

AGENDA

General Assistance

**Lockport Township Government
1463 S. Farrell Road
Lockport, IL 60441
Community Center**

**July 10, 2018
6:30 PM**

Approval of Minutes- Monthly Meeting June 12, 2018

Approval of Bills- \$10,197.56

Citizens Wishing To Address The Board

New Business

Old Business

- **Financial Aid Monthly Breakdown Report**

Adjournment

LOCKPORT, ILLINOIS

JUNE 12, 2018

TOWN CLERK'S RECORD BOOK

GENERAL ASSISTANCE

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Tuesday June 12, 2018 at 7:21 PM with Supervisor Ron Alberico presiding.

Present were Clerk Denise Mushro Rumchak, Assessor Debbi Mason, Highway Commissioner John Cielenski, Trustees Barb Boyce, Barb Delaney and Dean Morelli, Collector Karen Johnson, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were Delinda Herod, Bob Loewe and Grant Spooner filming the meeting. Absent was Trustee Gregg Bickus. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the calendar and also on the Community Center door.

On a Motion of Delaney, seconded by Boyce to approve the minutes from the previous regular monthly meeting held on May 8, 2018.

MOTION CARRIED

Trustee Delaney inquired about Administration/ Payroll for Camper in the amount of \$1,875.50. Supervisor Alberico commented that Camper is a new employee for the Township.

On a Motion of Boyce, seconded by Delaney to approve total bills and payroll in the amount of \$12,108.01. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Old Business- Supervisor Alberico informed the public that tomorrow at the Crest Hill Library, a General Assistance case worker from the Township will be present from 10 AM to 1 PM. This General Assistance Outreach program has been assembled to reach out to Lockport Township residents in need that may not be able to obtain transportation to the Township building.

Supervisor Alberico read the financial aid monthly report:

In the month of May, there were 7 New Applications Taken Out, 1 Application Not Returned, 6 Applications Returned, and 2 Applications from Previous Months. The application breakdown is as followed: 4 Returned Applications Waiting for Information, 1 Application to be Processed, -0- Denied- Income Greater then Assistance Amount, 1 Denied- Failure to Provided Information, 1 Denied- Keep Scheduled Appointment, -0- Recoupment, -0- Approved- General Assistance, 1 Approved- Emergency Assistance, 3 Re-Qualifying General Assistance Applications Approved, 1 Re-Opened General Assistance Approved and -0- Re-Qualifying General Assistance Application Denied. The total financial aid applications approved were 1 Emergency Application and 4 General Assistance Applications.

Supervisor Alberico read the financial aid breakdown for the month of May: 3 Housing, 1 Gas, 1 Electric, 1 Water, 0 Garbage, -0- Medication, 24 Fuel and -0- Food.

Supervisor Alberico handed out a document showing the amount of financial aid that Will County Community of Concerns provides for Lockport Township residents for the year. There was a total of \$598,989.97 expended in financial aid.

On a Motion of Boyce, seconded by Delaney to adjourn the meeting at 7:25 PM.

MOTION CARRIED

DENISE MUSHRO RUMCHAK, TOWN CLERK

DRAFT

POOR RELIEF**CHECKS WRITTEN SINCE LAST MEETING TO BE APPROVED:****ADMINISTRATION**

Payroll Account Salary - Vershay-Hall	2,989.70
Payroll Account Salary - Camper	1,690.00
IMRF	327.12
FICA	268.37
Medicare	62.76
Blue Cross/Blue Shield - Hospitalization	2,105.26
Eculid (Dental) - Hospitalization	89.77
Eculid (Eye) - Hospitalization	11.72
Reliance Standard Life	17.40
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	7,562.10

RENT

Woodlands of Crest Hill	660.72
Highpoint Community	500.00
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	1,160.72

MISC

Ice Mountain	50.90
Platinum Plus for Business - Office Supplies	158.94
Platinum Plus for Business - Equip Purchase	99.99
Platinum Plus for Business - Misc	600.00
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	909.83

VOUCHERS TO BE APPROVED:**ADMINISTRATION**

Quill - Office Supplies	130.28
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	130.28

ASSISTANCE UTILITIES

Commonwealth Edison	81.71
NiCor	185.07
Lockport Twp Sewer & Water	87.06
Village of Romeoville Water	80.79
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	434.63

GRAND TOTAL: \$10,197.56

LOCKPORT TOWNSHIP GENERAL ASSISTANCE BUDGET SHEET 2018-19

MONTH	ACC'T #	CATEGORY	APPROPRIATED	EXPENDED	BALANCE	APPROVED	BALANCE
Jul-18							
ADMINISTRATIVE:							
4200		Salaries Full Time - Vershay	38,193.00	(9,779.50)	28,413.50	(4,679.70)	23,733.80
4202		Salaries Full Time - Camper	5,000.00	(1,875.50)	3,124.50	0.00	3,124.50
4210		Salaries Part Time	0.00	0.00	0.00	0.00	0.00
4510		Hospitalization Insurance	30,000.00	(6,846.78)	23,153.22	(2,224.15)	20,929.07
4620		IMRF	3,100.00	(827.63)	2,272.37	(327.12)	1,945.25
4610		FICA	2,700.00	(659.11)	2,040.89	(268.37)	1,772.52
4615		Medicare	700.00	(153.14)	546.86	(62.76)	484.10
5120		Equipment Maintenance	3,000.00	(325.24)	2,674.76	0.00	2,674.76
5490		Other Prof. Services	6,200.00	0.00	6,200.00	0.00	6,200.00
5520		Telephone	500.00	0.00	500.00	0.00	500.00
5530		Publishing	500.00	0.00	500.00	0.00	500.00
5540		Printing	1,000.00	0.00	1,000.00	0.00	1,000.00
5930		Rent	0.00	0.00	0.00	0.00	0.00
5630		In-Service Training	1,000.00	0.00	1,000.00	0.00	1,000.00
5920		Insurance General	5,000.00	(1,886.00)	3,114.00	0.00	3,114.00
4530		Insurance Unemployed	200.00	(18.18)	181.82	0.00	181.82
5330		Northern Legal Defense	500.00	0.00	500.00	0.00	500.00
6510		Office Supplies	6,000.00	(971.56)	5,028.44	(289.22)	4,739.22
8300		Equipment Purchases	8,000.00	(972.93)	7,027.07	(99.99)	6,927.08
6520		Operating Supplies	3,000.00	(135.30)	2,864.70	0.00	2,864.70
			114,593.00	(24,450.87)	90,142.13	(7,951.31)	82,190.82
RELIEF:							
5810		Physician Services	500.00	0.00	500.00	0.00	500.00
5820		Hospitalization (In Patient)	400.00	0.00	400.00	0.00	400.00
5830		Hospitalization (Out Patient)	400.00	0.00	400.00	0.00	400.00
6850		Drugs	4,000.00	0.00	4,000.00	0.00	4,000.00
5840		Dental Services	100.00	0.00	100.00	0.00	100.00
5850		Other Medical	5,000.00	0.00	5,000.00	0.00	5,000.00
5855		Will/Grundy Medical Clinic	500.00	0.00	500.00	0.00	500.00
5860		Funeral & Burial	1,000.00	0.00	1,000.00	0.00	1,000.00
5881		Fuel	10,000.00	(256.00)	9,744.00	(185.07)	9,558.93
5882		Lights	12,000.00	(303.99)	11,696.01	(81.71)	11,614.30
5883		Water	5,500.00	(245.86)	5,254.14	(167.85)	5,086.29
5884		Garbage	1,000.00	(120.00)	880.00	0.00	880.00
5870		Rent	40,000.00	(1,142.66)	38,857.34	(1,160.72)	37,696.62
5885		Telephone	500.00	0.00	500.00	0.00	500.00
4540		Workmen's Comp. Workfare	2,200.00	(1,680.32)	519.68	0.00	519.68
6810		Food	14,000.00	0.00	14,000.00	0.00	14,000.00
5856		Will Co. Community Concerns	1,000.00	0.00	1,000.00	0.00	1,000.00
6875		Emergency Services	5,000.00	(939.46)	4,060.54	0.00	4,060.54
6900		Miscellaneous	8,000.00	(2,533.67)	5,466.33	(650.90)	4,815.43
			111,100.00	(7,221.96)	103,878.04	(2,246.25)	101,631.79
TOTALS:							
			225,693.00	(31,672.83)	194,020.17	(10,197.56)	183,822.61

FINANCIAL AID MONTHLY REPORT

Month of: July-18

of New Applications Taken Out: 3

of Applications Not Returned: 1

of Applications Returned: * 2

of Applications From Previous Months: * 5

* Total Applications: 7

Application Breakdown:

of Returned Applications Waiting for Information: 3
of Applications to be Processed 0

of Applications Denied:

Income Greater then Asst Amount: 0

Failure to Provide Information: 1

 Withdrew Application 0

 Recoupment 0

of Applications Approved For:

GA: (General Asst.) 1

 Last Months Outstanding Appl 0

EA: (Emergency Asst.) 0

 Last Months Outstanding Appl 2

of Re-Qualifying GA Applications (Approved): 1

of Re-Opened GA Cases (Approved): 0

of Re-Qualifying GA Applications (Denied): 3

TOTAL OF FINANCIAL AID APPLICATIONS APPROVED:

EMERGENCY: 2

GENERAL: 2

Financial Aid Breakdown

	<u>Housing</u>	<u>Gas</u>	<u>Electric</u>	<u>Water</u>	<u>Garbage</u>	<u>Medication</u>	<u>Fuel</u>	<u>Balance \$25.00</u>	<u>Food</u>	<u>Balance \$20.00</u>	<u>Balance \$25.00</u>
2017											
January											
February	4	2	5	4	0	0	1		4		
March	3	1	3	4	1	0	4		10		
April	4	1	2	3	0	0	4		6		
May	3	0	3	3	0	0	4	12	5	4	2
Added Cards (35)										24	17
June	4	1	1	1	0	0	3	9	4	21	16
July	3	2	2	2	0	0	3	6	0	21	16
August	2	1	3	4	1	0	3	3	1	20	16
September	2	3	1	3	0	0	3	0	5	18	13
October	3	2	2	2	0	0	0	0	0	18	13
November	3	2	2	2	0	0	0	0	0	18	13
December	2	1	1	0	0	0	0	0	0	18	13
	33	16	25	28	2	0	25		35		

	<u>Housing</u>	<u>Gas</u>	<u>Electric</u>	<u>Water</u>	<u>Garbage</u>	<u>Medication</u>	<u>Fuel</u>	<u>Balance \$25.00</u>	<u>Food</u>	<u>Balance \$20.00</u>	<u>Balance \$25.00</u>
2018											
January	2	1	1	0	0	0	0	0	3	17	11
February	2	1		1			0	0	0	17	11
March	1	1		2			0	0	0	17	11
April	2	1	1	3	1	0	0	0	0	17	11
May	3	1	1	1			24	20	0	17	11
June	3	2	2	2			24	20	0	17	11
July											
August											
September											
October											
November											
December											
	13	7	5	9	1	0		20	3		

RECAPITULATION

Beginning of month balance as of:	5/1/18		
Certificates of Deposit		\$	100,000.00
Savings Account			450,019.39
Checking Account			6,719.50
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		\$	556,738.89
Revenue			35,062.99
Expenditures			(13,126.26)
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		\$	578,675.62
Non-Revenue			
Sale of Warrant			0.00
Payment of Warrant			0.00
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End of month balance as of:	5/31/18	*\$	578,675.62
Certificate of Deposit/Money Market			100,000.00
Saving Account			475,082.38
Checking Account			3,593.24
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		*\$	578,675.62
Non-Revenue;Outstanding			
Bond			0.00
Tax Warrant			0.00
REVENUE:			
5/11/18	IL Comptroller;PPR Tax-May 2018		34,306.08
5/24/18	Will Cty Treas;2017 R.E.Taxes & Interest		749.04
5/31/18	First Midwest Bank:Interest on Savings		7.87
			<hr/>
			35,062.99

Checking Book Balance	5/31/18	3,593.24
Outstanding Checks		136.47
Checking Bank Balance	5/31/18	<hr/> 3,729.71

OUTSTANDING CHECKS

<u>CHECK#</u>	<u>AMOUNT</u>
16628	35.00
16979	9.87
16980	91.60
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	\$136.47