

LOCKPORT, ILLINOIS

NOVEMBER 6, 2017

TOWN CLERK'S RECORD BOOK

TOWN FUND

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Monday November 6, 2017 at 7:31 PM with Supervisor Ron Alberico presiding.

Present were Trustees Gregg Bickus, Barb Boyce, Barb Delaney and Dean Morelli, Assessor Debbi Mason, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were- See attendance sheet. Absent was Collector Lance McCalla. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the calendar and also on the Community Center door.

On a Motion of Delaney, seconded by Bickus to approve the minutes from the previous regular monthly meeting held on October 2, 2017 and the workshop meeting held on October 30, 2017.

MOTION CARRIED

On a Motion of Boyce, seconded by Delaney to approve the total bills and payroll in the amount of \$120,805.55. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Assessor's Report- Assessor Mason thanked everyone who participated in the first Lockport Township Trunk and Treat on October 26, 2017. She stated there were approximately 300 people who attended. Assessor Mason extended her thank you to Cottonwood Farm, PSC and Trustee Delaney.

Clerk's Report- Clerk Rumchak reported a workshop was held to discuss the 2018 monthly meeting schedule. The Board decided to have the 2018 monthly meetings on the second Tuesday of the month at 6:30 PM in the Community Center with the exception of April 3, 2018 and November 6, 2018 being the first Tuesday of the month.

On a Motion of Boyce, seconded by Delaney to approve the 2018 Monthly Meeting Schedule. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Clerk Rumchak informed the Board that members from the previous youth committee board have retired or have been assigned to different employment positions. Clerk Rumchak asked the Board to approve the new list of members for the youth committee. Assessor Mason asked Clerk Rumchak when the committee board will meet. Clerk Rumchak commented once new members are approved, there will be a scheduled meeting and a report will be given to the Board.

On a Motion of Bickus, seconded by Morelli to approve the list of new members to the Youth Committee Board. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Clerk Rumchak reported the Township has received a large volume of FOIA requests. One requestor has placed 27 FOIAs since August 2017 and a second requestor has placed 35 FOIAs since January 2017.

Clerk Rumchak informed the Board that her office is still in the process of researching the most cost effective and efficient program for digitizing. The Clerk's office has viewed many webinars and will be attending a demonstration at Impact Networking LLC for digitizing and redesigning the current website on Thursday. Clerk Rumchak anticipates to have more

information available at the next monthly meeting.

Trustees Comments and Suggestions- Trustee Bickus asked Clerk Rumchak to send the paperwork pertaining to the final approval for the website redesign. Clerk Rumchak mentioned the Clerk's office has been looking at other government websites. Trustee Bickus asked for three proposals to be presented to the Board on the website design. There was additional discussion with the Board.

Building Report- Supervisor Alberico announced the Lockport Food Pantry is now open at the Township building. The Food Pantry hours of operation are Monday, Wednesday and Friday from 8:30 AM to 11:45 AM.

Supervisor Alberico mentioned the Limestone Stage Theater Group have been utilizing the building for their rehearsals and have also installed the lighting equipment in the Community Center at no cost. The theater group will be performing "It's a Wonderful Life" on December 8th, 9th & 10th. To purchase tickets, please go to: www.eventbrite.com.

Supervisor Aberico informed the Board that the Township purchased two defibrillators for the building. Supervisor Alberico would like to place one defibrillator in the Community Center and the other defibrillator in the Lockport Food Pantry.

Supervisor Alberico handed out a proposal from Quinlan Security Systems to have two cameras installed at the Township building. The first camera will be installed in the Community Center and the second camera will be installed outside the front door of the building to view the parking lot. The proposal was in the amount of \$3,068.00. There was additional discussion with the Board in regards to the current system and functions. Supervisor Alberico stated the Quinlan proposal will be placed on the agenda for approval next month.

New Business- A letter was received from the Lockport Lions Club asking for a donation to help them defray the cost of the candy they give away. Supervisor Alberico mentioned that this would be the first time the Township would be donating to this organization. Trustee Bickus asked if there were any guidelines to giving donations to organizations. Supervisor Alberico commented no and stated that when a donation letter is received at the Township it is always presented to the Board for consideration.

On a Motion of Delaney, seconded by Boyce to donated \$90.00 to the Lockport Lions Club for one case of candy. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico stated the Board also needs to pass Tax Levy Ordinance No. 2017-6 in the amount of \$1,878,366.00. Trustee Bickus believes it would be irresponsible of the Township to raise the tax levy by 5% because only half of the appropriated budget has been expended and the Township is already 2/3 through the fiscal year. Trustee Bickus expressed his opposition for many line item expenses and employee positions. There was further discussion with the Board in regards to how the tax levy money is distributed in reference to the CPI and the tax rate.

On a Motion of Boyce, seconded by Delaney to approve Tax Levy Ordinance No. 2017-6. Roll call vote resulted in Alberico Aye, Bickus Nay, Boyce Aye, Delaney Nay and Morelli Aye.

MOTION CARRIED

Supervisor Alberico announced the Christmas in the Square event will be held on November 25, 2017 at Central Square from 12:00-4:00.

Old Business- Supervisor Alberico stated that all Lockport Township residents should have received their Township newsletters. If you have not received a newsletter, please call the Supervisor's office.

Meetings and Correspondence- A letter was received from the Northern Illinois Food Bank that disclosed that they have signed a lease on an 18,000 square foot facility on South Larkin Avenue in Joliet.

A resident sent a thank you card for providing her with medical equipment.

A thank you card was received for the complimentary senior breakfast event at Prairie Bluff Gold Course.

On a Motion of Delaney, seconded by Boyce to adjourn the meeting at 8:06 PM.

MOTION CARRIED

DENISE MUSHRO RUMCHAK, TOWN CLERK