



# TOWNSHIP OF LOCKPORT

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**DENISE MUSHRO RUMCHAK**  
*Lockport Township Clerk*

## AGENDA

### Senior Fund

**Lockport Township Government  
1463 S. Farrell Road  
Lockport, IL 60441  
Community Center**

**August 14, 2018  
6:30 PM**

**Approval of Minutes- Monthly Meeting July 10, 2018**

**Approval of Bills - \$27,809.66**

**Citizens Wishing to Address the Board**

**New Business**

- **Approval to Use the Township Bus for CASA Event**

**Old Business**

**Adjournment**

LOCKPORT, ILLINOIS

JULY 10, 2018

TOWN CLERK'S RECORD BOOK

SENIOR FUND

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Tuesday July 10, 2018 at 6:40 PM with Supervisor Ron Alberico presiding.

Present were Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski, Trustees Gregg Bickus, Barb Boyce, Barb Delaney and Dean Morelli, Collector Karen Johnson, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were Rita Facchina from CASA, Julie Carco from Meals on Wheels, Delinda Herod, Bob Loewe and Grant Spooner filming the meeting. Absent was Assessor Debbi Mason. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the calendar and also on the Community Center door.

On a Motion of Delaney, seconded by Boyce to approve the minutes from the previous regular monthly meeting held on June 12, 2018.

MOTION CARRIED

On a Motion of Boyce, seconded by Delaney to approve the total bills and payroll in the amount of \$43,352.07. Roll call vote resulted in Alberico Aye, Bickus Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

New Business- Supervisor Alberico informed the Board that there is a detailed list that shows when an employee had to use their personal car to pick up a resident for transportation. Supervisor Alberico stated that when the budget was created, he requested a line item to be added for the possibility of purchasing a van. He explained that the funding is in the budget for this purchase. Supervisor Alberico asked for the opinion of the Board. Trustee Delaney asked if transportation is provided based on the means of that individual. Supervisor Alberico stated the Senior Transit System provides transportation to any Lockport Township residents who is age 55 and over. Trustee Delaney mentioned that residents are asked to make a reservation 24 hours in advance and believes that this list is a result of a scheduling problem. Trustee Delaney indicated that it is not the employees' responsibility to provide transportation with their personal cars. She also stated that there would be additional cost to the Township if a third vehicle is purchased, such as the hire of a new employee, insurance and etc. Supervisor Alberico commented that each driver has a schedule and unfortunately situations come up when a rider needs to be picked up from where they were dropped off, but has to wait due to the bus driver's schedule or traffic. Trustee Morelli stated that during the scheduling process, the scheduler should take into consideration the importance of the residents' trip, the location of the business/facility and the travel time needed for the driver. There was additional discussion with the Board on alternative transportation options, the number of riders per day and monthly, improving the scheduling process and liability concerns. Supervisor Alberico will instruct his employees to not use their personal cars for transportation.

Supervisor Alberico mentioned that AARP would like to hold educational meetings in the building every other Wednesday. These meeting will be to educated the residents on health care campaign, tax reform, identify theft, fraud, medications, brain health, meditation yoga and more.

On a Motion of Delaney, seconded by Boyce to adjourn the meeting at 6:59 PM.

MOTION CARRIED

LOCKPORT TOWNSHIP  
SENIOR FUND MEETING

August 14, 2018

**CHECKS WRITTEN TO BE APPROVED:**

Superfleet Mastercard Program	Unleaded Fuel;June 2018	004-8320	1,336.53
Blue Cross Blue Shield	Hospitalization;August 2018	004-4510	2,488.06
Delta Dental & Vision	Dental & Vision Ins.;August 2018	004-4510	101.49
Reliance Life Insurance	Life Insurance;August 2018	004-4510	34.80
Sprint	Data Communication	004-5520	290.95
Lease Servicing Center	Lease on 2 buses;August 2018	004-8300	2,371.61
Walgreen's-Lockport	Shingle shots	004-6795	1,321.86
Walgreen's-Crest Hill	24 Shingle shots	004-6795	2,351.30
National Pen Company	Supplies for Senior Programs	004-6800	641.25

**Payroll:**

Michelle Turrisi-Carlascio	Salary 7/9/18 thru 7/20/18	004-4200	2,030.31
Jackie Hritz	Salary 7/9/18 thru 7/20/18	004-4201	1,098.00
Dave Alberico	Salary 7/2/18 thru 7/15/18	004-4210	563.64
Ken Almond	Salary 7/2/18 thru 7/15/18	004-4210	512.40
William Bremmer	Salary 7/2/18 thru 7/15/18	004-8910	366.00
Paul Derrick	Salary 7/2/18 thru 7/15/18	004-4210	288.00
Dennis Schoeline	Salary 7/2/18 thru 7/15/18	004-4210	393.28
Bob Hoffmeyer	Salary 7/2/18 thru 7/15/18	004-8900	763.14
Michelle Turrisi-Carlascio	Salary 7/23/18 thru 8/3/18	004-4200	2,030.31
Jackie Hritz	Salary 7/23/18 thru 8/3/18	004-4201	1,098.00
Dave Alberico	Salary 7/16/18 thru 7/29/18	004-4210	614.88
Ken Almond	Salary 7/16/18 thru 7/29/18	004-4210	614.88
William Bremmer	Salary 7/16/18 thru 7/29/18	004-8910	360.00
Paul Derrick	Salary 7/16/18 thru 7/29/18	004-4210	384.00
Dennis Schoeline	Salary 7/16/18 thru 7/29/18	004-4210	393.28
Bob Hoffmeyer	Salary 7/16/18 thru 7/29/18	004-8900	746.48

Payroll Account	FICA;Payday 7/20/18	005-4610	363.99
Payroll Account	Medicare;Payday 7/20/18	005-4615	85.14
Payroll Account	FICA;Payday 8/3/18	005-4610	378.07
Payroll Account	Medicare;Payday 8/3/18	005-4615	88.42
IL Director of Employment	I2nd Qtr-Unemployment	005-4530	131.69
Payroll Account	IMRF;July 2018	005-4620	705.90

**24,947.66**

**Bills To Be Approved:**

Superfleet Mastercard Program	Unleaded Fuel;July 2018	004-8320	1,539.82
PACE	Paratransit;1/2 April & May 2018	004-6710	1,022.26
Quill	Office Supplies	004-6510	58.94
Quill	EquipPurchase;Headset	004-8200	240.98

**Bills To Be Paid**

**2,862.00**

**CHECKS WRITTEN TO BE APPROVED**

**24,947.66**

**BILLS TO BE APPROVED**

**2,862.00**

**TOTAL TO BE APPROVED**

**27,809.66**

LOCKPORT TOWNSHIP SENIOR FUND AMENDED BUDGET SHEET 2018 - 2019

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August 14, 2018

MONTH	ACC'T #	CATEGORY	APPROP.	EXPENDED	BALANCE	APPROVED	BALANCE
<b>004 -ADMINISTRATION</b>							
	4-4200	Salaries-Admin(50% M.Turrisi)	26,394.00	(20,303.30)	6,090.70	(4,060.62)	2,030.08
	4-4201	Salaries-Dispatch F.T.	28,548.00	(10,980.00)	17,568.00	(2,196.00)	15,372.00
	4-4202	Media Senior Advisory	7,500.00	0.00	7,500.00	0.00	7,500.00
	4-4210	Salaries-Drivers	52,788.00	(19,928.14)	32,859.86	(3,764.36)	29,095.50
	4-4510	Hosp/Life Insurance	40,000.00	(10,672.96)	29,327.04	(2,624.35)	26,702.69
	4-5100	Rental	2,000.00	0.00	2,000.00	0.00	2,000.00
	4-5310	Accounting	3,000.00	0.00	3,000.00	0.00	3,000.00
	4-5330	Legal	5,000.00	0.00	5,000.00	0.00	5,000.00
	4-5520	Data Communications	4,000.00	(1,081.52)	2,918.48	(290.95)	
	4-5710	Utilities	10,000.00	0.00	10,000.00	0.00	10,000.00
	4-6510	Office Supplies	2,000.00	(55.29)	1,944.71	(58.94)	1,885.77
	4-6900	Miscellaneous	1,500.00	(149.71)	1,350.29	0.00	1,350.29
	4-6990	Contingency	30,000.00	0.00	30,000.00	0.00	30,000.00
	4-8200	Equipment Purchase	10,000.00	0.00	10,000.00	(240.98)	9,759.02
		<b>Sub-Totals-004</b>	<b>222,730.00</b>	<b>(63,170.92)</b>	<b>159,559.08</b>	<b>(13,236.20)</b>	<b>143,695.35</b>
<b>004A-SENIOR PROGRAMS</b>							
	4-5987	Romeoville Seniors	4,000.00	(4,000.00)	0.00	0.00	0.00
	4-5988	Golden Agers-LTPD	4,000.00	(4,000.00)	0.00	0.00	0.00
	4-5989	Young Timers-LTPD	4,000.00	(4,000.00)	0.00	0.00	0.00
	4-5990	Silver & Gold-LTPD	4,000.00	(4,000.00)	0.00	0.00	0.00
	4-5991	AARP-LTPD	4,000.00	(2,000.00)	2,000.00	0.00	2,000.00
	4-5992	Men's Seniors	2,000.00	(2,000.00)	0.00	0.00	0.00
	4-5993	Cost Cutting Crew	1,000.00	0.00	1,000.00	0.00	1,000.00
	4-6710	Senior Trans.-PACE	6,000.00	(1,367.00)	4,633.00	(1,022.26)	3,610.74
	4-6720	Senior Services-Meals on Wheels	8,000.00	0.00	8,000.00	0.00	8,000.00
	4-6730	Senior Services-Case Manage.	2,000.00	0.00	2,000.00	0.00	2,000.00
	4-6740	Senior Services-Emergency Meals	10,000.00	0.00	10,000.00	0.00	10,000.00
	4-6750	Care Trak-Rapid Recovery	1,500.00	0.00	1,500.00	0.00	1,500.00
	4-6760	Senior Breakfast-October	7,500.00	0.00	7,500.00	0.00	7,500.00
	4-6770	Senior Entertain for Events	1,000.00	0.00	1,000.00	0.00	1,000.00
	4-6780	Senior Christmas Food Voucher	3,000.00	0.00	3,000.00	0.00	3,000.00
	4-6790	Senior Service Quarterly Lunch	1,500.00	0.00	1,500.00	0.00	1,500.00
	4-6795	Shingle Shots	35,000.00	(13,125.27)	21,874.73	(3,673.16)	18,201.57
	4-6796	Senior Expo	3,000.00	(2,527.46)	472.54	0.00	472.54
	4-6797	Triad	3,000.00	0.00	3,000.00	0.00	3,000.00
	4-6800	Senior Programs	5,000.00	106.60	5,106.60	(641.25)	4,465.35
		<b>Sub-Totals-004A</b>	<b>109,500.00</b>	<b>(36,913.13)</b>	<b>72,586.87</b>	<b>(5,336.67)</b>	<b>67,250.20</b>
<b>004B-BUS PROGRAMS</b>							
	4-8300	Bus Purchase/Lease	75,000.00	(11,858.05)	63,141.95	(2,371.61)	60,770.34
	4-8310	Bus Maintenance	15,000.00	(1,946.67)	13,053.33	0.00	13,053.33
	4-8320	Fuel	20,000.00	(4,535.01)	15,464.99	(2,876.35)	12,588.64
		<b>Sub-Totals-004B</b>	<b>110,000.00</b>	<b>(18,339.73)</b>	<b>91,660.27</b>	<b>(5,247.96)</b>	<b>86,412.31</b>
<b>004C-BUILDING RENOV/MAINT</b>							
	4-8900	Maint Man-F.Time	14,000.00	(7,604.82)	6,395.18	(1,509.62)	4,885.56
	4-8910	Maint.Man-P.Time	12,000.00	(4,243.25)	7,756.75	(726.00)	7,030.75
	4-8920	Elevator Maintenance	1,000.00	0.00	1,000.00	0.00	1,000.00
	4-8921	Alarm Maintenance	1,000.00	(238.13)	761.87	0.00	761.87
	4-8922	Yard Maintenance	1,000.00	(84.59)	915.41	0.00	915.41
	4-8925	Custodial Supplies	3,000.00	(302.33)	2,697.67	0.00	2,697.67
	4-8930	Capital Improvements	65,000.00	0.00	65,000.00	0.00	65,000.00
		<b>Sub-Totals-004C</b>	<b>97,000.00</b>	<b>(12,473.12)</b>	<b>84,526.88</b>	<b>(2,235.62)</b>	<b>82,291.26</b>
<b>005C-LIABILITY</b>							
	5-4530	Unemployment	600.00	(79.39)	520.61	(131.69)	388.92
	5-4610	FICA	8,800.00	(3,828.22)	4,971.78	(742.06)	4,229.72
	5-4615	Medicare	2,100.00	(895.30)	1,204.70	(173.56)	1,031.14
	5-4620	IMRF	7,500.00	(3,246.70)	4,253.30	(705.90)	3,547.40
	5-5910	Liability Insurance	41,000.00	(15,718.28)	25,281.72	0.00	25,281.72
		<b>Sub-Totals-005</b>	<b>60,000.00</b>	<b>(23,767.89)</b>	<b>36,232.11</b>	<b>(1,753.21)</b>	<b>34,478.90</b>
<b>TOTALS</b>			<b>599,230.00</b>	<b>(154,664.79)</b>	<b>444,565.21</b>	<b>(27,809.66)</b>	<b>416,755.55</b>
add back:							

# Financial Report

March 2018 through February 2019

	Mar '18 - Fe...	Budget	\$ Over Bud...
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0003110 · Property Tax & Int.(Current)	213,466.19	409,000.00	-195,533.81
0003200 · Lockport Twp-Bus Fees Collected	2,867.00		
0003300 · PACE Bus	0.00	4,000.00	-4,000.00
0003400 · Senior Expo-Income	660.00		
0003810 · Interest Income	569.31	4,000.00	-3,430.69
<b>Total Income</b>	<b>217,562.50</b>	<b>417,000.00</b>	<b>-199,437.50</b>
<b>Expense</b>			
<b>004 · Administration</b>			
4-4200 · Salaries-Admin;M.Turrisi	24,363.92	26,394.00	-2,030.08
4-4201 · Salaries-Dispatcher;J.Hritz	13,176.00	28,548.00	-15,372.00
4-4202 · Media Senior Advisory	0.00	7,500.00	-7,500.00
4-4210 · Salaries-Driver (P.Time)	23,692.50	52,788.00	-29,095.50
4-4510 · Hosp/Life Insurance	13,297.31	40,000.00	-26,702.69
4-5100 · Rental	0.00	2,000.00	-2,000.00
4-5310 · Accounting	0.00	3,000.00	-3,000.00
4-5330 · Legal	0.00	5,000.00	-5,000.00
4-5520 · Data Communications	1,372.47	4,000.00	-2,627.53
4-5710 · Utilities	0.00	10,000.00	-10,000.00
4-6510 · Office Supplies	114.23	2,000.00	-1,885.77
4-6900 · Miscellaneous	149.71	1,500.00	-1,350.29
4-6990 · Contingency	0.00	30,000.00	-30,000.00
4-8200 · Equipment Purchase	240.98	10,000.00	-9,759.02
<b>Total 004 · Administration</b>	<b>76,407.12</b>	<b>222,730.00</b>	<b>-146,322.88</b>
<b>004 A · Senior programs</b>			
4-5987 · Romeoville Seniors	4,000.00	4,000.00	0.00
4-5988 · Golden Agers-LTPD	4,000.00	4,000.00	0.00
4-5989 · Young Timers-LTPD	4,000.00	4,000.00	0.00
4-5990 · Silver & Gold-LTPD	4,000.00	4,000.00	0.00
4-5991 · AARP-LTPD	2,000.00	4,000.00	-2,000.00
4-5992 · Men's Seniors-LTPD	2,000.00	2,000.00	0.00
4-5993 · Cost Cutting Crew	0.00	1,000.00	-1,000.00
4-6710 · Senior Trans.-Pace Bus	2,389.26	6,000.00	-3,610.74
4-6720 · Senior Service-Meals on Wheels	0.00	8,000.00	-8,000.00
4-6730 · Senior Service-Case Management	0.00	2,000.00	-2,000.00
4-6740 · Senior Service-Emergency Meals	0.00	10,000.00	-10,000.00
4-6750 · Care Trak-Rapid Recovery	0.00	1,500.00	-1,500.00
4-6760 · Senior Breakfast-October	0.00	7,500.00	-7,500.00
4-6770 · Senior Entertainment for Events	0.00	1,000.00	-1,000.00
4-6780 · Senior Christmas Food Vouchers	0.00	3,000.00	-3,000.00
4-6790 · Senior Service Quarterly Lunch	0.00	1,500.00	-1,500.00
4-6795 · Shingles	16,798.43	35,000.00	-18,201.57
4-6796 · Senior Expo	2,527.46	3,000.00	-472.54
4-6797 · TRIAD	0.00	3,000.00	-3,000.00
4-6800 · Senior Programs-All Other	534.65	5,000.00	-4,465.35
<b>Total 004 A · Senior programs</b>	<b>42,249.80</b>	<b>109,500.00</b>	<b>-67,250.20</b>
<b>004B · Bus Programs</b>			
4-8300 · Bus Purchase	14,229.66	75,000.00	-60,770.34
4-8310 · Bus Maintenance	1,946.67	15,000.00	-13,053.33
4-8320 · Fuel	7,411.36	20,000.00	-12,588.64
<b>Total 004B · Bus Programs</b>	<b>23,587.69</b>	<b>110,000.00</b>	<b>-86,412.31</b>
<b>004C · Land &amp; Building Purchase</b>			
4-8900 · Building Maint-F.T.	9,114.44	14,000.00	-4,885.56
4-8910 · Building Maint-P.T.	4,969.25	12,000.00	-7,030.75
4-8920 · Elevator Maintenance	0.00	1,000.00	-1,000.00
4-8921 · Alarm Maintenance	238.13	1,000.00	-761.87
4-8922 · Yard Maintenance	84.59	1,000.00	-915.41
4-8925 · Custodial Supplies	302.33	3,000.00	-2,697.67
4-8930 · Build Renovation	0.00	65,000.00	-65,000.00
<b>Total 004C · Land &amp; Building Purchase</b>	<b>14,708.74</b>	<b>97,000.00</b>	<b>-82,291.26</b>

	<u>Mar '18 - Fe...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>
<b>005 · Liability</b>			
<b>5-4530 · Unemployment</b>	211.08	600.00	-388.92
<b>5-4610 · FICA</b>	4,570.28	8,800.00	-4,229.72
<b>5-4615 · Medicare</b>	1,068.86	2,100.00	-1,031.14
<b>5-4620 · IMRF</b>	3,952.60	7,500.00	-3,547.40
<b>5-5910 · Liability Insurance</b>	15,718.28	41,000.00	-25,281.72
<b>Total 005 · Liability</b>	<u>25,521.10</u>	<u>60,000.00</u>	<u>-34,478.90</u>
<b>Total Expense</b>	<u>182,474.45</u>	<u>599,230.00</u>	<u>-416,755.55</u>
<b>Net Ordinary Income</b>	<u>35,088.05</u>	<u>-182,230.00</u>	<u>217,318.05</u>
<b>Net Income</b>	<u><u>35,088.05</u></u>	<u><u>-182,230.00</u></u>	<u><u>217,318.05</u></u>

SENIOR FUND

JUNE 2018

RECAPITULATION

Beginning of month balance as of: 6/1/18

Certificates of Deposit	\$	450,000.00
Savings Account		951,252.57
Checking Account		3,743.82

\$ 1,404,996.39

Revenue 175,956.00

Expenditures (51,851.02)

\$ 1,529,101.37

Non-Revenue

    Sale of Warrant 0.00

    Payment of Warrant 0.00

End of month balance as of: 6/30/18

\*\$ 1,529,101.37

    Certificate of Deposit/Money Market 450,000.00

    Saving Account 1,052,208.57

    Checking Account 26,892.80

\*\$ 1,529,101.37

Non-Revenue;Outstanding

    Bond 0.00

    Tax Warrant 0.00

REVENUE:

6/1/18 Lockport Twp Senior;Fees collected from 2 buses May 2018 638.00

6/7/18 Will Cty Treas;2017 R.E. Taxes,Back Tax,Mobile Home 131,192.88

6/8/18 Misc Funds;Senior Expo Registrations 660.00

6/21/18 Will Cty Treas;2017 R.E. Taxes 43,448.81

6/29/18 First Midwest Bank;Interest-Savings 16.31

175,956.00

Checking Book Balance 6/30/18 26,892.80

    Outstanding checks 11,817.45

Checking Bank Balance 6/30/18 38,710.25

OUTSTANDING CHECKS

CHECK#            AMOUNT

1307            2,488.06

1309            34.80

1310            112.92

1311            4,000.00

1313            1,600.00

1314            100.00

1315            818.99

1317            2,371.61

1318            291.07

\$11,817.45



July 10, 2018

Mr. Ron Alberico  
Supervisor / Lockport Township  
1463 S. Farrell Road  
Lockport, IL 60441

Dear Mr. Alberico:

Thank you for providing me the opportunity to share with you updates on the CASA organization.

CASA of Will County is a 501(c)3 non-profit organization dedicated to the needs of abused and neglected children from every Township in Will County. The Illinois Compiled Statute (705ILCS 405/2-17 and 2-17.1) spells out our legal mandate: that CASA advocates "act as a monitor" and "protect the minor's health, safety and best interest and ensure the proper delivery of child welfare services". Our primary goal is to advocate with the court for these children to be placed in safe, caring, and permanent homes.

Our advocates must pass in-depth training and be sworn in as representatives of the court before working with children assigned to CASA, to ensure that important facts are brought before the court and that the children receive all court-mandated services. As we all know, the child welfare system is heavily overburdened. Thus, the court relies heavily on CASA's investigations, court reports and recommendations for the best interest of each child placed within the umbrella of our organization.

It costs approximately \$1,000 per year, per child, to supply the court-ordered support and services that CASA provides. Last year CASA serviced twelve children from Lockport, ten children from Romeoville, and six children from Crest Hill. We are respectfully requesting your continued partnership in the form of a donation of \$2,000, so that we may continue to support Lockport Township children who are in need of an advocate in the court.

We appreciate your consideration of a donation of \$2,000, as we work together to protect Lockport Township children from abuse and neglect. In addition, your continued partnership providing use of the Lockport Township Shuttle Service for our Christmas Express Train Ride taking place December 1<sup>st</sup> and 2<sup>nd</sup>.

Thank you again for inviting me to speak at your meeting. If you have any questions, please do not hesitate to contact me.

Sincerely,  
Rita Facchina

Executive Director  
CASA of Will County