing the well or using the well for its intended purpose. The Board discussed the three options.

On a Motion of Bickus, seconded by Boyce to permanently seal the well. Roll call vote resulted in Alberico Pass, Bickus Aye, Boyce Aye, Delaney Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico provided a letter from the Will County Division of Transportation to inform the Board that they have adopted the Will Connects 2040 plan. Supervisor Alberico stated he did receive a hard copy of the plan, if anyone is interested in reviewing the documents.

Supervisor Alberico stated a resolution needs to be passed for elected officials to receive benefits from IMRF. Clerk Rumchak stated an IMRF resolution needs to be passed every two years. Supervisor Alberico explained to the Trustees what IMRF is and the requirements needed to be enrolled. There was discussion about previous resolutions passed by the Board. Clerk Rumchak suggested tabling the approval of the IMRF resolution until hour requirements are clarified by a representative from IMRF.

On a Motion of Delaney, seconded by Bickus to table IMRF Resolution No. 2017-3 until all information is clarified. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico announced on July 13, 2017 at the Hilton in Lisle/Naperville, TOI will be holding a training class for newly elected officials and returning township officials. Supervisor Alberico suggested approving the TOI education class for the entire Board. He explained this way we can get a list of officials that would like to attend and pay for their registration ahead of time to receive the discounted amount. The deadline date is one week before the event. Trustee Bickus asked if there is any required training for Trustees. Clerk Rumchak commented that all officials are required to take the open meetings act class online.

On a Motion of Delaney, seconded by Morelli to approve a maximum of nine officials to attend the TOI education class on July 13, 2017.

MOTION CARRIED

Supervisor Alberico announced Canal Days is this weekend and the Township is registered to be in the parade. The Board discussed the rules, regulations and location to meet.

Supervisor Alberico publicized the Township will have an open house event on Thursday June 15, 2017 from 1:00 to 4:00. The event will include raffles, give aways, snacks, free hearing tests and free blood pressure tests. Supervisor Alberico thanked Trustee Delaney for her gift basket donation for the event.

Supervisor Alberico suggested having a workshop meeting on June 22, 2017 at 6:30 PM or on June 27, 2017 after the Water Board meeting. The workshop will include the approval of the accountant, lawyer and organizations that are interested in the use of the building, the building committee and updating the website. Clerk Rumchak asked Supervisor Alberico if there will be an event scheduler for the building. Supervisor Alberico commented it will be discussed at the workshop meeting. There was discussion with the Board to figure out a convenient date for the workshop meeting. Supervisor Alberico stated he will email the officials to confirm a date and time.

Old Business- Supervisor Alberico received a letter from Eastern Illinois University requesting the use of the community center for their next school year conferences. There will be a total of six conferences that will take place from August 2017 to March 2018. Trustee Delaney asked if the school is charged for the use of the building. Supervisor Alberico commented they are not charged because they are a non-profit organization.

On a Motion of Boyce, seconded by Bickus to approve the use of the building for the Eastern Illinois University conferences. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico stated all changes have been made to the long term lease agreement with the Food Pantry. Supervisor Alberico expressed Attorney Mueller is comfortable with the changes to the lease. Trustee Bickus asked who is responsible for making sure all terms are met with the lease. Supervisor Alberico commented it will be himself and if an issue occurs, it will be brought up to the Board for discussion. Trustee Morelli asked if the construction expense is documented in the lease as the Food Pantry's responsibility. Supervisor Alberico stated yes. There was further discussion with the Board.

On a Motion of Delaney, seconded by Boyce to approve the Lease of Commercial Property for the Food Pantry. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye, and Morelli Aye.

MOTION CARRIED

Supervisor Alberico explained the short lease agreement is for the use of the facility for a duration of the day. Trustee Bickus asked who will be responsible for opening and closing the building for after hour events. Supervisor Alberico commented the maintenance department is very flexible with their hours. There was additional discussion with the Board.

On a Motion of Boyce, seconded by Morelli to approve the short term lease agreement for limited use of space in the Township building. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye, and Morelli Aye.

MOTION CARRIED

On a Motion of Boyce, seconded by Delaney to adjourn the meeting at 8:12 PM.

MOTION CARRIED

DENISE MUSHRO RUMCHAK, TOWN CLERK