

AGENDA

General Assistance

**Lockport Township Government
1463 S. Farrell Road
Lockport, IL 60441
Community Center**

**November 5, 2018
6:30 PM**

Approval of Minutes- Monthly Meeting October 9, 2018

Approval of Bills- \$7,019.48

Citizens Wishing To Address The Board

New Business

Old Business

- **Financial Aid Monthly Breakdown Report**

Adjournment

LOCKPORT, ILLINOIS

OCTOBER 9, 2018

TOWN CLERK'S RECORD BOOK

GENERAL ASSISTANCE

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Tuesday October 9, 2018 at 6:36 PM with Supervisor Ron Alberico presiding.

Present were Clerk Denise Mushro Rumcahk, Highway Commissioner John Cielenski, Trustees Gregg Bickus and Barb Boyce, Collector Karen Johnson, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were Jackie Hritz, Ken Almond, Delinda Herod, Bob Loewe and Grant Spooner filming the meeting. Absent were Trustees Barb Delaney and Dean Morelli and Assessor Debbi Mason. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the calendar and also on the Community Center door.

On a Motion of Bickus, seconded by Boyce to approve the minutes from the previous regular monthly meeting held on September 11, 2018.

MOTION CARRIED

On a Motion of Boyce, seconded by Bickus to approve total bills and payroll in the amount of \$12,856.07. Roll call vote resulted in Alberico Aye, Bickus Aye and Boyce Aye.

MOTION CARRIED

Supervisor Alberico read the financial aid monthly report:

In the month of September, there were 7 New Applications Taken Out, 2 Applications Not Returned, 6 Applications Returned, and 2 Applications from Previous Months. The application breakdown is as followed: 3 Returned Applications Waiting for Information, -0- Application to be Processed, -0- Denied- Income Greater then Assistance Amount, 3 Denied- Failure to Provided Information, -0- Denied- Withdrew Application, -0- Recoupment, -0- Approved- General Assistance, 2 Approved- Emergency Assistance, 1 Re-Qualifying General Assistance Application Approved, -0- Re-Opened General Assistance Approved and 4 Re-Qualifying General Assistance Application Denied. The total financial aid applications approved were 2 Emergency Applications and 1 General Assistance Application.

Supervisor Alberico read the financial aid breakdown for the month of September: 1 Housing, 1 Gas, 3 Electric, 2 Water, -0- Garbage, -0- Medication, -0- Fuel and -0- Food.

On a Motion of Bickus, seconded by Boyce to adjourn the meeting at 6:39 PM.

MOTION CARRIED

POOR RELIEF**CHECKS WRITTEN SINCE LAST MEETING TO BE APPROVED:****ADMINISTRATION**

Payroll Account Salary - Vershay-Hall	2,989.70
IMRF	208.98
FICA	166.81
Medicare	39.01
Ill Dept of Unempl Security - 3rd Quarter	20.72
Blue Cross/Blue Shield - Hospitalization	2,105.26
Delta Dental - Hospitalization	89.77
EyeMed - Hospitalization	11.72
Reliance Standard Life	17.40
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	5,649.37

RENT

Tony Grycko	550.00
	<hr/>
	550.00

MISC

Ice Mountain	55.90
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	55.90

VOUCHERS TO BE APPROVED:**ADMINISTRATION**

Quill - Office Supplies	114.21
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	114.21

ASSISTANCE UTILITIES

Lockport Waterworks	650.00
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	650.00

GRAND TOTAL: \$7,019.48

LOCKPORT TOWNSHIP GENERAL ASSISTANCE BUDGET SHEET 2018-19

MONTH	Nov-18	ACCT #	CATEGORY	APPROPRIATED	EXPENDED	BALANCE	APPROVED	BALANCE
ADMINISTRATIVE:								
4200			Salaries Full Time - Vershay	38,193.00	(24,923.15)	13,269.85	(2,989.70)	10,280.15
4202			Salaries Full Time - Camper	5,000.00	(5,000.00)	0.00	0.00	0.00
4210			Salaries Part Time	0.00	0.00	0.00	0.00	0.00
4510			Hospitalization Insurance	30,000.00	(15,743.38)	14,256.62	(2,224.15)	12,032.47
4620			IMRF	3,100.00	(2,104.59)	995.41	(208.98)	786.43
4610			FICA	2,700.00	(1,707.90)	992.10	(166.81)	825.29
4615			Medicare	700.00	(398.44)	301.56	(39.01)	262.55
5120			Equipment Maintenance	3,000.00	(325.24)	2,674.76	0.00	2,674.76
5490			Other Prof. Services	6,200.00	(5,200.00)	1,000.00	0.00	1,000.00
5520			Telephone	500.00	0.00	500.00	0.00	500.00
5530			Publishing	500.00	0.00	500.00	0.00	500.00
5540			Printing	1,000.00	(169.85)	830.15	0.00	830.15
5930			Rent	0.00	0.00	0.00	0.00	0.00
5630			In-Service Training	1,000.00	(100.00)	900.00	0.00	900.00
5920			Insurance General	5,000.00	(1,886.00)	3,114.00	0.00	3,114.00
4530			Insurance Unemployed	200.00	(55.34)	144.66	(20.72)	123.94
5330			Northern Legal Defense	500.00	0.00	500.00	0.00	500.00
6510			Office Supplies	6,000.00	(2,400.65)	3,599.35	(114.21)	3,485.14
8300			Equipment Purchases	8,000.00	(1,313.90)	6,686.10	0.00	6,686.10
6520			Operating Supplies	3,000.00	(135.30)	2,864.70	0.00	2,864.70
				114,593.00	(61,463.74)	53,129.26	(5,763.58)	47,365.68
RELIEF:								
5810			Physician Services	500.00	0.00	500.00	0.00	500.00
5820			Hospitalization (In Patient)	400.00	0.00	400.00	0.00	400.00
5830			Hospitalization (Out Patient)	400.00	0.00	400.00	0.00	400.00
6850			Drugs	4,000.00	0.00	4,000.00	0.00	4,000.00
5840			Dental Services	100.00	0.00	100.00	0.00	100.00
5850			Other Medical	5,000.00	0.00	5,000.00	0.00	5,000.00
5855			Will/Grundy Medical Clinic	500.00	0.00	500.00	0.00	500.00
5860			Funeral & Burial	1,000.00	0.00	1,000.00	0.00	1,000.00
5881			Fuel	10,000.00	(745.40)	9,254.60	0.00	9,254.60
5882			Lights	12,000.00	(1,104.25)	10,895.75	0.00	10,895.75
5883			Water	5,500.00	(1,530.04)	3,969.96	(650.00)	3,319.96
5884			Garbage	1,000.00	(120.00)	880.00	0.00	880.00
5870			Rent	40,000.00	(3,498.38)	36,501.62	(550.00)	35,951.62
5885			Telephone	500.00	0.00	500.00	0.00	500.00
4540			Workmen's Comp. Workfare	2,200.00	(1,680.32)	519.68	0.00	519.68
6810			Food	14,000.00	0.00	14,000.00	0.00	14,000.00
5856			Will Co. Community Concerns	1,000.00	0.00	1,000.00	0.00	1,000.00
6875			Emergency Services	5,000.00	(1,072.78)	3,927.22	0.00	3,927.22
6900			Miscellaneous	8,000.00	(3,392.23)	4,607.77	(55.90)	4,551.87
				111,100.00	(13,143.40)	97,956.60	(1,255.90)	96,700.70
TOTALS:								
				225,693.00	(74,607.14)	151,085.86	(7,019.48)	144,066.38

RECAPITULATION

Beginning of month balance as of:	9/1/18		
Certificates of Deposit		\$	100,000.00
Savings Account			468,198.56
Checking Account			10,164.09
		\$	<u>578,362.65</u>
Revenue			3,282.53
Expenditures			<u>(7,686.38)</u>
		\$	573,958.80
Non-Revenue			
Sale of Warrant			0.00
Payment of Warrant			<u>0.00</u>
End of month balance as of:	9/30/18	*\$	573,958.80
Certificate of Deposit/Money Market			100,000.00
Saving Account			461,481.09
Checking Account			12,477.71
		*\$	<u><u>573,958.80</u></u>
Non-Revenue;Outstanding			
Bond			0.00
Tax Warrant			0.00
REVENUE:			
9/13/18	Will Cty Treas;2017 R.E.Taxes & Back Tax Adjust (CR)		2,699.28
9/13/18	Will Cty Treas;Mobile Home Distribution		0.01
9/13/18	Will Cty Treas;Railroad Distribution		31.71
9/27/18	Will Cty Treas;2017 R.E.Taxes & SPTAB Refund Adj. (CR)		544.35
9/28/18	First Midwest Bank:Interest on Savings		7.18
			<u>3,282.53</u>

Checking Book Balance	9/30/18	12,477.71
Outstanding Checks		933.65
Checking Bank Balance	9/30/18	<u>13,411.36</u>

OUTSTANDING CHECKS

<u>CHECK#</u>	<u>AMOUNT</u>
16628	35.00
17048	133.32
17049	362.96
17053	284.97
17057	17.40
17058	100.00
	<u>933.65</u>

FINANCIAL AID MONTHLY REPORT

Month of: October-18

of New Applications Taken Out: 10

of Applications Not Returned: 3

of Applications Returned: * 7

of Applications From Previous Months: * 3

* Total Applications: 10

Application Breakdown:

of Returned Applications Waiting for Information: 6
of Applications to be Processed

of Applications Denied:

Income Greater then Asst Amount:

Failure to Provide Information: 2
 Withdraw Application
 Recoupment

of Applications Approved For:

GA: (General Asst.)
 Last Months Outstanding Appl

EA: (Emergency Asst.) 1
 Last Months Outstanding Appl 1

of Re-Qualifying GA Applications (Approved):
of Re-Opened GA Cases (Approved):
of Re-Qualifying GA Applications (Denied): 1

TOTAL OF FINANCIAL AID APPLICATIONS APPROVED:

EMERGENCY: 2

GENERAL: 0

Financial Aid Breakdown

	<u>Housing</u>	<u>Gas</u>	<u>Electric</u>	<u>Water</u>	<u>Garbage</u>	<u>Medication</u>	<u>Fuel</u>	<u>Balance</u> \$25.00	<u>Food</u>	<u>Balance</u> \$20.00	<u>Balance</u> \$25.00
2017											
January											
February	4	2	5	4	0	0	1		4		
March	3	1	3	4	1	0	4		10		
April	4	1	2	3	0	0	4		6		
May	3	0	3	3	0	0	4	12	5	4	2
Added Cards (35)										24	17
June	4	1	1	1	0	0	3	9	4	21	16
July	3	2	2	2	0	0	3	6	0	21	16
August	2	1	3	4	1	0	3	3	1	20	16
September	2	3	1	3	0	0	3	0	5	18	13
October	3	2	2	2	0	0	0	0	0	18	13
November	3	2	2	2	0	0	0	0	0	18	13
December	2	1	1	0	0	0	0	0	0	18	13
	33	16	25	28	2	0	25		35		

	<u>Housing</u>	<u>Gas</u>	<u>Electric</u>	<u>Water</u>	<u>Garbage</u>	<u>Medication</u>	<u>Fuel</u>	<u>Balance</u> \$25.00	<u>Food</u>	<u>Balance</u> \$20.00	<u>Balance</u> \$25.00
2018											
January	2	1	1	0	0	0	0	0	3	17	11
February	2	1	0	1	0	0	0	0	0	17	11
March	1	1	0	2	0	0	0	0	0	17	11
April	2	1	1	3	1	0	0	0	0	17	11
May	3	1	1	1	0	0	0	20	0	17	11
June	3	2	2	2	0	0	0	20	0	17	11
July	1	2	3	2	0	0	0	20	0	17	11
August	3	1	2	2	0	0	1	19	1	17	10
September	1	1	3	2	0	0	0	19	0	17	10
October	1	0	0	1	0	0	0	19	0	17	10
November											
December											
	19	11	13	16	1	0	1		4		