



TOWNSHIP OF LOCKPORT

1463 S. Farrell Road • Suite 102 • Lockport, Illinois 60441
Phone 815-838-1031 • FAX 815-838-4272 • Email denise@lockporttownship.com

DENISE MUSHRO RUMCHAK
Lockport Township Clerk

AGENDA

TOWN FUND

May 8, 2018
6:30 PM
Community Center

Approval of Minutes- Monthly Meeting April 3, 2018

Approval of Bills- \$179,444.55

Citizens Wishing to Address the Board

Assessor's Report

Clerk's Report

Trustees Comments and Suggestions

Building Report

New Business

- **Approval of Memorandum of Understanding (WCCC)**
- **Approval of Ordinance No. 2018-1 (2018/2019 Budget and Appropriation)**

Old Business

Meetings and Correspondence

Executive Session

- **If called by the Board. Action may be taken afterwards.**

Adjournment

LOCKPORT, ILLINOIS

APRIL 3, 2018

TOWN CLERK'S RECORD BOOK

TOWN FUND

The Lockport Township Board of Trustees met at the Lockport Township Government Building, Community Center, 1463 S. Farrell Road, Lockport, Illinois on Tuesday April 3, 2018 at 6:41 PM with Supervisor Ron Alberico presiding.

Present were Trustees Gregg Bickus and Barb Delaney, Assessor Debbi Mason, Clerk Denise Mushro Rumchak, Highway Commissioner John Cielelnski, Collector Karen Johnson, Attorney Gary Mueller and Deputy Clerk Jessica Strickland. Also present were: Lana Howe from Bags of Hope, Delinda Herod, Bob Loewe and Grant Spooner filming the meeting. Absent were Trustees Barb Boyce and Dean Morelli. The meeting agenda was posted at the Lockport & Crest Hill Libraries, Lockport Township Government Building, the Lockport Township website (Clerk's section), the calendar and also on the Community Center door.

On a Motion of Delaney, seconded by Bickus to approve the minutes from the previous regular monthly meeting held on March 13, 2018, the bid opening held on March 13, 2018 and the workshop meeting held on March 19, 2018.

MOTION CARRIED

Trustee Delaney inquired about the Allegra- Coal City invoice in the amount of \$10,582.92. Supervisor Alberico stated this invoice is for 28,850 spring newsletters that were designed and printed.

On a Motion of Delaney, seconded by Bickus to approve the total bills and payroll in the amount of \$121,472.23. Roll call vote resulted in Alberico Aye, Bickus Aye and Delaney Aye.

MOTION CARRIED

Assessor's Report- Assessor Mason disclosed that the Will County Supervisor of Assessment's Office mailed out the senior assessment freeze forms on Thursday of last week. Assessor Mason stated that her office has processed 100 forms in the last two days due to the change in income to \$65,000. Please contact the Lockport Township Assessor's office to obtain an application.

Clerk's Report- The Clerk's office had a total of 516 voters who took advantage of early voting for the March 20, 2018 Primary Election. There was a 22% voter turnout county wide for the March 20, 2018 Primary.

Clerk Rumchak reported that two precincts are located at the Lockport Township Building: Lockport 17 and Homer 18.

The Road and Bridge Fund and Town Fund budgets will be on display for inspection in the Clerk's office on Friday April 6, 2018. There will be a public hearing held on May 8, 2018 at 6:00 PM for both budgets. The Road and Bridge budget will be approved during the public hearing and the Town Fund budget will be approved during the regular scheduled meeting at 6:30 PM.

Clerk Rumchak informed the public that the Annual Town Meeting will be held on Tuesday April 10, 2018 at 6:30 PM in the Lockport Township Community Center. The agenda, minutes and financial report for the meeting are available online. A hard copy of the financial report will be on display in the Community Center for inspection on Friday April 6, 2018.

The Clerk's office has been scanning documents into the Laserfiche document software for record management.

There was a bid opening held on March 13, 2018 for the reconstruction of the Township's website. There were two proposals received. The first proposal was received from Revize, The Government Website Experts in the amount of \$15,400.00 for four years. The second proposal was received from E-Gov Link in the amount of \$29,500.00 for four years. Clerk Rumchak contacted a representative from the City of Glencoe (Revize user) to discuss the design, development, function, navigation and

accessibility (scope of work) of their website. The representative expressed their satisfaction with the company's service and technical support. Clerk Rumchak asked the Board for their consent to go ahead with Revize to conduct the Township's redesign of the website. The Board agreed to accept the Revize proposal.

Clerk Rumchak disclosed that all officials need to complete and submit their Statement of Economic Interest form online by May 1, 2018.

The Youth Committee Board held a meeting on Wednesday March 28, 2018. The Development Director, Sarah Oprzedek, from United Way of Will County is constructing a Community Baby Shower. Sarah explained in detail how the program was created and the multiple committees needed to have the shower. Clerk Rumchak informed the Board that United Way of Will County may address the Board to request the use of the Community Center for the Community Baby Shower that will be held in September.

Clerk Rumchak mentioned that the next Baby/Youth Wellness Clinic will be held on Thursday April 5, 2018 from 10:00 AM – 1:00 PM at Advance Pediatric Care. For more information, please call the Clerk's office.

Trustee Comments and Suggestions- Trustee Bickus asked Supervisor Alberico if a specific group could be a vendor at the Senior Expo. Supervisor Alberico commented that the vendor application forms are not available yet and asked Trustee Bickus to submit the organization's name and contact information to his office so he may send the application paperwork to them.

Building Report- Supervisor Alberico gave the Board the April calendar to inform them of what organizations are occupying the building. There will be a workshop meeting scheduled to discuss the regulations/guidelines for an organization to use the Township building.

Supervisor Alberico informed the Board that the Limestone Stage Theater Group would like to rent a room on the third floor for storage. The Board will discuss this request at the next workshop meeting.

New Business- Lana Howe, President of Bags of Hope, explained to the Board how this organization provides backpacks full of non-perishable foods to students in Joliet, Lockport and Plainfield communities. She stated the organization is currently located at St. John's Episcopal Church. Lana reported that she was informed that they will need to vacate the church by June 15, 2018. Lana Howe asked the Board if the Township would be able to provide space for the organization. Lana disclosed the accommodation size and requirements needed for Bags of Hope to operate. The Board discussed the requested space size and requirements needed for the organization. It was determined by the Board that the Township would not be able to provide the requested space and needs for Bags of Hope, but recommended Lana to send in a donation request letter to the Township.

Supervisor Alberico stated he is currently looking to purchase new furniture for the Township offices.

Old Business- The 28th Annual State of the Village Address in Romeoville will be held on Thursday, April 12, 2018.

The State of the City Address will be held on Tuesday, April 10, 2018 at the Roxy Theatre from 11:30 AM – 1:30 PM, Supervisor Alberico stated that he did send in registration for all officials.

The Lockport Township newsletter has been mailed. If any Lockport Township resident has not received a newsletter, please contact the Township.

On a Motion of Delaney, seconded by Bickus to adjourn the meeting at 7:09 PM.

MOTION CARRIED

LOCKPORT TOWNSHIP
TOWN FUND MEETING

May 8, 2018

CHECKS WRITTEN TO BE APPROVED:

White Oak Library	Library Replacement Tax	000-3422	46,851.82
Secretary of State	Miscellaneous - Notary Scialabba	001-6900	10.00
C N A Surety	Miscellaneous - Notary Bond Scialabba	001-6900	30.00
U.S. Bank	Equip. Purchase - Assessor	001-8300	362.30
Gary Mueller	Legal - Town Clerk	002-5330	150.00
Shaw Media	Publishing - Town Clerk	002-5530	248.50
Secretary of State	Miscellaneous - Notary Denise Rumchak	002-6900	10.00
Ready Refresh by Nestle	Miscellaneous - water Town Clerk	002-6900	23.31
Euclid Manager	Health Insurance - Delta Dental - May 2018	004-4510	560.09
Reliance Standard Life Ins	Life Insurance May 2018	004-4510	295.80
Health Care Service Corp	Hospital - May 2018	004-4510	13,306.18
Fidelity Security Life	Vision - May 2018	004-4510	70.68
IDES	Unemployment Ins. - 1st Qtr 2018	004-4530	273.65
IMRF	IMRF - April 2018	004-4620	2,602.41
Gary Mueller	Legal - Town	004-5330	875.00
Gary Mueller	Legal - Town	004-5330	200.00
ESI Hosted Services	Data Communications - Town	004-5520	269.25
AT&T	Data Communications - Town	004-5520	57.68
Comcast Cable	Data Communications - Town	004-5520	309.67
Com Ed	Utilities	004-5710	971.34
City of Lockport - Water	Utilities	004-5710	76.50
Nicor	Utilities	004-5710	333.75
Clarke Mosquito	Mosquito Control	004-5950	9,837.00
Lockport FISH Pantry	FISH Pantry	004-6007	1,600.00
Stan Ketcik	Youth Program Ukulele - Taft School	004-6008	180.00
James Alberico	Youth Program Ukulele - Taft School	004-6008	180.00
Kin-Ko Ace	Custodial Supplies	004-8925	11.57
Phoenix Fire System	Building renovation - Yr sprinkler inspection	004-8930	943.80
Meurer & Sons Plumbing	Projects - RPZ rebuild for fire bypass	004-8935	284.54
Quinlan Security System	Projects - Reset panel & ethernet	004-8935	176.25
Velocita	Projects - New UPS back up	004-8935	637.00
Business Card	Projects - QB upgrade Marck 2018	004-8935	499.95
Payroll Account	FICA 4/13/18	004-4610	729.37
Payroll Account	FICA Officials 5/1/18	004-4610	1,571.69
Payroll Account	FICA 4/27/18	004-4610	761.19
Payroll Account	Medicare 4/13/18	004-4615	170.57
Payroll Account	Medicare Officials 5/1/18	004-4615	367.59
Payroll Account	Medicare 4/27/18	004-4615	178.02

Salaries - Payroll Account

Ron Alberico	Salary 5/1/2018 through 5/31/2018	004-4311	6,057.22
Denise Rumchak	Salary 5/1/2018 through 5/31/2018	004-4312	4,675.75
Debbi Mason	Salary 5/1/2018 through 5/31/2018	004-4313	5,502.58
John Cielenski	Salary 5/1/2018 through 5/31/2018	004-4314	5,574.79
Ron Alberico	R & B Treas. 5/1/2018 through 5/31/2018	004-4315	83.33
Barb Boyce	Salary 5/1/2018 through 5/31/2018	004-4316	750.00
Dean Morelli	Salary 5/1/2018 through 5/31/2018	004-4316	750.00
Barb Delaney	Salary 5/1/2018 through 5/31/2018	004-4316	750.00
Gregg Bickus	Salary 5/1/2018 through 5/31/2018	004-4316	750.00
Karen Johnson	Salary 5/1/2018 through 5/31/2018	004-4317	50.00
Barb Boyce	Salary 5/1/2018 through 5/31/2018	004-4510	1,032.63

Salaries - Payroll Account

Gloria Penaherrera	Salary 4/2/2018 through 4/13/2018	001-4203	794.38
Mary Ann Williamson	Salary 4/2/2018 through 4/13/2018	001-4205	1,307.69
Stephanie Flores	Salary 4/2/2018 through 4/13/2018	001-4207	1,346.15
Assessor - Part Time - M. Flores	Salary 4/2/2018 through 4/13/2018	001-4210	318.00
Assessor - Part Time - K. McMurty	Salary 4/2/2018 through 4/13/2018	001-4210	492.00
Assessor - Part Time - M. Ivey	Salary 4/2/2018 through 4/13/2018	001-4210	456.00
Cheryl Vance	Salary 4/2/2018 through 4/13/2018	001-4220	925.50
Madie Holdoner	Salary 4/2/2018 through 4/13/2018	001-4221	365.31
Debra Scialabba	Salary 4/2/2018 through 4/13/2018	001-4222	730.62
Dennis Cooper	Salary 4/2/2018 through 4/13/2018	001-4223	794.38
Anthony Pacilli	Salary 4/2/2018 through 4/13/2018	001-4224	950.00
Jessica Strickland	Salary 4/2/2018 through 4/13/2018	002-4201	1,267.69
Extra Hours - Jess Strickland	Salary 4/2/2018 through 4/13/2018	002-4211	0.00
Clerk - Part Time - Ann Brunzie	Salary 4/2/2018 through 4/13/2018	002-4210	180.00
Clerk - Pt Time - Candis Thuringer	Salary 4/2/2018 through 4/13/2018	002-4210	24.00
Sharon Hartley	Salary 4/2/2018 through 4/13/2018	003-4201	2,096.54
Bev Alberico	Salary 4/2/2018 through 4/13/2018	003-4210	240.00

Salaries - Payroll Account

Gloria Penaherrera	Salary 4/16/2018 through 4/27/2018	001-4203	794.38
Mary Ann Williamson	Salary 4/16/2018 through 4/27/2018	001-4205	1,307.69
Stephanie Flores	Salary 4/16/2018 through 4/27/2018	001-4207	1,346.15
Assessor - Part Time - M. Flores	Salary 4/16/2018 through 4/27/2018	001-4210	318.00
Assessor - Part Time - K. McMurty	Salary 4/16/2018 through 4/27/2018	001-4210	504.00
Assessor - Part Time - M. Ivey	Salary 4/16/2018 through 4/27/2018	001-4210	480.00
Extra Hours - Stephanie Flores	Salary 4/16/2018 through 4/27/2018	001-4211	124.65
Cheryl Vance	Salary 4/16/2018 through 4/27/2018	001-4220	925.50
Madie Holdoner	Salary 4/16/2018 through 4/27/2018	001-4221	730.62
Debra Scialabba	Salary 4/16/2018 through 4/27/2018	001-4222	730.62
Dennis Cooper	Salary 4/16/2018 through 4/27/2018	001-4223	794.38
Anthony Pacilli	Salary 4/16/2018 through 4/27/2018	001-4224	950.00
Jessica Strickland	Salary 4/16/2018 through 4/27/2018	002-4201	1,267.69
Extra Hours - Jess Strickland	Salary 4/16/2018 through 4/27/2018	002-4211	46.96
Clerk - Part Time - Ann Brunzie	Salary 4/16/2018 through 4/27/2018	002-4210	216.00
Clerk - Pt Time - Candis Thuringer	Salary 4/16/2018 through 4/27/2018	002-4210	0.00
Sharon Hartley	Salary 4/16/2018 through 4/27/2018	003-4201	2,096.54
Bev Alberico	Salary 4/16/2018 through 4/27/2018	003-4210	168.00

CHECKS WRITTEN TO BE APPROVED

137,082.21

BILLS TO BE APPROVED

Velocita	Equipment Maintenance - Assessor	001-5120	99.50
PNC Bank	Training	001-5630	285.74
Quill	Office Supplies - Assessor	001-6510	564.35
National Pen	Office Supplies - Assessor	001-6510	582.95
US Bank	Equip. Purchase - Assessor	001-8300	169.52
PNC Bank	Equip. Purchase - Assessor	001-8300	26.87
Quill	Equip. Purchase - Assessor	001-8300	91.99
Martin Whalen	Equip. Maint - Town Clerk	002-5120	118.90
Velocita	Equip. Maint - Town Clerk	002-5120	697.95
Toirma Insurance	Liability Insurance	004-5910	30,235.00
Quill	Office Supplies	003-6510	58.97
Velocita	Equip. Purchase - Supervisor	003-8300	1,387.30
Quill	Projects	004-8935	254.96
Revize LLC	Projects - Website	004-8935	7,700.00
Velocita	Projects	004-8935	88.34

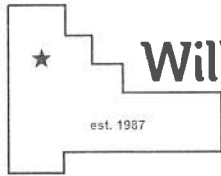
BILLS TO BE APPROVED

42,362.34**CHECKS WRITTEN TO BE APPROVED****137,082.21****BILLS TO BE APPROVED**

42,362.34**TOTAL TO BE APPROVED**

179,444.55

May 8, 2018



Will County Center for Community Concerns

2455 Glenwood Avenue • Joliet, IL 60435
815.722.0722 • 815.722.6344 fax
www.wcccc.net

April 10, 2018

Mr Ron Alberico
Supervisor
Lockport Township
1463 S Farrell Rd, 2nd Flr
Lockport, IL 60441

Dear Supervisor Alberico,

Will County Center for Community Concerns' (WCCCC) mission is to assist and enable low and moderate income individuals to obtain the opportunities needed to prepare them for self-sufficiency. To further support our mission, WCCCC would like to strengthen our working relationships with organizations within Will County by entering into a Memorandum of Understanding with Lockport Township.

The enclosed Memorandum of Understanding describes the broad framework for cooperation between our organizations to provide assistance and services to low and moderate income households residing in Will County.

Please sign the enclosed MOU and return the document in the pre-paid envelope provided. We will mail you a copy of the fully executed original.

If you have any questions or concerns, please do not hesitate to contact me at (815) 722-0722 ext. 201.

Sincerely,

Kris White
Executive Director

Enclosure

Memorandum of Understanding

Between

Will County Center for Community Concerns

and

Lockport Township Government

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Will County Center for Community Concerns (WCCCC) and Lockport Township Government (LTG) to provide assistance and services to low and moderate income households within Will County, Illinois.

Background

The mission of Will County Center for Community Concerns, Will County's Community Action Agency, is to assist and enable low and moderate income individuals to obtain the opportunities needed to prepare themselves for self-sufficiency. Lockport Township Government's "General Assistance Office" provides financial assistance to residents of Lockport Township who are in need.

Purpose

This MOU will benefit the low income residents of Lockport Township residents by establishing a partnership with Lockport Township Government to make referrals between entities on behalf of persons needing assistance with utility payments, housing, or other basic needs.

General Coordination of Services

WCCCC and LTG acknowledge the existence of their respective services. Regular and frequent contact between the entities will be maintained in regard to changes in services and programs, to avoid duplication of services, and to refer individuals who may have need of the other entity's services. Both parties will consider the confidentiality of visitors, clients, volunteers and staff.

This MOU is distinct and separate from the current LIHEAP non-financial agreement to provide space at 1463 Farrell Rd., Lockport to serve as a WCCCC outreach site.

Funding

This MOU is not a commitment of funds. Lockport Township Government recognizes that WCCCC is dependent on grant funding to provide direct client assistance.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from WCCCC and Lockport Township Government. This MOU shall become effective upon signature by the authorized officials from the WCCCC and Lockport Township Government and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the

absence of mutual agreement by the authorized officials from WCCCC and Lockport Township Government this MOU shall end on December 31, 2019.

Contact Information

Will County Center for Community Concerns

Kris White

Executive Director

2455 Glenwood Avenue

Joliet, IL 60435

P: (815) 722-0722

F: (815) 722-6344

kwhite@wcccc.net

Lockport Township Government

Ronald Alberico

Township Supervisor

1463 S. Farrell Rd., 2nd Floor

Lockport, IL 60441

P: (815) 838-1031

ron@lockporttownship.com

_____ Date: _____

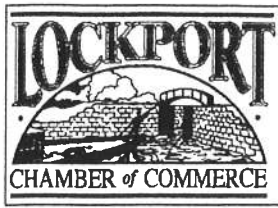
Kris White

Executive Director, Will County Center for Community Concerns

_____ Date: _____

Ron Alberico

Supervisor, Lockport Township Government



Lockport Chamber of Commerce

"City of Historic Pride"

◆ Promotion ◆ Education ◆ Networking ◆ Service

922 E. 9th Street, 3rd Floor, Lockport, IL 60441 (815) 838-3357 Fax (815) 838-2653
office@lockportchamber.com www.lockportchamber.com

Dear Prospective Parade Participant,

Thank you for your interest in the 2018 Old Canal Days Parade! The parade is scheduled for Friday, June 15th at 6:00 pm. Due to the downtown construction on State Street, we have had to temporarily move the location of the parade this year. The parade will take place on the west side of the Canal.

Attached you will find a map of the parade route. The parade staging will begin at the former Texaco/Chevron property near 2nd and Canal Streets and is highlighted in blue. The parade route in red will begin at 2nd and Canal Streets and will finish at Division and Canal. You will see the yellow lines on the map show the pedestrian access for parade watchers.

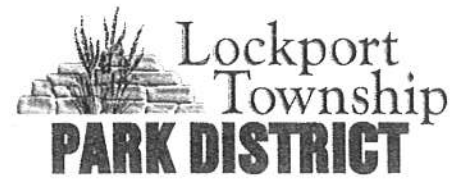
#DeTour to Lockport is this year's theme and we encourage you to incorporate a construction theme where possible into your entry. We are excited about the changes coming this year to the downtown and look forward to hosting the 2019 Old Canal Days Parade back on its State Street route. Should you have any questions about the parade or Old Canal Days, please do not hesitate to contact me at (815) 838-3357 or office@lockportchamber.com.

Thank you,

Cindy DeNormandie

Cindy DeNormandie, Executive Director
Lockport Chamber of Commerce

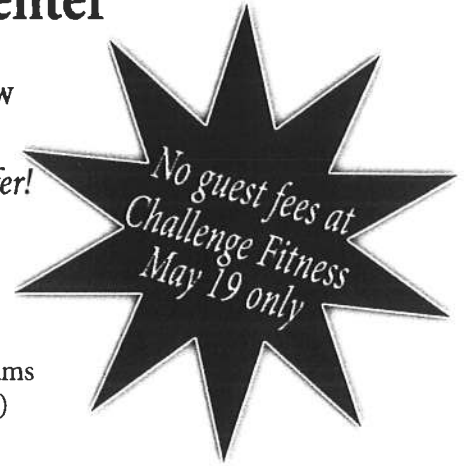
Grand Opening Celebration



Dellwood Park Community Center

1811 S. Lawrence Ave., Lockport

Help us celebrate the grand opening of the new LTPD Dellwood Park Community Center. Explore this brand new facility and all it has to offer!



Grand Opening Highlights

SATURDAY
MAY
19
12PM-4PM

Noon	Ribbon Cutting
12:30pm-1:15pm	Preview LTPD Rec Programs
1:30pm-2:15pm	Pickleball (demonstration)
2:30pm-3:15pm	FutSal (demonstration)
12:00pm-4:00pm	Free Throw Contest - <i>limited space available</i>
3:30pm	Open Gym
Every 30 minutes	Grand Prize Drawing - 50" TV
Every 15 minutes	Raffle Prize Drawing
Front Desk	Cash Machine Drawing with the chance to win Prairie Bluff cash
Preschool Room	Register for classes and update residence
Multi-Purpose Room	Kids Activities
Multi-Purpose Room	Preview Community Center's program offerings
Multi-Purpose Room	Free Food - <i>first come first served or while supplies last</i>

Games
Inflatables
DJ
Fire truck
Face painting
Police Dept.

