



TOWNSHIP OF LOCKPORT

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DENISE MUSHRO RUMCHAK
Lockport Township Clerk

AGENDA

Senior Fund

**Lockport Township Government
1463 S. Farrell Road
Lockport, IL 60441
Community Center**

**January 8, 2019
6:30 PM**

Approval of Minutes- Monthly Meeting December 11, 2018

Approval of Bills - \$20,714.08

Citizens Wishing to Address the Board

New Business

- Approval to Purchase a Back Up Vehicle, Not to Exceed \$20,000**

Old Business

Adjournment

LOCKPORT, ILLINOIS

DECEMBER 11, 2018

TOWN CLERK'S RECORD BOOK

SENIOR FUND

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Tuesday December 11, 2018 at 6:43 PM with Supervisor Ron Alberico presiding.

Present were Trustees Barb Boyce, Barb Delaney and Dean Morelli, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were Sarah Oprzedek from United Way of Will County, Resident Bob Loewe and Grant Spooner filming the meeting. Absent were Trustee Gregg Bickus, Assessor Debbi Mason and Collector Karen Johnson. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the website calendar and also on the Community Center door.

On a Motion of Delaney, seconded by Boyce to approve the minutes from the previous regular monthly meeting held on November 5, 2018.

MOTION CARRIED

Trustee Morelli asked if the invoice for Prairie Buff (senior breakfast) in the amount of \$6,088.50 was the total sum for the three-day event. Supervisor Alberico commented yes.

Clerk Rumchak asked if the Township is still supporting the Senior Service Quarterly Lunch. Supervisor Alberico stated that this is a service provided by Meals on Wheels and they have not sent in a request.

On a Motion of Delaney, seconded by Boyce to approve the total bills and payroll in the amount of \$31,686.62. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Old Business- Supervisor Alberico stated that after the Meals on Wheels ribbon cutting ceremony at the Township building, he was informed that there was a change in staff members. A meeting will be held tomorrow with the new representative from Meals on Wheels and Supervisor Alberico. Supervisor Alberico hopes that Meals on Wheels will be occupying the building by the end of the year.

Supervisor Alberico noted that there has been previous discussion with the Board in regards to possibly purchasing a backup vehicle for the senior transit system due to different situations that have occurred. Supervisor Alberico asked the Board for their opinion for purchasing of a backup vehicle. Trustee Delaney would like the bus dispatcher to show documentation to the Trustees that will confirm the need for another vehicle to be purchased. Trustee Delaney also stated that she is not opposed to moving forward with an inexpensive/used vehicle once it has been determined necessary. Clerk Rumchak recommended having the bus dispatcher create a monthly bus report for the Board. Clerk Rumchak also informed the Board that the initial contract with Standard Shuttle, required a backup vehicle. Supervisor Alberico commented that the City of Lockport has a 2015 Ford Escape for \$15,099.00. Trustee Boyce stated she is fine with looking into a used car or SUV. Trustee Morelli expressed that he still has mix feeling in regards to purchasing another vehicle. He mentioned that there are many other options available to the Township which may be more cost efficient, as an example using the Uber service. There was additional discussion with the Board. Supervisor Alberico will start searching different vehicles to present to the Board at the next meeting.

On a Motion of Boyce, seconded by Delaney to adjourn the meeting at 6:56 PM.

MOTION CARRIED

LOCKPORT TOWNSHIP
SENIOR FUND MEETING

JANUARY 8, 2019

CHECKS WRITTEN TO BE APPROVED:

Blue Cross Blue Shield	Hosp-December 2018	004-4510	1,233.96
Delta Dental & Vision	Dent&Vision-December 2018	004-4510	50.69
Reliance Life Insurance	Life Insurance;December 2018	004-4510	34.80
NICOR	Service	004-5710	344.58
Kin-Ko Ace Hardware	Capital Improvements	004-8930	36.54
Crystal Shine	Bus Maintenance	004-8310	30.00
Walgreen's-Crest Hill	1 Shingle shots	004-6795	95.00

Payroll:

Jackie Hritz	Salary 12/10/18 thru 12/21/18	004-4201	1,098.00
Mila Sokolowski	Salary 12/10/18 thru 12/21/18	004-4202	845.00
Dave Alberico	Salary 12/3/18 thru 12/16/18	004-4210	794.22
Ken Almond	Salary 12/3/18 thru 12/16/18	004-4210	614.88
Paul Derrick	Salary 12/3/18 thru 12/16/18	004-4210	312.00
Dennis Schoeline	Salary 12/3/18 thru 12/16/18	004-4210	393.28
Jackie Hritz	Salary 12/24/18 thru 1/4/19	004-4201	1,098.00
Mila Sokolowski	Salary 12/24/18 thru 1/4/19	004-4202	845.00
Dave Alberico	Salary 12/17/18 thru 12/30/18	004-4210	614.88
Ken Almond	Salary 12/17/18 thru 12/30/18	004-4210	512.40
Paul Derrick	Salary 12/17/18 thru 12/30/18	004-4210	336.00
Dennis Schoeline	Salary 12/17/18 thru 12/30/18	004-4210	294.96
Payroll Account	FICA;Payday 12/21/18	005-4610	243.44
Payroll Account	Medicare;Payday 12/21/18	005-4615	56.94
Payroll Account	FICA;Payday 1/4/19	005-4610	221.37
Payroll Account	Medicare;Payday 1/4/19	005-4615	51.78
Payroll Account	IMRF;December 2018	005-4620	402.80

10,560.52

Bills To Be Approved:

LaForce	Capital Improvement	004-8930	7,770.00
Quill Corp.	Misc.Supplies	004-6900	121.95
Velocita Technology	Equip Purch-Credit(Dec 2018)	004-8300	-110.00
Lease Servicing Center	Lease on 2 buses;Jan.2019	004-8300	2,371.61

Bills To Be Paid

10,153.56

CHECKS WRITTEN TO BE APPROVED

10,560.52

BILLS TO BE APPROVED

10,153.56

TOTAL TO BE APPROVED

20,714.08

JANUARY 8, 2019

MONTH	ACC'T #	CATEGORY	APPROP.	EXPENDED	BALANCE	APPROVED	BALANCE
	004 -ADMINISTRATION						
	4-4200	Salaries-Admin(50% M.Turrisi)	26,394.00	(26,394.23)	(0.23)	0.00	-0.23
	4-4201	Salaries-Dispatch F.T.	28,548.00	(23,058.00)	5,490.00	(2,196.00)	3,294.00
	4-4202	Media Senior Advisory	7,500.00	0.00	7,500.00	(1,690.00)	5,810.00
	4-4210	Salaries-Driver	52,788.00	(42,828.02)	9,959.98	(3,872.62)	6,087.36
	4-4510	Hosp/Life Insurance	40,000.00	(18,575.22)	21,424.78	(1,319.45)	20,105.33
	4-5100	Rental	2,000.00	(146.75)	1,853.25	0.00	1,853.25
	4-5310	Accounting	3,000.00	(2,500.00)	500.00	0.00	500.00
	4-5330	Legal	5,000.00	(130.00)	5,000.00	0.00	4,870.00
	4-5520	Data Communications	4,000.00	(2,359.79)	1,640.21	0.00	1,640.21
	4-5710	Utilities	10,000.00	(4,204.69)	5,795.31	(344.58)	5,450.73
	4-6510	Office Supplies	2,000.00	(581.78)	1,418.22	0.00	1,418.22
	4-6900	Miscellaneous	1,500.00	(324.71)	1,175.29	(121.95)	1,053.34
	4-6990	Contingency	30,000.00	0.00	30,000.00	0.00	30,000.00
	4-8200	Equipment Purchase	10,000.00	(1,441.42)	8,558.58	110.00	8,668.58
		Sub-Totals-004	222,730.00	(121,103.19)	100,315.39	(9,434.60)	90,750.79
	004A-SENIOR PROGRAMS						
	4-5987	Romeoville Seniors	4,000.00	(4,000.00)	0.00	0.00	0.00
	4-5988	Golden Agers-LTPD	4,000.00	(4,000.00)	0.00	0.00	0.00
	4-5989	Young Timers-LTPD	4,000.00	(4,000.00)	0.00	0.00	0.00
	4-5990	Silver & Gold-LTPD	4,000.00	(4,000.00)	0.00	0.00	0.00
	4-5991	AARP-LTPD	4,000.00	(2,000.00)	2,000.00	0.00	2,000.00
	4-5992	Men's Seniors	2,000.00	(2,000.00)	0.00	0.00	0.00
	4-5993	Cost Cutting Crew	1,000.00	(1,000.00)	0.00	0.00	0.00
	4-6710	Senior Trans.-PACE	6,000.00	(4,728.37)	1,271.63	0.00	1,271.63
	4-6720	Senior Services-Meals on Wheels	8,000.00	0.00	8,000.00	0.00	8,000.00
	4-6730	Senior Services-Case Manage.	2,000.00	0.00	2,000.00	0.00	2,000.00
	4-6740	Senior Services-Emergency Meals	10,000.00	0.00	10,000.00	0.00	10,000.00
	4-6750	Care Trak-Rapid Recovery	1,500.00	0.00	1,500.00	0.00	1,500.00
	4-6760	Senior Breakfast-October	7,500.00	(6,088.80)	1,411.20	0.00	1,411.20
	4-6770	Senior Entertain for Events	1,000.00	(750.00)	250.00	0.00	250.00
	4-6780	Senior Christmas Food Voucher	3,000.00	0.00	3,000.00	0.00	3,000.00
	4-6790	Senior Service Quarterly Lunch	1,500.00	0.00	1,500.00	0.00	1,500.00
	4-6795	Shingle Shots	35,000.00	(24,015.04)	10,984.96	(95.00)	10,889.96
	4-6796	Senior Expo	3,000.00	(3,027.46)	(27.46)	0.00	-27.46
	4-6797	Triad	3,000.00	0.00	3,000.00	0.00	3,000.00
	4-6800	Senior Programs	5,000.00	(870.52)	4,129.48	0.00	4,129.48
		Sub-Totals-004A	109,500.00	(60,480.19)	49,019.81	(95.00)	48,924.81
	004B-BUS PROGRAMS						
	4-8300	Bus Purchase/Lease	75,000.00	(23,716.10)	51,283.90	(2,371.61)	48,912.29
	4-8310	Bus Maintenance	15,000.00	(2,587.55)	12,412.45	(30.00)	12,382.45
	4-8320	Fuel	20,000.00	(12,412.36)	7,587.64	0.00	7,587.64
		Sub-Totals-004B	110,000.00	(38,716.01)	71,283.99	(2,401.61)	68,882.38
	004C-BUILDING RENOV/MAINT						
	4-8900	Maint Man-F.Time	14,000.00	(9,974.23)	4,025.77	0.00	4,025.77
	4-8910	Maint.Man-P.Time	12,000.00	(5,485.25)	6,514.75	0.00	6,514.75
	4-8920	Elevator Maintenance	1,000.00	0.00	1,000.00	0.00	1,000.00
	4-8921	Alarm Maintenance	1,000.00	(586.00)	414.00	0.00	414.00
	4-8922	Yard Maintenance	1,000.00	(990.20)	9.80	0.00	9.80
	4-8925	Custodial Supplies	3,000.00	(840.68)	2,159.32	0.00	2,159.32
	4-8930	Capital Improvements	65,000.00	(7,372.43)	57,627.57	(7,806.54)	49,821.03
		Sub-Totals-004C	97,000.00	(25,248.79)	71,751.21	(7,806.54)	63,944.67
	005C-LIABILITY						
	5-4530	Unemployment	600.00	(302.83)	297.17	0.00	297.17
	5-4610	FICA	8,800.00	(6,549.65)	2,250.35	(464.81)	1,785.54
	5-4615	Medicare	2,100.00	(1,531.77)	568.23	(108.72)	459.51
	5-4620	IMRF	7,500.00	(5,856.09)	1,643.91	(402.80)	1,241.11
	5-5910	Liability Insurance	41,000.00	(15,718.28)	25,281.72	0.00	25,281.72
		Sub-Totals-005	60,000.00	(29,958.62)	30,041.38	(976.33)	29,065.05
	TOTALS		599,230.00	(276,838.22)	322,391.78	(20,714.08)	301,677.70
	add back:						

RECAPITULATION

Beginning of month balance as of: 11/01/18

Certificates of Deposit	\$	450,000.00
Savings Account		1,163,067.54
Checking Account		12,184.18

\$ 1,625,251.72

Revenue 4,283.96

Expenditures (26,705.13)

\$ 1,602,830.55

Non-Revenue

 Sale of Warrant 0.00

 Payment of Warrant 0.00

End of month balance as of: 11/30/18

*\$ 1,602,830.55

 Certificate of Deposit/Money Market 450,000.00

 Saving Account 1,147,351.50

 Checking Account 5,479.05

*\$ 1,602,830.55

Non-Revenue;Outstanding

 Bond 0.00

 Tax Warrant 0.00

REVENUE:

11/2/18 Lockport Twp Senior;Fees collected from 2 buses OCTOBER 2018 675.00

11/8/18 Will Cty Treas;2017 R.E. Taxes 3,589.96

11/30/18 First Midwest Bank;Interest-Savings 19.00

4,283.96

Checking Book Balance 11/30/18 5,479.05

 Outstanding checks 4,423.26

Checking Bank Balance 11/30/18 9,902.31

OUTSTANDING CHECKS

CHECK# AMOUNT

1442 1,000.00

1443 178.00

1446 416.70

1447 2,371.61

1448 456.95

4,423.26