

LOCKPORT, ILLINOIS

DECEMBER 11, 2017

TOWN CLERK'S RECORD BOOK

TOWN FUND

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Monday December 11, 2017 at 7:19 PM with Supervisor Ron Alberico presiding.

Present were Trustees Gregg Bickus, Barb Boyce, Barb Delaney and Dean Morelli, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were- See attendance sheet. Absent were Assessor Debbi Mason and Collector Lance McCalla. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the calendar and also on the Community Center door.

On a Motion of Delaney, seconded by Boyce to approve the minutes from the previous regular monthly meeting held on November 6, 2017 and the workshop meeting held on November 30, 2017.

MOTION CARRIED

On a Motion of Delaney, seconded by Boyce to approve the total bills and payroll in the amount of \$130,982.30. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Citizens Wishing to Address the Board- Delinda Herod, president of the Fairmont Community Partnership, expressed the community's disappointment with the lack of support from the Township Board in regards to placing a garbage disposal referendum on the ballot for the March election. She mentioned multiple garbage disposal contracts and rates for surrounding areas and then stated the current monthly rate for the Fairmont area. Delinda stated that unincorporated Bonnie Brae subdivision cannot be compared to the unincorporated Fairmont community due to services that are provided to them. Delinda believes that the Township officials earn enough money to be able to provide help and support to the Fairmont area.

Carl Bebrich asked for a summary of the Town Fund bill list. Supervisor Alberico disclosed the company names, amounts and purpose. Carl Babrich asked if the current bill list would be placed online to review. Supervisor Alberico commented not as of right now, but the bill list is open to the public to examine at the Township building. Carl Bebrich expressed that the Township should work with the Fairmont area to obtain trash service.

Supervisor Alberico informed the residents about the steps and procedure that were executed for Wheatland Township to get garbage disposal in their area. He explained to the residents that the Board wants to do their due diligence, but this request will require time to be able to put everything in order correctly.

Assessor's Report- Assessor Mason was absent.

Clerk's Report- Clerk Rumchak stated that at the last meeting there was a request to have three proposals presented to the Board for updating the Township's website. Trustee Bickus asked Clerk Rumchak to give a brief overview of her opinion of each company. Clerk Rumchak commented she has researched the history of each company and the work/design they provided

to their previous clients. She mentioned that Gov Office's main office is in Minnesota and created the Village of Bolingbrook's website, Civic Plus created the City of Lockport and the Village of Romeoville's websites and Impact has not been involved with many governmental websites. Trustee Bickus asked Clerk Rumchak for her recommendation in regards to the website. Clerk Rumchak commented she would prefer Gov Office or Civic Plus. Trustee Delaney asked which company would have the quickest turnaround time. Clerk Rumchak commented that Gov Office would have the quickest turnaround time.

On a Motion of Alberico, seconded by Delaney to allow the Clerk's office to make the decision to accept the proposal from Gov Office or Civic Plus for the modernizing of the Township website. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Clerk Rumchak stated she received a contract from TKB Associates, Inc. to purchase Laserfiche document management software for digitalizing. She mentioned that the Township's IT Company, Velocita, will be assisting with the process to install the necessary equipment needed. The proposal was in the amount of \$7,440.00 with an annual fee of \$540.00 for two users. Trustee Bickus asked Clerk Rumchak if this software is just for the Clerk's office. Clerk Rumchak stated yes.

On a Motion of Bickus, seconded by Boyce to approve the TKB Associates, Inc. contract to purchase the software for Laserfiche (document management). Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Trustees Comments and Suggestions- Trustee Delaney suggested that the Board should inform the residents in the audience about the decision the Township has made in regards to the garbage disposal referendum. Supervisor Alberico commented that he has already spoken to Delinda Herod about bringing the question to the annual town meeting so it may be place on the ballot for the November election.

Trustee Bickus stated that in November, he requested the job description and duties for the employees of the Township and he has only received this information from the Clerk's office. He would like to have this information available to review when discussing the new budget for next year. Supervisor Alberico commented his office is still currently working on the information.

Trustee Bickus asked about the current status of the Lockport Township Employee Handbook. Supervisor Alberico commented the handbook is currently being updated.

Building Report- Supervisor Alberico reported that the Limestone Stage Theater reenacted "It's a Wonderful Life" at the Township building on December 7-10, 2017.

Supervisor Alberico reported that the Food Pantry had their first Tuesday event involving the Northern Illinois Food Bank at the Township building. The Northern Illinois Food Bank will drop off a large quantity of food and place it in the Township's garage for the public to take home on every Tuesday. Supervisor Alberico disclosed that he has spoken to Torima and the Health Department to make sure the Township is not in violation of the law. There were no violations.

Supervisor Alberico announced the building now has defibrillators in the main hallway downstairs and in the Food Pantry.

New Business- The Workshop meeting held on November 30, 2017, the Board approved the purchase of a 2018 F-250 XL with the assumption that the Highway Department would provide the plow for the truck. Supervisor Alberico was informed that the plow from the Highway Department cannot be used. Supervisor Alberico then contacted Thomas Sullivan from Currie Motors to obtain a new proposal that included the necessary equipment for the same truck. The proposal amount came to \$31,175.00. The 2018 F-250 XL would have to be ordered and it would take 6-10 weeks before it is completed. Supervisor Alberico then asked Currie Motors if they had anything on the lot that is comparable to the F-250 that has the same equipment that is needed. Currie Motors provided a proposal for a 2017 F-350 XL in the amount of \$32,989.00 that included more options and could be received within weeks. There was additional discussion with the Board.

On a Motion of Delaney, seconded by Boyce to approve the purchase of the 2017 Ford F-350 XL in the amount of \$32,989.00. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico spoke with an IMRF representative and was informed that a resolution needs to be passed stating that at least a 1,000 hours of performance is needed to be enrolled in the IMRF program for any new elected officials.

On a Motion of Boyce, seconded by Delaney to approve Resolution No. 2017-7 (1,000 Hour Standard for IMRF Participation). Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico stated the Lockport Township High School is requesting a donation to help with their Late Night event. Supervisor Alberico mentioned that the Township has always supported the Late Night event with a \$250.00 donation.

On a Motion of Bickus, seconded by Delaney to donate \$250.00 to the Lockport Township Late Night event. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Old Business- Supervisor Alberico represented the proposal from Quinlan Security Systems for cameras to be placed in the community center and the front entrance way. There was discussion with the Board.

On a Motion of Delaney, seconded by Boyce to approve the proposal from Quinlan Security System for the purchase of two cameras in the amount of \$3,068.00. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico explained to Trustee Bickus and Trustee Delaney that the Pace Paratransit Local Share Agreement is a program the Township participates in by providing financial support to the transportation service. The Cities and Township who are involved in this program are: City of Joliet, Homer Township, Joliet Township, Lockport Township, Plainfield Township and Troy Township. This service is mainly used by the handicapped residents for transportation. Trustee Delaney asked how much this program would

cost the Township. Supervisor Alberico stated he does not know the exact amount, but the Township is always reimbursed. There was discussion with the Board.

On a Motion of Boyce, seconded by Delaney to approve the Pace Paratransit Local Share Agreement. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico reported that many officials and employees attended the TOI educational classes on November 12th 13, 2017 in Springfield.

Supervisor Alberico wished everyone a Merry Christmas and Happy New Year.

Supervisor Alberico announced that the next Water Board meeting will be held on December 18, 2017 at 6:30 PM.

On a Motion of Delaney, seconded by Boyce to adjourn the meeting at 8:04 PM.

MOTION CARRIED

DENISE MUSHRO RUMCHAK, TOWN CLERK