

ORDINANCE NO. 2017-1  
TOWNSHIP  
BUDGET & APPROPRIATION

An ordinance appropriating for all corporate purposes for the LOCKPORT TOWNSHIP, WILL COUNTY, ILLINOIS, for the fiscal year beginning March 1, 2017 and ending February 28, 2018

BE IT ORDAINED by the Board of Trustees of the Lockport Township, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Lockport Township, be and the same are hereby appropriated for the corporate purposes of the Lockport Township, Will County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2017 and ending February 28, 2018.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

Town Fund \_\_\_\_\_,

General Assistance Fund \_\_\_\_\_,

Senior Fund \_\_\_\_\_,

1 . GENERAL TOWN FUND

BEGINNING BALANCE - March 1, 2017 Estimate \$ 1,421,166

ESTIMATED REVENUES

Property Tax \$ 1,373,000

Replacement Tax 270,000

Interest Income 1,000

Grant - Transit 0

Grant - C D B G 100,000

Other Revenues 5,000

TOTAL ESTIMATED REVENUES: 1,749,000

TOTAL ESTIMATED FUNDS AVAILABLE: \$ 3,170,166

BUDGETED EXPENDITURES

1.1 Administration \$ 1,257,576

1.2 Assessor 278,980

1.3 Cemetery 0

1.4 Collector Expenses 0

1.5 Transfer - Road & Bridge                     

Contingencies 22,500

C- 1,000 S- 1,500 T- 20,000

TOTAL EXPENDITURES/APPROPRIATIONS: \$ 1,559,056

BALANCE ENDING February 28, 2018 \$ 1,611,110

1.1 ADMINISTRATION

PERSONNEL

Salaries - See Page 4.1	C-	41,960	S-	58,010	T-	340,443	\$	<u>440,413</u>	
Employees Insurance - Hospitalization					T-	200,000		<u>200,000</u>	
Unemployment Insurance					T-	3,000		<u>3,000</u>	
Social Security					T-	42,500		<u>42,500</u>	
Medicare					T-	10,500		<u>10,500</u>	
IMRF					T-	47,000		<u>47,000</u>	\$ <u>743,413</u>

CONTRACTUAL SERVICES

Maintenance (Bldg)			S-	300			\$	<u>300</u>	
Maintenance (Equipment)	C-	2,500	S-	2,500				<u>5,000</u>	
Accounting Services					T-	27,000		<u>27,000</u>	
Legal Services	C-	2,000			T-	10,000		<u>12,000</u>	
Consultant								<u>0</u>	
Postage	C-	500						<u>500</u>	
Data/Communications					T-	8,000		<u>8,000</u>	
Publishing	C-	1,000	S-	600				<u>1,600</u>	
Printing	C-	1,500	S-	600				<u>2,100</u>	
Dues - Subscriptions	C-	500	S-	300				<u>800</u>	
Travel Expenses	C-	613	S-	859	T-	491		<u>1,963</u>	
Train, Sem, Conv	C-	2,000	S-	500	T-	7,000		<u>9,500</u>	
State of the City					T-	1,000		<u>1,000</u>	
Liability Insurance					T-	42,000		<u>42,000</u>	
General Insurance	C-	100	S-	100				<u>200</u>	
Engineering					T-	5,000		<u>5,000</u>	
Mosquito Control					T-	40,000		<u>40,000</u>	
Township Cleanup					T-	5,000		<u>5,000</u>	
Grant Application					T-	7,000		<u>7,000</u>	
PACE Bus					T-	6,000		<u>6,000</u>	
Utilities					T-	8,000		<u>8,000</u>	
Cable TV - Expenses - Lockport					T-	500		<u>500</u>	
Cable TV - Expenses - Crest Hill					T-	500		<u>500</u>	
Elevator Maintenance					T-	1,500		<u>1,500</u>	
Alarm Maintenance					T-	3,000		<u>3,000</u>	
Yard Maintenance					T-	3,000		<u>3,000</u>	<u>191,463</u>

COMMODITIES

Office Supplies	C-	2,500	S-	1,500			\$	<u>4,000</u>	
Custodial Supplies					T-	5,000		<u>5,000</u>	<u>9,000</u>

OTHER EXPENDITURES

Miscellaneous Charges	C-	1,000	S-	500	T-	3,000	\$	<u>4,500</u>	
E.M.A.					T-	2,500		<u>2,500</u>	
Community Programs (See page 4.2)					T-	46,200		<u>46,200</u>	<u>53,200</u>

CAPITAL OUTLAY

Equipment	C-	4,500	S-	6,000			\$	<u>10,500</u>	
Projects					T-	150,000		<u>150,000</u>	
Capital Improvement					T-	100,000		<u>100,000</u>	<u>260,500</u>

TOTALS

C- 60,673 S- 71,769 T- 1,125,134

TOTAL ADMINISTRATION:

\$ 1,257,576

1.2 Assessor

PERSONNEL

Salaries - See Page 4.1	\$	<u>223,480</u>	
			\$ <u>223,480</u>

CONTRACTUAL SERVICES

Maintenance (Equipment)	\$	<u>12,000</u>	
Appraisals		<u>1,000</u>	
Consultant		<u>1,000</u>	
Attorney		<u>1,000</u>	
Telephone		<u>100</u>	
Publishing		<u>300</u>	
Printing		<u>500</u>	
Dues - Subscriptions		<u>500</u>	
Travel - Assessor		<u>3,500</u>	
Travel Expenses - Non Elect		<u>0</u>	
Training		<u>8,000</u>	
Publication		<u>300</u>	
Postage		<u>300</u>	
			\$ <u>28,500</u>

COMMODITIES

Office Supplies	\$	<u>3,500</u>	
			<u>3,500</u>

OTHER EXPENDITURES

Miscellaneous Charges	\$	<u>1,000</u>	<u>1,000</u>
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CAPITAL OUTLAY

Equipment	\$	<u>20,000</u>	<u>20,000</u>
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CONTINGENCY

	<u>2,500</u>
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TOTAL ASSESSOR:	\$	<u><u>278,980</u></u>
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SCHEDULE TO SUPPORT BUDGET AND APPROPRIATION ORDINANCE

PERSONAL SERVICES SALARIES

Elected Officials - Page 1 - General Town Fund

Supervisor	\$	<u>71,085</u>
Clerk		<u>54,874</u>
Assessor		<u>64,429</u>
Highway Commissioner		<u>65,425</u>
Treasurer Road & Bridge		<u>1,000</u>
Trustees - Total 4		<u>37,080</u>
Collector		<u>800</u>

OFFICE PERSONNEL - GENERAL TOWN

Full Time Salary - Clerk - Payroll/Senior Programming	<u>25,750</u>
Maintenance - Full-Time	<u>14,000</u>
Maintenance - Part-Time	<u>6,000</u>

\$ 340,443

OFFICE PERSONNEL

Supervisors Office	Full- 54,510	Part- 3,500	\$	<u>58,010</u>
Clerk Secretary				<u>32,960</u>
Clerk Part Time				<u>8,000</u>
Clerk Extra Hours				<u>1,000</u>

99,970

TOTAL TOWN

\$ 440,413

ASSESSOR DIVISION - Page 2

FULL TIME

Deputy Assessor	\$	<u>20,654</u>
Deputy Assessor		<u>34,000</u>
Commercial Appraiser		<u>44,558</u>
Clerk - Full Time		<u>24,063</u>
Clerk - Full Time		<u>0</u>
Clerk - Full Time		<u>20,051</u>
Clerk - Full Time		<u>20,654</u>
Deputy Commercial Appraiser		<u>30,000</u>
CIAO - Stipend		<u>500</u>

PART TIME

Part Time Employees	<u>25,000</u>
Extra Hours Worked	<u>4,000</u>

TOTAL ASSESSOR

\$ 223,480



1.4 COLLECTOR

PERSONNEL

Salaries - Full and Part-time

\$ \_\_\_\_\_ \$ \_\_\_\_\_

CONTRACTUAL SERVICES

Insurance

\$ \_\_\_\_\_

Bond

\_\_\_\_\_

Rent - Equipment

\$ \_\_\_\_\_ 0

COMMODITIES

Office Supplies and Postage

\$ \_\_\_\_\_ \$ \_\_\_\_\_ 0

OTHER EXPENDITURES

\$ \_\_\_\_\_ \$ \_\_\_\_\_

CAPITAL OUTLAY

\$ \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL COLLECTOR

\$ \_\_\_\_\_ 0

2. GENERAL ASSISTANCE FUND

BEGINNING BALANCE March 1, 2017 \$ 451,324

ESTIMATED REVENUES

Property Tax	\$ <u>7,900</u>
Grant (State)	<u>          </u>
Interest Income	<u>2,000</u>
Personal Property Replacement	<u>180,000</u>
Miscellaneous	<u>          </u>

TOTAL ESTIMATED REVENUES: 189,900

TOTAL ESTIMATED FUNDS AVAILABLE: \$ 641,224

BUDGETED EXPENDITURES

2.1 Administration	\$ <u>102,307</u>
2.2 Home Relief	<u>111,100</u>
Contingencies	<u>          </u>

TOTAL EXPENDITURES/APPROPRIATIONS: \$ 213,407

ENDING BALANCE February 28, 2018 \$ 427,817



2.1 GENERAL ASSISTANCE - ADMINISTRATION

PERSONNEL

Salaries	Full Time- 31,407		
	Part Time- 2,000	\$	<u>33,407</u>
Employees Insurance - Hospt.			<u>28,000</u>
Pension Contribution			
Unemployment Insurance			<u>200</u>
Worker's Compensation			
Medicare			<u>600</u>
FICA			<u>2,400</u>
IMRF			<u>3,000</u>
		\$	<u>67,607</u>

CONTRACTUAL SERVICES

Maintenance (Buildings)		\$	
Maintenance (Equipment)			<u>3,000</u>
Northern Legal Defense Fund			<u>500</u>
Other Professional Services			<u>6,200</u>
Telephone			<u>500</u>
Publishing			<u>500</u>
Printing			<u>1,000</u>
Training			<u>1,000</u>
Insurance			<u>5,000</u>
Rentals			
		\$	<u>17,700</u>

COMMODITIES

Office Supplies		\$	<u>6,000</u>
Operating Supplies			<u>3,000</u>
		\$	<u>9,000</u>

OTHER EXPENDITURES

Miscellaneous Charges		\$	<u>          </u>
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CAPITAL OUTLAY

Equipment		\$	<u>8,000</u>	\$	<u>8,000</u>
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TOTAL ADMINISTRATION: \$ 102,307

2.2 GENERAL ASSISTANCE - HOME RELIEF

CONTRACTUAL SERVICES

Insurance - Workmen Comp. Workfare	\$	<u>2,200</u>	
Physician Services		<u>500</u>	
Hospital Services (In Patient)		<u>400</u>	
Hospital Services (Out Patient)		<u>400</u>	
Dental Services		<u>100</u>	
Other Medical Services		<u>5,000</u>	
Will/Grundy Medical Clinic		<u>500</u>	
Will County Community Concerns		<u>1,000</u>	
Funeral & Burial Services		<u>1,000</u>	
Shelter		<u>40,000</u>	
Fuel		<u>10,000</u>	
Lights		<u>12,000</u>	
Water		<u>5,500</u>	
Garbage		<u>1,000</u>	
Telephone		<u>500</u>	
Drugs		<u>4,000</u>	
Emergency Services		<u>5,000</u>	\$ <u>89,100</u>

COMMODITIES

Food	\$	<u>14,000</u>	
			\$ <u>14,000</u>

OTHER EXPENDITURES

Miscellaneous Charges			\$ <u>8,000</u>
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TOTAL HOME RELIEF: \$ 111,100

3. INSURANCE FUND

BEGINNING BALANCE March 1, 2017 \$ -0-

ESTIMATED REVENUES

Property Tax \$ \_\_\_\_\_  
Interest Income \_\_\_\_\_

TOTAL ESTIMATED REVENUES: \$ \_\_\_\_\_

TOTAL ESTIMATED FUNDS AVAILABLE: \$ \_\_\_\_\_

BUDGETED EXPENDITURES

Unemployment Insurance \$ \_\_\_\_\_  
Worker's Compensation \_\_\_\_\_ \$ \_\_\_\_\_

CONTRACTUAL SERVICES

Liability Insurance \$ \_\_\_\_\_  
General Insurance \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL EXPENDITURES/APPROPRIATIONS: \$ \_\_\_\_\_

ENDING BALANCE February 28, 2018 \$ -0-

4. SOCIAL SECURITY FUND

BEGINNING BALANCE March 1, 2017		\$ <u>-0-</u>
<u>ESTIMATED REVENUES</u>		
Property Tax	\$ _____	
Interest Income	_____	
TOTAL ESTIMATED REVENUES:		\$ _____
TOTAL ESTIMATED FUNDS AVAILABLE:		\$ <u>_____</u>
<u>BUDGETED EXPENDITURES</u>		
<u>PERSONNEL</u>		
Pension Contribution	\$ _____	
Medicare	_____	
TOTAL EXPENDITURES/APPROPRIATIONS:		\$ <u>_____</u>
ENDING BALANCE February 28, 2018		\$ <u>-0-</u>

5. IMRF FUND

BEGINNING BALANCE March 1, 2017		\$ <u>-0-</u>
<u>ESTIMATED REVENUES</u>		
Property Tax	\$ _____	
Interest Income	_____	
TOTAL ESTIMATED REVENUES:		\$ _____
TOTAL ESTIMATED FUNDS AVAILABLE:		\$ <u>_____</u>
<u>BUDGETED EXPENDITURES</u>		
<u>PERSONNEL</u>		
Pension Contribution	\$ _____	
TOTAL EXPENDITURES/APPROPRIATIONS:		\$ <u>_____</u>
ENDING BALANCE February 28, 2018		\$ <u>-0-</u>

6. SENIOR FUND

BEGINNING BALANCE March 1, 2017 \$ 1,389,858

ESTIMATED REVENUES

Property Tax	\$ <u>409,000</u>
PACE Bus	<u>4,000</u>
Interest Income	<u>4,000</u>

TOTAL ESTIMATED REVENUES: \$ 417,000

TOTAL ESTIMATED FUNDS AVAILABLE: \$ 1,806,858

BUDGETED EXPENDITURES

6.1 Administration	\$ <u>418,701</u>
6.2 Senior Programs	<u>96,000</u>
Contingencies	<u>40,000</u>

TOTAL EXPENDITURES/APPROPRIATIONS: \$ 554,701

ENDING BALANCE February 28, 2018 \$ 1,252,157

6.1 SENIOR FUND - ADMINISTRATION

PERSONNEL

Salaries - Administration	\$	25,750	
Salaries - Dispatch/Office Full-Time		<u>27,851</u>	
Salaries - Drivers		<u>51,500</u>	
Employees Insurance - Hospt.		<u>35,000</u>	
Unemployment Insurance		<u>600</u>	
FICA		<u>7,600</u>	
Medicare		<u>1,900</u>	
IMRF		<u>7,500</u>	\$ <u>157,701</u>

BUS PROGRAMS

Bus Purchase	\$	75,000	
Bus Maintenance		<u>15,000</u>	
Fuel		<u>15,000</u>	
Rental		<u>2,000</u>	\$ <u>107,000</u>

CONTRACTUAL SERVICES

Accounting	\$	2,500	
Legal		<u>5,000</u>	
Data Communication		<u>4,000</u>	
Utilities		<u>8,000</u>	
Liability Insurance		<u>41,000</u>	\$ <u>60,500</u>

COMMODITIES

Office Supplies		<u>1,000</u>	\$ <u>1,000</u>
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BUILDING RENOVATIONS/MAINTENANCE

Salaries - Full-Time	\$	14,000	
Salaries - Part-Time		<u>6,000</u>	
Elevator Maintenance		<u>1,000</u>	
Alarm Maintenance		<u>1,000</u>	
Yard Maintenance		<u>1,000</u>	
Custodial Supplies		<u>3,000</u>	
Capital Improvement		<u>65,000</u>	\$ <u>91,000</u>

OTHER EXPENDITURES

Miscellaneous		<u>1,500</u>	\$ <u>1,500</u>
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TOTAL ADMINISTRATION			\$ <u><u>418,701</u></u>
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6.2 SENIOR FUND - SENIOR PROGRAMS

SENIOR PROGRAMS

Senior Transportation - Pace Bus	\$	6,000	
Senior Service Center - Meals on Wheels		<u>8,000</u>	
Senior Service Center - Case Management		<u>2,000</u>	
Senior Service Center - Emergency Meals		<u>10,000</u>	
Senior Service - Care Trac		<u>1,500</u>	
Senior Breakfast - October		<u>7,500</u>	
Senior Entertainment for Events		<u>1,000</u>	
Senior Christmas Food Vouchers		<u>3,000</u>	
Senior Service Quarterly Lunch		<u>1,500</u>	
Other Senior Programs		<u>5,000</u>	
Shingle Shots		<u>30,000</u>	
Romeoville Seniors		<u>4,000</u>	
Cost Cutting Crew		<u>1,000</u>	
Lockport Park District Senior Programs:			
Golden Agers		<u>4,000</u>	
Young Timers		<u>4,000</u>	
Silver & Gold		<u>4,000</u>	
AARP		<u>1,500</u>	
Men's Seniors		<u>2,000</u>	
 TOTAL SENIOR PROGRAMS			\$ <u><u>96,000</u></u>

SECTION 3: That the amount appropriated for township purposes for the fiscal year ending February 28, 2018 by fund shall be as follows:

1 GENERAL TOWN FUND	\$ <u>1,559,056</u>
2 GENERAL ASSISTANCE FUND	<u>213,407</u>
3 INSURANCE FUND	<u>                    </u>
4 SOCIAL SECURITY FUND	<u>                    </u>
5 IMRF FUND	<u>                    </u>
6 SENIOR FUND	<u>554,701</u>
TOTAL APPROPRIATIONS:	\$ <u><u>2,327,164</u></u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 1 & 2, constituting the total appropriations in the amount of Two Million Three Hundred Twenty-Seven Thousand One Hundred Sixty-Four Dollars, for the fiscal year March 1, 2017 to February 28, 2018.

SECTION 6: That Section 3 shall be and is a summary of the Annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.



ADOPTED this 8th day of May, 2017 by the Board of Trustees  
of Lockport Township, Will County, Illinois.

AYES: \_\_\_\_\_  
Ronald Alberico

\_\_\_\_\_  
Barb Boyce

\_\_\_\_\_  
Dean Morelli

\_\_\_\_\_  
John Batusich

\_\_\_\_\_  
Michael Lewandowski


NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

  
\_\_\_\_\_  
(Town Clerk)

  
\_\_\_\_\_  
(Supervisor)