



TOWNSHIP OF LOCKPORT

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DENISE MUSHRO RUMCHAK
Lockport Township Clerk

AGENDA

General Assistance

**Lockport Township Government
1463 S. Farrell Road
Lockport, IL 60441
Community Center**

**January 8, 2019
6:30 PM**

Approval of Minutes- Monthly Meeting December 11, 2018

Approval of Bills- \$9,602.68

Citizens Wishing To Address The Board

New Business

Old Business

- **Financial Aid Monthly Breakdown Report**

Adjournment

LOCKPORT, ILLINOIS

DECEMBER 11, 2018

TOWN CLERK'S RECORD BOOK

GENERAL ASSISTANCE

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Tuesday December 11, 2018 at 6:40 PM with Supervisor Ron Alberico presiding.

Present were Trustees Barb Boyce, Barb Delaney and Dean Morelli, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielenski, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were Sarah Oprzdek from United Way of Will County, Resident Bob Loewe and Grant Spooner filming the meeting. Absent were Trustee Gregg Bickus, Assessor Debbi Mason and Collector Karen Johnson. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the website calendar and also on the Community Center door.

On a Motion of Boyce, seconded by Delaney to approve the minutes from the previous regular monthly meeting held on November 5, 2018.

MOTION CARRIED

On a Motion of Boyce, seconded by Delaney to approve total bills and payroll in the amount of \$8,011.63. Roll call vote resulted in Alberico Aye, Boyce Aye, Delaney Aye and Morelli Aye.

MOTION CARRIED

Supervisor Alberico read the financial aid monthly report:

In the month of November, there were 10 New Applications Taken Out, 4 Applications Not Returned, 6 Applications Returned, and 6 Applications from Previous Months. The application breakdown is as followed: 1 Returned Applications Waiting for Information, -0- Application to be Processed, -0- Denied- Income Greater then Assistance Amount, 5 Denied- Failure to Provided Information, -0- Denied- Withdrew Application, 2 Receiving From Another Agency, 1 Approved- General Assistance, 3 Approved- Emergency Assistance, -0- Re-Qualifying General Assistance Application Approved, -0- Re-Opened General Assistance Approved and -0- Re-Qualifying General Assistance Application Denied. The total financial aid applications approved were 3 Emergency Applications and 1 General Assistance Application.

Supervisor Alberico read the financial aid breakdown for the month of November: 2 Housing, 1 Gas, 1 Electric, 2 Water, -0- Garbage, -0- Medication, -0- Fuel and -0- Food.

On a Motion of Boyce, seconded by Delaney to adjourn the meeting at 6:43 PM.

MOTION CARRIED

POOR RELIEF**CHECKS WRITTEN SINCE LAST MEETING TO BE APPROVED:****ADMINISTRATION**

Payroll Account Salary - Vershay-Hall	2,989.70
IMRF	208.98
FICA	166.81
Medicare	39.01
Blue Cross/Blue Shield - Hospitalization	2,105.26
Delta Dental - Hospitalization	89.77
EyeMed - Hospitalization	11.72
Reliance Standard Life	17.40
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	5,628.65

RENT

Woodlands of Crest Hill	695.00
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	695.00

MISC

Ice Mountain	56.90
Food 4 Less - Food	1,323.00
Berkots Super Foods - Food	1,710.00
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	3,089.90

VOUCHERS TO BE APPROVED:**ADMINISTRATION**

Quill - Office Supplies	189.13
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	189.13

GRAND TOTAL: \$9,602.68

LOCKPORT TOWNSHIP GENERAL ASSISTANCE BUDGET SHEET 2018-19

MONTH Jan-19

ACC'T #	CATEGORY	APPROPRIATED	EXPENDED	BALANCE	APPROVED	BALANCE
ADMINISTRATIVE:						
4200	Salaries Full Time - Vershay	38,193.00	(30,902.55)	7,290.45	(2,989.70)	4,300.75
4202	Salaries Full Time	5,000.00	(5,000.00)	0.00	0.00	0.00
4210	Salaries Part Time	0.00	0.00	0.00	0.00	0.00
4510	Hospitalization Insurance	30,000.00	(20,191.68)	9,808.32	(2,224.15)	7,584.17
4620	IMRF	3,100.00	(2,522.55)	577.45	(208.98)	368.47
4610	FICA	2,700.00	(2,041.53)	658.47	(166.81)	491.66
4615	Medicare	700.00	(476.47)	223.53	(39.01)	184.52
5120	Equipment Maintenance	3,000.00	(325.24)	2,674.76	0.00	2,674.76
5490	Other Prof. Services	6,200.00	(5,200.00)	1,000.00	0.00	1,000.00
5520	Telephone	500.00	0.00	500.00	0.00	500.00
5530	Publishing	500.00	0.00	500.00	0.00	500.00
5540	Printing	1,000.00	(169.85)	830.15	0.00	830.15
5930	Rent	0.00	0.00	0.00	0.00	0.00
5630	In-Service Training	1,000.00	(432.22)	567.78	0.00	567.78
5920	Insurance General	5,000.00	(1,886.00)	3,114.00	0.00	3,114.00
4530	Insurance Unemployed	200.00	(76.06)	123.94	0.00	123.94
5330	Northern Legal Defense	500.00	0.00	500.00	0.00	500.00
6510	Office Supplies	6,000.00	(2,534.15)	3,465.85	(189.13)	3,276.72
8300	Equipment Purchases	8,000.00	(1,313.90)	6,686.10	0.00	6,686.10
6520	Operating Supplies	3,000.00	(135.30)	2,864.70	0.00	2,864.70
		114,593.00	(73,207.50)	41,385.50	(5,817.78)	35,567.72
RELIEF:						
5810	Physician Services	500.00	0.00	500.00	0.00	500.00
5820	Hospitalization (In Patient)	400.00	0.00	400.00	0.00	400.00
5830	Hospitalization (Out Patient)	400.00	0.00	400.00	0.00	400.00
6850	Drugs	4,000.00	0.00	4,000.00	0.00	4,000.00
5840	Dental Services	100.00	0.00	100.00	0.00	100.00
5850	Other Medical	5,000.00	0.00	5,000.00	0.00	5,000.00
5855	Will/Grundy Medical Clinic	500.00	0.00	500.00	0.00	500.00
5860	Funeral & Burial	1,000.00	0.00	1,000.00	0.00	1,000.00
5881	Fuel	10,000.00	(970.40)	9,029.60	0.00	9,029.60
5882	Lights	12,000.00	(1,263.11)	10,736.89	0.00	10,736.89
5883	Water	5,500.00	(2,739.16)	2,760.84	0.00	2,760.84
5884	Garbage	1,000.00	(120.00)	880.00	0.00	880.00
5870	Rent	40,000.00	(5,100.93)	34,899.07	(695.00)	34,204.07
5885	Telephone	500.00	0.00	500.00	0.00	500.00
4540	Workmen's Comp. Workfare	2,200.00	(1,680.32)	519.68	0.00	519.68
6810	Food	14,000.00	0.00	14,000.00	(3,033.00)	10,967.00
5856	Will Co. Community Concerns	1,000.00	0.00	1,000.00	0.00	1,000.00
6875	Emergency Services	5,000.00	(1,072.78)	3,927.22	0.00	3,927.22
6900	Miscellaneous	8,000.00	(3,484.05)	4,515.95	(56.90)	4,459.05
		111,100.00	(16,430.75)	94,669.25	(3,784.90)	90,884.35
TOTALS:						
		225,693.00	(89,638.25)	136,054.75	(9,602.68)	126,452.07

RECAPITULATION

Beginning of month balance as of:	11/1/18		
Certificates of Deposit		\$	100,000.00
Savings Account			475,729.27
Checking Account			9,985.91
		\$	<u>585,715.18</u>
Revenue			77.06
Expenditures			(8,056.55)
		\$	<u>577,735.69</u>
Non-Revenue			
Sale of Warrant			0.00
Payment of Warrant			0.00
			<u>0.00</u>
End of month balance as of:	11/30/18	*\$	577,735.69
Certificate of Deposit/Money Market			100,000.00
Saving Account			465,806.33
Checking Account			11,929.36
		*\$	<u><u>577,735.69</u></u>
Non-Revenue;Outstanding			
Bond			0.00
Tax Warrant			0.00
REVENUE:			
11/8/18	Will Cty Treas;2017 R.E.Taxes		69.26
11/30/18	First Midwest Bank:Interest on Savings		7.80
			<u>77.06</u>

Checking Book Balance	11/30/18	11,929.36
Outstanding Checks		1,637.21
Checking Bank Balance	11/30/18	<u>13,566.57</u>

OUTSTANDING CHECKS

<u>CHECK#</u>	<u>AMOUNT</u>
16628	35.00
17048	133.32
17086	84.12
17092	332.22
17094	402.55
17095	650.00
	<u>1,637.21</u>

FINANCIAL AID MONTHLY REPORT

Month of: December-18

of New Applications Taken Out: 5

of Applications Not Returned: 3

of Applications Returned: * 3

of Applications From Previous Months: * 1

* Total Applications: 4

Application Breakdown:

of Returned Applications Waiting for Information: _____
of Applications to be Processed _____

of Applications Denied:

Income Greater then Asst Amount: _____

Failure to Provide Information: 1
Withdrew Application _____
Receiving from another agency _____

of Applications Approved For:

GA: (General Asst.) 2
Last Months Outstanding Appl _____

EA: (Emergency Asst.) 1
Last Months Outstanding Appl 0

of Re-Qualifying GA Applications (Approved): 0
of Re-Opened GA Cases (Approved): 0
of Re-Qualifying GA Applications (Denied): 1

TOTAL OF FINANCIAL AID APPLICATIONS APPROVED:

EMERGENCY: 1

GENERAL: 2

Financial Aid Breakdown

2017

	<u>Housing</u>	<u>Gas</u>	<u>Electric</u>	<u>Water</u>	<u>Garbage</u>	<u>Medication</u>	<u>Fuel</u>	<u>Balance</u> <u>\$25.00</u>	<u>Food</u>	<u>Balance</u> <u>\$20.00</u>	<u>Balance</u> <u>\$25.00</u>
January											
February	4	2	5	4	0	0	1		4		
March	3	1	3	4	1	0	4		10		
April	4	1	2	3	0	0	4		6		
May	3	0	3	3	0	0	4	12	5	4	2
Added Cards (35)										24	17
June	4	1	1	1	0	0	3	9	4	21	16
July	3	2	2	2	0	0	3	6	0	21	16
August	2	1	3	4	1	0	3	3	1	20	16
September	2	3	1	3	0	0	3	0	5	18	13
October	3	2	2	2	0	0	0	0	0	18	13
November	3	2	2	2	0	0	0	0	0	18	13
December	2	1	1	0	0	0	0	0	0	18	13
	33	16	25	28	2	0	25		35		

2018

	<u>Housing</u>	<u>Gas</u>	<u>Electric</u>	<u>Water</u>	<u>Garbage</u>	<u>Medication</u>	<u>Fuel</u>	<u>Balance</u> <u>\$25.00</u>	<u>Food</u>	<u>Balance</u> <u>\$20.00</u>	<u>Balance</u> <u>\$25.00</u>
January	2	1	1	0	0	0	0	0	3	17	11
February	2	1		1			0	0	0	17	11
March	1	1		2			0	0	0	17	11
April	2	1	1	3	1	0	0	0	0	17	11
May	3	1	1	1			24	20	0	17	11
June	3	2	2	2			24	20	0	17	11
July	1	2	3	2			24	20	0	17	11
August	3	1	2	2			5	19	1	17	10
September	1	1	3	2			0	19	0	17	10
October	1	0	0	1			0	19	0	17	10
November	2	1	1	2			0	19	0	17	10
December	2	0	0	0			0	19	0	17	10
	23	12	14	18	1	0	4		4		